

**VILLAGE OF MANLIUS
BOARD OF TRUSTEES
January 22, 2013 Regular Meeting**

PRESENT:

Mayor Serafin, Trustees Hopkinson, Abdo-Rott, McGrew, Miner, Pfeiffer, and Krouse (*arrived 7:07*).

EXCUSED:

None.

OTHERS:

Attorney Jeff Brown; Clerk-Treasurer Martha Dygert; John Maher, DPW Superintendent; Fire Chief Paul Whorrall; David Haase, MFD; John Winslow, MFD; Ray Dill, MFD; George Davenport, MFD; Deb McGrew, Kelly Whorrall, Judy Dardzinski, Jerry Dardzinski, Allie Wenner, Eagle Bulletin; John Rott, Bill Moran, Michael Burns, Matt Hodinger, Tom Pilewski, Nat Tobin, B. Damon, TOMPD.

The meeting was called to order at 7:00 pm in the Board Room at Village Centre. The Pledge of Allegiance was recited and Mayor Serafin welcomed those present. Mayor Serafin extended his condolences to Judy Salamone on the passing of her father.

DEPARTMENT REQUISITIONS

Req #

FIRE/EMS

- Code 4 Fire & Rescue – Repair reel on E-1: **Cost: \$1350.00** **13-0220**
- Dival Safety – Gloves: **Cost: \$2000.00** **13-0234**

Chief Whorrall clarified that the Code 4 Fire & Rescue requisition was listed at a cost of \$2700 but the actual cost was \$1350.00.

Motion by Trustee McGrew, seconded by Trustee Abdo-Rott to approve the Fire/EMS requisitions as amended. Motion Carried 6-0.

DPW

- American Rock Salt – Bulk ice control salt: **Cost: \$14,262.26** **13-023**
- Rosco Vision Systems – Back-up cameras: **Cost: \$895.50** **13-025**

Motion by Trustee McGrew seconded by Trustee Pfeiffer to approve the DPW requisitions as listed. Motion Carried 6-0.

ABSTRACT

Trustee Hopkinson made a motion seconded by Trustee McGrew to approve the Abstract dated 1/17/2013 in the amount of \$108,338.98. Motion carried: 6-0

Trustee Krouse arrived at 7:07.

BID OPENING SIDEWALK PLOW

John Maher, DPW Superintendent presented the information on the bid results for the used sidewalk plow. It is the recommendation of Mr. Maher that the Board authorize the purchase of the 2003 used Holder from Cyncon. The bid results are as follows:

<u>VENDOR</u>	<u>MAKE/MODEL</u>	<u>HOURS</u>	<u>PRICE</u>	<u>ATTACHMENTS</u>
Viking/Cervis	'01 Holder 9700	3,800	\$12,000	yes
Joe Johnson	'03 Trackless MT5	1,222	\$26,000	yes
Joe Johnson	'04 Trackless MT5	1085	\$30,000	yes
CYNCON	'03 Holder C978	1,100	\$42,000	yes
Joe Johnson	'07 Trackless MT5	1,230	\$53,100	yes
Viking/Cervis	'08 MB-MSV	730	\$58,308	yes

The Board discussed where the funds will come from to pay for the machine out of the DPW budget lines.

Motion by Trustee Pfeiffer, seconded by Trustee McGrew to award the bid to Cyncon for the purchase of the 2003 Used Holder Sidewalk Plow in the amount of \$42,000. Motion Carried 7-0.

Mr. Maher reported that there was a DPW employee who suffered a work-related injury and would be out for a period of time. He is asking that the Board consider authorizing the hire of a temporary laborer to work for the duration of the absence. He would report back to the Board when he has more detailed information.

Mr. Maher also reported on a mold issue at the Police Department. He stated that he has quotes for testing that will cost approximately \$2200.00 to complete. The Board asked that Mr. Maher obtain another verbal quote for the testing and then will need quotes for the abatement.

Clerk Dygert gave a report to the Board as follows:

1. **Police Department Fence damage** – The police department is requesting a credit in the amount of \$165.00 for an alleged incident in which the fence was bent and the gate wasn't able to be closed during the heavy snow on December 27th.
2. **Buyback Spreadsheet** – As submitted to the Board outlining the contractual allowances for each employee for the annual buyback.
Motion by Trustee Hopkinson, seconded by Trustee McGrew to approve the buyback as presented by the Clerk in the amount of \$19,099.88. Motion Carried 6-0.
3. **Polling Place – Village Elections** – the Board is required to designate the polling place and times for the upcoming Village election.
Motion by Trustee Hopkinson, seconded by Trustee Krouse to designate Village Centre as the designated polling place for the 2013 Village Election to be held on March 19, 2013 from 6 am until 9 p.m. Motion Carried 7-0.
4. **Fire Company Officers Ratification** – per listing submitted. Paul Whorral was elected by the Fire Company as Fire Chief for the 2013 year; Deputy Chief Ray Dill and Assistant Chief John Buskey.
Motion by Trustee Abdo-Rott, seconded by Trustee McGrew to approve the election of Paul Whorral to the position of Fire Chief for the Manlius Volunteer Fire Company for 2013, Ray Dill as Deputy Chief and John Buskey as Assistant Chief. Motion Carried 7-0.
5. **Court Request – Change Checking Account** – the justification was submitted by Judge Greenman for the request to change the Court checking accounts from First Niagara to Key Bank. Trustee Abdo-Rott disclosed that she had a potential conflict in that her husband currently works for Key Bank. The Board discussed what they would like to see brought before them in order to consider this request.

