

**VILLAGE OF MANLIUS
BOARD OF TRUSTEES
January 14, 2025, Regular Meeting**

PRESENT: Mayor Whorrall, Deputy Mayor/Trustee Chapman, Trustee Abdo-Rott and Trustee Oley

ABSENT: Tom Pilewski

OTHERS: Lisa Baker, Clerk/Treasurer; Brad Hunt, Village Attorney; Kristin Rogers, Senior Centre Director; Mike Decker, Codes Officer; Chris Sherwood, Superintendent; Chief Jansen Casscles; John & Regina Clinton, Kate Hill, Maggie Ariotti, James Knittel, Christian Freeman, Grazi

Mayor Whorrall opened the meeting at 6:02pm with the Pledge of Allegiance. He welcomed everyone that attended the January 14, 2025, Board Meeting.

COMMUNICATION

Village of Manlius Budget Schedule

The Mayor shared the Village of Manlius Budget Schedule. He reiterated that some of the dates are board meeting dates and if there are any budget issues they can be discussed at the end of our board meeting.

Manlius Town Historian 2024 Annual Report

Barbara Rivette is stepping down from her position after doing this for over 50 years as the Town of Manlius Historian. All agreed that we would like to do something for the village in recognition of her great dedication and work.

DEC Permit for the Four Swans

In discussing the permit, all agreed that the DEC has not changed anything, they just extended the permit for one more year to be able to keep all 4 swans.

Town of Manlius Police EV Stations

We received a letter from Supervisor John Deere stating that the Town will take full responsibility for the charging station and will pay the separate electric bill for all usage.

Mayor Whorrall also stated that he spoke with Supervisor John Deere today, and that the charging station at Tops, will be enclosed in a metal box, and they will paint whatever design we would like on this.

Update to 19 Jarvis Dr.

The resident had called and stated we could take this off the agenda since she was not able to attend. Attorney Hunt stated that they found the names and addresses of the Children inheriting the house and the name and address of the current lender so that Codes Officer Mike Decker can start the process, and they can be sited.

Manlius Volunteer Fire Company Letter 1/9/2025

Board of Trustees
Village of Manlius
One Arkie Albanese Avenue
Manlius, NY 13104

Mayor and Board of Trustees:

This is to formally notify you that at its regular meetings on December 12, 2024 and on January 9, 2025, the Manlius Volunteer Fire Company voted for the following people in regards to membership:

Voted from Probationary Membership to Full Membership:

Hannah Avila
Jalin Mason

Voted to Probationary Membership

Ryan Whalen
Jared Taylor
Kyle Tran

Resigned from Membership:

Alex Brink
Brandon Heffernan

Sincerely,
Rob Furey
Secretary

Motion by Trustee Chapman, seconded by Trustee Abdo-Rott to approve the new memberships as presented. MOTION CARRIED 3-0

AGREEMENTS

Standard Workday & Reporting Resolution

A resolution needs to be approved by the board when calculations are made for employees to establish a standard workday to present to NYS Retirement for the credit of service hours. This resolution is for Bridget Maloney, who is a Planning Board Member.

Motion by Trustee Chapman, seconded by Trustee Oley to approve the Standard Workday and Reporting Resolution as submitted. MOTION CARRIED 3-0

MINUTES

- December 10, 2024, Regular Board Meeting

Motion by Trustee Chapman, seconded by Trustee Abdo-Rott to approve December 10, 2024, Regular Board Meeting Minutes. MOTION CARRIED 3-0

Mayor Whorrall wanted to make a comment regarding Larry Cook. Whorrall stated Cook is like a historian on Presidents, and he was friends with President Carter and was invited to the Funeral. He is getting an award in March from the National Historical Society and Mr. Cook has invited the Mayor to attend.

REQUISITIONS

- Bibbens Sales & Service 2025 Polaris Ranger COST: \$12,908.42
Motion by Trustee Chapman, seconded by Trustee Abdo-Rott to approve the Bibbens Sales & Service Requisition as presented. MOTION CARRIED 3-0
- Curtis Power Solutions Replace Seal on VC Generator COST: \$ 2,394.18
Motion by Trustee Oley, seconded by Trustee Chapman to approve the Curtis Power Solutions Requisition as presented. MOTION CARRIED 3-0
- Romano Ford 2025 F250 4x4 Pickup COST: \$58,969.00
Motion by Trustee Abdo-Rott, seconded by Trustee Chapman to approve the Romano Ford Requisition, pending the cost is the same with NYS Contract. MOTION CARRIED 3-0
- Romano Ford 2025 F350 4x4 Pickup COST: \$64,658.00
Motion by Trustee Abdo-Rott, seconded by Trustee Oley to approve the Romano Ford Requisition as presented. MOTION CARRIED 3-0
- Gerharz Restaurant Equipment Range 60", 6 Burners, Griddle COST: \$4,982.21
Motion by Trustee Chapman, seconded by Trustee Abdo-Rott to approve the Gerharz Restaurant Equipment Requisition as presented. MOTION CARRIED 3-0
 Chief Casscles mentioned that a hood is needed also but will be budgeting it in the next year's budget.
- NYCOM Legislative Conference Mayor Attending Conf. COST: \$ 999.96
Motion by Trustee Abdo-Rott, seconded by Trustee Oley to approve the NYCOM Legislative Conference Requisition as presented. MOTION CARRIED 3-0

