

**VILLAGE OF MANLIUS
BOARD OF TRUSTEES
April 20, 2021 Special Meeting
Budget Workshop**

PRESENT: Mayor Whorrall; Trustees McGrew, Pilewski, Chapman and Abdo-Rott
Abdo-Rott, Pilewski and Chapman

ABSENT: None

OTHERS: Martha Dygert, Administrator/Clerk-Treasurer; Lisa Baker, Deputy Clerk-Treasurer, Chris Sherwood, DPW Superintendent

The meeting was called to order by Mayor Whorrall at 6:00 p.m. The purpose of the meeting was for a budget workshop on the 2021-2022 Village budget.

DPW – Chris Sherwood Equipment Request

Chris had provided the Board with justification for following the equipment replacement plan and an updated 12-year spreadsheet. The Board had many questions for Mr. Sherwood relative to his request. The 2021-2022 Tentative Budget only included enough for the purchase of a new mini excavator.

He asked the Board to consider the replacement of Truck #4, the John Deere loader, and Truck #9 which would require total appropriations in the amount of \$324,796 and surplus revenue through the sale at auction of an estimated \$151,250.

Mr. Sherwood had also previously presented Mrs. Dygert with a spreadsheet listing areas of his budget where he could reduce totaling \$48,955 by making some expenditures from the remaining balances in the 2020-2021 budget.

Trustee Pilewski asked about reducing the line where the payments to the temp worker were made. Mr. Sherwood explained that with the increase in hours required for trash pickup by adding recycling, he didn't feel he could do without the temp. Mayor Whorrall questioned the statement made by Mr. Lewis regarding leaving a new vehicle parked in the garage so as to ensure it retained value. The Mayor feels we shouldn't purchase equipment that is not needed.

Trustee Chapman stated he requested a breakdown of equipment, how much it is used, and an approximate amortization schedule so that the Board can use the information to make a more informed decision on the equipment plan.

Administrator – Mrs. Dygert discussed the tax levy limit. She had been in close contact with the Comptroller's office regarding compliance with the tax levy limit. Based on the information received, the current tax levy is \$12,275 above the limit set by OSC. It could be higher if the legal unit of the NYSOSC determines the transfer of function for the sewers, resulting in a budgetary decrease, would increase the gap between the levy limit and what is in the tentative budget. If the Village Board were to agree to reduce the levy 1%, she feels that the budget would comply with the tax cap.

Mrs. Dygert also discussed the rationalization behind the third full-time position in the Clerk's office. When questioned, she stated that this position would allow her to more closely monitor the finances by being able to delegate some of the purely clerical aspects of her position to the new employee and further, the new position would be responsible for spearheading the records management/digitization project. Mrs. Dygert provided the Board with the job descriptions for the three positions.

Mayor – Mayor Whorrall and the Board members discussed the take-home vehicle policy. This would only apply to the Fire Chiefs and the DPW Administration. There are no other village-owned vehicles being driven to and from personal residences.

Mayor Whorrall will locate the policy drafted by the Board several years ago and distribute it for review and discussion later.

The Board discussed increases for the Mayor and Board and Trustee Chapman feels strongly that there should be modest increases annually to stay in line with other municipalities – possibly based on the CPIU.

Decrease Tax Rate to \$7.87 per \$1000 of assessed valuation.

4th of July – As there were very few expenditures from this line of the budget in the 2020-2021 fiscal year, it was decided to reduce the line A7550.411 from \$30,000 to zero and then encumber \$30,000 from the 2020-2021 fiscal year to cover the cost of this years' events.

A1010.134 – an error on the tentative budget removed the \$600 for the Deputy Mayor stipend. This needs to be increased to \$600.

Trustee Pilewski brought up the rental of outdoor space by one of our recreation contractors. Mrs. Dygert stated that she is opposed to charging a fee for a 10-minute class warmup because it would be precedent setting and how would we arrive at a figure and then be able to quantify and charge for other requests. After Board discussion it was agreed to allow the use of upper green space areas around the recreation building for warmups however if entire classes were to be held outside, then the Board should revisit. Trustee Pilewski to send an e-mail to the contractor.

Mrs. Dygert to bring all the line items to be changed to the next and final meeting to adopt the budget.

Adjourn

There being no additional items for review, it was on motion by Trustee Abdo-Rott, seconded by Trustee McGrew to adjourn the meeting. MOTION CARRIED 4-0

Meeting was adjourned at approximately 7:20 p.m.

Respectfully submitted

Martha Dygert
Administrator/Clerk-Treasurer