TRUSTEE REPORTS

Trustee Hopkinson – Parks & Rec Advisory Board is working on a revision to the job description for the current vacant position formerly classified as the Recreation Director position. Trustee Hopkinson explained some of the bullet points listed on the job position duties statement. Attorney Jeff Brown clarified the process that should be followed with this updated duties statement. The Parks & Rec Advisory Board made some amendments to the duties statement that they felt were more representative of the duties that they would like to see assigned to that position. There was a question as to the maintenance of the parks and the potential for with this change, the change in classification that could result by the Civil Service office. It was the recommendation of Trustee Hopkinson that this is the kind of thing that the Village Board should rely on the Advisory Board for a recommendation on. Trustee Abdo-Rott stated that upon reading the first paragraph that is being spoken about it notes that oversight of the daily operations, maintenance and long-range planning of a municipal park system and this is what has been done here in the past. The development of the parks is currently in the Parks & Rec Department. Trustee Abdo-Rott feels that the Board hasn't touched on what the Civil Service Description of the position is and that is something that this Board should be focusing on and discussing. She stated that the duties listed on the Civil Service position are representative of the duties of the person who held the Recreation Director position formerly. Trustee Abdo-Rott feels that this should go back to the Parks & Rec Advisory Board to review and make a recommendation. Trustee Hopkinson wants the Village Board to make a formal request of the Parks & Rec Board so that it is clear what the Village Board is asking them to do. The next meeting of the P&R Board will be held on February 19, 2013. Trustee Abdo-Rott further stated after an attempt to clarify by Trustee Miner, that this needs to be in conjunction with an amendment to the local law as it pertains to the Parks & Rec Advisory Board. She also put forth the concern that the Board needs to be mindful of the salary set for this job to make sure that the salary is directly proportional to the importance placed on our parks and recreation programs.

Trustee Hopkinson also is recommending the Board approve the appointment of Brian Kelley to the Parks & Recreation

Advisory Board. He lives on Brookhill Drive North and is currently interested in filling the vacancy on the Board. He is requesting the Board members reach out to Mr. Kelley and consider appointing Mr. Kelley at a subsequent meeting.

Trustee Hopkinson also suggested the Board review the draft local law that was given to the Board two meetings ago and that this should be brought to the forefront also at a subsequent meeting.

Trustee Pfeiffer – The Historical Society Antique show is scheduled for April 5th and 6th at the High School. A copy was given to the Board of Engineering Professional Services quote from Doug Miller which was done back in 2011. Trustee Pfeiffer notes that the scope of services proposed includes “no-cost” planning and zoning board of appeals training.

Trustee Miner – Had previously discussed biodiesel alternatives and the fact that she knew someone who would be willing to enlighten the Board on what is available. She stated that she would see if this person would attend the meeting on February 26, 2013 for a brief synopsis with question and answer session. Trustee Miner also posed a question about the Bicentennial and some scholarship program that she had heard was being offered to seniors at F-M. Mayor Serafin stated that the Village was offering a writing contest to offer two scholarships this year and are seeking corporate sponsorships for that. Trustee Miner asked if this was something she had missed – whether or not the Board had approved these scholarship offerings. Mayor Serafin stated that he hasn’t finalized the corporate sponsorship yet. Trustee McGrew asked who would be administering the scholarships. Mayor Serafin stated that it is not a scholarship, it is a writing contest and there would be a first place and a second place. First place being \$2013 and second place being \$1813 – awards would be granted to high school seniors pending acknowledgement of acceptance at a 4-year college and this would be a one-time only thing. The Village, according to the Mayor, would not be involved at all and would not fund it. Trustee Hopkinson asked if the Village would be soliciting funds for this and the Mayor stated no, that he was just having “conversations” with different people. Trustee Hopkinson stated that the Board should be very careful in that the conversations should come from the independent and not from an organization that has “Village written all over it”. Attorney Brown stated that there are restrictions on the Village soliciting funds for Parks and other things and needs to be something that is a voluntary thing. Trustee Pfeiffer stated that the Historical Society might be willing to work to achieve that and Trustee Pfeiffer will take to the Historical Society executive board. Trustee Hopkinson stated that he is confused – is having a hard time figuring out who the Bicentennial Committee is and to whether they are a Village organization or whether they are independent. Mayor Serafin stated that the Committee was Board approved however the membership on the Board has changed a little bit since its inception. Mayor Serafin reiterated that it is a Village organization.