ABSTRACT

RESOLUTION TO APPROVE PAYMENT OF CLAIMS
January 14, 2024

WHEREAS the Board of Trustees desires to audit and pay the claims asserted against it; and

WHEREAS payment of certain claims in advance of the audit of claims has been approved by the Village Board annually at the Organizational Meeting, as required by law; and

WHEREAS it is required that all such claims shall be presented at the next Regular Meeting for audit, and

WHEREAS, the Village Board has been presented with the following abstracts for approval and payment.

General Fund 2024-2025	Abstract 008	\$283,488.04	(V567-V663)
Trust & Agency 2024-2025	Abstract 008	\$ 4,416.58	(V146-V147)

AND

October Payroll Expenses for Payroll #25, 26, 26A (attached)	\$270,538.59
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NOW THEREFORE BE IT RESOLVED:

That the Board of Trustees of the Village of Manlius approve the payment of claims **totaling \$557,443.21** by the Village Treasurer as outlined above.

Motion by Trustee Chapman, seconded by Trustee Abdo-Rott to approve the Abstract and Payroll as presented. MOTION CARRIED 3-0

DEPARTMENT REPORTS

DPW – Superintendent Chris Sherwood was present.

- Sherwood stated they are looking into the lights for the goosenecks.
- Trustee Olee expressed concerns on the softball field and the bleachers that are against fence. There is a metal pole that is holding the fence that is sticking out. He is concerned for safety reasons. Sherwood will investigate this.

CODES – Mike Decker our Codes Officer was present.

- We received our Bond for Phase 11. Abdo-Rott asked if there is any further information on the project. Decker stated they are looking into a new vendor, otherwise nothing at this time.

FIRE/EMS – Chief Casscles was present.

- Mayor Whorrall asked if the board had any questions on his report, otherwise discussion will be on a personnel matter in executive session.
- Trustee Oley expressed concerns about the old hydrants in the Academy Apartments area. The Manlius Fire Department is working with the Town Codes to address the hydrants and issues within the complex. They installed a new hydrant, and it did not work as planned. Also, the restricted area makes it hard for fire equipment to get in the area.
- The ambulances are slated for production/delivery in mid-2025.

CLERK – Lisa Baker was present

- Need Board approval for the buybacks totaling \$49,247.69

Motion by Trustee Oley, seconded by Trustee Abdo-Rott to approve the 2024 buybacks totaling \$49,247.69 as presented. MOTION CARRIED 3-0

- Need Board approval for Bonadio Group to continue the Villages Audits at \$22,000.00.

Motion by Trustee Chapman, seconded by Trustee Abdo-Rott to approve Bonadio Group to complete our audit for 2022. MOTION CARRIED 3-0

- The Girl Scouts are requesting planting a tree in Mill Run Park in honor of Cate Skidmore, a former troop leader who recently passed away. The Mayor suggested that Trustee Abdo-Rott reach out to them on this.
- Codes Officer Decker has requested the Planning Board and ZBA Board receive Village of Manlius Email addresses since he has difficulties sending huge files to their personal home email addresses. There would be an annual fee of \$48.00 per billing year.

Motion by Trustee Abdo-Rott, seconded by Trustee Chapman to approve Email Addresses for the Planning Board and ZBA Board. MOTION CARRIED 3-0

SENIOR CENTRE- Senior Centre Director Kristen Rogers was present.

- Rogers thanked the DPW for all of their hard work with the snow removal in the parking lots and sidewalks.

Mayor's Report

- Swan Permit- Channel 9 news was present. They would like to know how the board feels on the situation. The Mayor Reiterated that all agree we are not going to sway on our decision. The swans were here 65 years before the DEC and they are part of our community. The Mayor stated if they take away our swans, it will take away the heart of our community.
- A letter was received requesting new tables at our recreation building for events. The Parks and Recreation Board may want to investigate upgrades there, especially with the budget starting.
- Mayor's Assoc Meeting Jan 15 at 6pm in Liverpool
- Teamsters contract runs out this May. Would the board like us to start negotiations or wait until April when the new leaders are in. All agreed to start now.
- The Mayor has received several phone calls from Margaret Ariotti whom was present for our meeting. She tripped and fell from larger rocks that were sticking up in the road from paving completed by Suite Cote. She had medical bills that she took care of on her own but would like reimbursement for her one lens that was scratched costing \$200.00. The Village insurance and Suit Cote denied payment. Medical pay denied and Liability, if there was an issue we needed prior written notice. If not notified, then Municipalities are not liable.

Motion by Trustee Chapman, seconded by Trustee Abdo-Rott to approve payment for the lens including a signed release form from the claimant. MOTION CARRIED 3-0

- The Mayor received a letter of concern regarding Mill St. and Flume Rd and that it is a hazardous area with no Stop Signs present. The Mayor suggested a 3 way stop at the intersection or Trustee Oley suggested 1 stop sign on Mill St. Sherwood stated we had passed a resolution on a stop sign in the area previously, so we may only need to add one. Before moving forward, the DPW will reach out to the Police Department to see what option would work best to make it a safe intersection.

TRUSTEE REPORTS

Trustee Abdo-Rott was present.

- The Family Formal is on February 8th from 4-6. Need volunteers.
- Abdo-Rott would like to start the process of hiring a Recreation Director, the question is should it be a part time or full time position. All agreed that we should advertise for both. Abdo-Rott would also like the recreation board members have input on the hiring.

Trustee Chapman- was present.

- Chapman presented information on the Hometown Hero's Banner Program. He would like to recognize veterans and active-duty military personnel for their contributions to our country and community. His thoughts are to hang banners from Veterans Day until Pearl Harbor Day. There would be no cost to the village, except the staff hours. We would have the families purchase the banners which are approximately \$100. He feels we have time to think about it, but would like to be able to advertise to the public in July.
- Thanked Sherwood and DPW for all their hard work with the winter snow removal.

Trustee Oley was present.

- Planning Board on 1/15 at 6pm regarding the sign for Seneca Savings Bank.
- Oley has noticed that the Swan Signs that are for the educational display case are distorting and bubbling. He has reached out to VOSS Signs on the issue to see what they can do.
-

ATORNEY Hunt was present.

- Have already discussed during the meeting so nothing further to report.

PUBLIC FORUM

Project at Seneca ST.

Engineers were present to share the updates on their project. They were in front of the Zoning Board and there were a few variances that needed to be met. They came up with a site plan to honor the easements around Café' 119 leaving an entrance and exit for the property. With shortening the building, they could move the dumpster and gain 3 additional parking spots. They added another apartment on the back end of the building with a 3rd floor.

Trustee Chapman questioned the parking for the residents. Grazi stated they have documented the parking area at several different hours of the day to see how the parking is, and he stated there were parking spots always available. They will have one parking spot reserved for each tenant per apartment.

Attorney Hunt stated the Planning Board needs to give site plan approval and the board has to approve a special use permit. The board can also send to the County Board for a recommendation. The site plan approval will take a few Planning Board Meetings before a final decision can be made. The Special Use Permit is for the mixed use of apartments and commercial space below. We will need to set a public hearing in a future date.

Motion by Trustee Chapman, seconded by Trustee Abdo-Rott to have Onondaga County Planning Board make a Recommendation for a Special Use Permit. MOTION CARRIED 3-0

ADJOURN

Mayor Whorrall asked to adjourn to the executive session for a personnel issue and to seek legal counsel.

Motion by Trustee Oley, seconded by Trustee Abdo-Rott to adjourn the meeting to executive session at 7:31pm. MOTION CARRIED 3-0

Motion by Trustee Abdo-Rott, seconded by Trustee Oley to adjourn from executive session at 8:09 pm. MOTION CARRIED 3-0

Motion by Trustee Chapman, Seconded by Trustee Abdo-Rott to approve the hiring of Tim Visser as a lieutenant by a lateral transfer and consider continuous service as P/T in the Village of Manlius for accrual of his vacation time based on the unique situation. MOTION CARRIED 3-0

Motion by Trustee Abdo-Rott, seconded by Trustee Chapman to approve of the additional banked sick time totaling \$52,117.81. MOTION CARRIED 3-0

**Motion by Trustee Oley, seconded by Trustee Abdo-Rott to adjourn from the January 14, 2025
Board Meeting at 8:13pm.**

MOTION CARRIED 3-0

Respectfully Submitted by,

Lisa Baker
Village Clerk

DRAFT