Trustee Abdo-Rott – Nothing at this time as she had already addressed issues earlier in the meeting.

Trustee McGrew – Asks that the Board look at certain over-expended budget lines. .

ATTORNEY REPORT

Nothing to report.

MAYOR REPORT

There are “resurrected parking issues” with regard to the 100 Block of Seneca. Mr. Magley has made parking behind his storefront plaza very difficult for people not patronizing one of his tenants. Last week he (the Mayor) reached out to what he considered the major stakeholders on that block, the Portos (Café 119), Nat Tobin (Theater), Russ Brownback (Ironwood building), Doug St. Laurent (Frame Shop), Hong Kong café, etc. to have a summit to discuss these issues. Mayor Serafin also asked Brad Hunt to sit in on a meeting with Mr. Magley’s attorney. Mayor Serafin gave a brief synopsis of the outcome of those meetings.

Trustee Pfeiffer disclosed that she currently works for Ironwood and discussed some of the issues facing the Ironwood property. The business has elected to tell employees and customers both that they should not park in Mr. Magley’s lot. States that it is a difficult issue and she doesn’t know what the answers are. Trustee Miner brought forth the history behind this area of parking. She states that she would be in favor of trying to find a solution to this. Trustee Abdo-Rott stated that she agreed that the parking is vital for the economic growth of the Village so she thinks that it is important that this Board does look at it to try and come up with a solution to provide more municipal parking. Trustee McGrew also agrees but feels that the Village cannot bear 100% of the burden. Trustee Krouse stated that he is in favor. Trustee Hopkinson stated that he would like to do whatever can be done but needs to be whatever is within the financial ability of the Village. He feels that whatever decisions are made have to be in line with a balanced budget.

Chuck Porto, Café 119 – Stated that this has been going on for a long time and Mark is the 4th Mayor that he has brought this issue up to. Stated he doesn’t mind paying in his taxes for the parking but feels he is getting the run around and if this continues, he and others will end up going out of business. He stated the Frame Shop has lost 75% of his business in two

weeks. He asked that the Board consider a resolution in support of beginning the eminent domain process. Mayor Serafin stated that if the Board would approve having an appraisal done then it would be ready for review by the Board at the next meeting on February 12th. Trustee Hopkinson asked what the time frame would be realistic if the eminent domain process were to be initiated. Attorney Brown gave some information on the process. Mr. Porto brought up the issue of **Vision Manlius** – a group created in 2006 to work to find municipal parking and wonders what has happened with this group and why there still is no municipal parking. Nat Tobin – from the Theater – stated that this is an untenable situation and urges the Board to start with eminent domain proceedings. He also suggests that the merchants get together to form a merchants association to promote the local businesses and also to put pressure on the Board.

Motion by Trustee Krouse, seconded by Trustee Hopkinson to authorize contracting with a company to update the appraisal of Lot #14 that was done in 2006 in a not-to-exceed amount of \$3000.00. Motion Carried 7-0.

PUBLIC FORUM

Michael Burns – Broadfield Road, Manlius – speaking on behalf of his son Colin who lives in the Village – is asking the Board to consider allowing his son to volunteer for the Village and is seeking Board approval. Paul Whorrall, Fire Chief, advised Mr. Burns that he had already spoken with Colin and offered for him to come up to the Fire Station and help out. Mr. Burns wondered if there was any other work that Colin would be able to do. Mayor Serafin stated that he could talk to the Interim Parks & Rec Director.

Paul Whorrall – King Road – Is looking for some clarification. He stated it was his understanding that when the recent Fire Facilities Committee was formed and that he and Mike Pfeiffer were put on the committee as non-voting members – that the committee was tasked with looking into what direction would be taken with regard to a new facility for the fire department and then be bringing a recommendation to the Board. Is it the Board's understanding that when the committee brings the recommendation, the Board will look at it and decide whether it is something that is feasible or not and, at that point, who decides whether it is brought for public referendum. It was clarified that it was the Board who makes the determination as to whether it will be by permissive or public referendum and that decision cannot be made by one person.

ADJOURN

Motion to adjourn was made by Trustee Abdo-Rott and seconded by Trustee Pfeiffer. Motion Carried 7-0.

The meeting was adjourned at approximately 8:56 p.m.

Respectfully submitted by,

Martha Dygert
Clerk-Treasurer