

**VILLAGE OF MANLIUS  
BOARD OF TRUSTEES  
February 12, 2013 Regular Meeting**

**PRESENT: Mayor Serafin, Trustees Hopkinson, Miner, McGrew, Pfeiffer, Krouse (7:03), Abdo-Rott (7:08)**

**EXCUSED:**None

**OTHERS:**

Clerk-Treasurer Martha Dygert, Chris Jones, Village Attorney, Paul Whorral, Fire Chief; Judy Salamone, Interim Rec Director; John Maher, DPW Superintendent; John Pfeiffer, DPW; Vince Giordano, TOM; John Winslow, MFD; Ray Dill, MFD; Judy & Jerry Dardzinski; George Davenport, MFD; John Rott, David Haase, MFD; Sharon Kosmas, Ron Chapman, Allie Wenner, T.R. Schepp, Janet Webb, Nat Tobin, William Moran, Kelly Whorral, Vince Giordano, Deb McGrew.

The meeting was called to order at 7:00 pm in the Board Room at Village Centre. The Pledge of Allegiance was recited and Mayor Serafin welcomed those present. Mayor Serafin expressed his condolences to the Bruce Rapp family on the passing of his mother.

*Trustee Krouse arrived at 7:03.*

**MINUTES**

**Motion by Trustee Pfeiffer, seconded by Trustee McGrew to approve the minutes of the January 8, 2013 regular meeting as submitted. Motion Carried 5-0. (Miner abstain)**

Motion by Trustee McGrew , seconded by Trustee Pfeiffer to approve the minutes of the January 22, 2013 regular meeting as submitted. Motion Carried 6-0

**TRAINING REQUISITIONS**

**Fire/EMS**

- NYS Fire Academy – Christina Packard; Firefighter Training: **Cost: \$2524.00**      **13-0237**
- NYS Academy of Fire – Public Educators Weekend; **Cost: \$654.00**      **13-0255**

**Motion by Trustee McGrew , seconded by Trustee Pfeiffer to approve the Fire/EMS training requisitions as listed. Motion Carried 6-0.**

**DEPARTMENT REQUISITIONS**

**Fire/EMS**

- Logos Plus – Work shirts; **Cost: \$2317.00**      **13-0235**
- Lewis Uniform – Uniform A. Rand: **Cost: \$692.40**      **13-0238**
- Air Cleaning Systems – Service plymovent system: **Cost: \$1250.00**      **13-0239**
- Code 4 Fire & Rescue – Rescue Annual Hurst Svc: **Cost: \$1900.00**      **13-0257**
- Tyler Fire Equip – Annual Svc for SCBA: **Cost: \$888.00**      **13-0260**

**Motion by Trustee McGrew, seconded by Trustee Pfeiffer to approve the Fire/EMS requisitions as listed. Motion Carried 6-0.**

**Clerk**

- West Payment Center – NY Law Inserts: Cost: \$1066.00      13-0020
- Steve Joslyn – Swans Cost: \$500.00      13-0212

*Trustee Abdo-Rott arrived at 7:08.*

**Motion by Trustee Abdo-Rott, seconded by Trustee Hopkinson to approve the Clerk's requisition as listed. Motion carried 7-0.**

#### DPW

- Safety Kleen Systems – Vac Svc Cost: \$1454.05 13-033
- Innovative Municipal Products – Meltdown Mag 30%; Cost: \$3156.05 13-053
- Environmental Compliance Mgmt – Asbestos Testing: Cost: \$1930.00 13-054
- Premier Tire Co. – 4 Tires for Backhoe: Cost: \$1645.00 13-055

**Motion by Trustee McGrew , seconded by Trustee Krouse to approve the DPW requisitions as listed. Motion Carried 7-0.**

#### **ABSTRACT**

**Abstract #1 - Motion by Trustee Abdo-Rott, seconded by Trustee Hopkinson to approve the abstract dated 2/7/2013 in the amount of \$218,072.07. Motion Carried 7-0. (with addition of Joslyn Req \$500)**

DISCUSSION: Trustee Abdo-Rott asked if it is necessary to have a security person available at the Board meeting at a cost of \$60.00 per meeting. Mayor stated that yes, in order to maintain order and insure everyone's safety in the Board room. Trustee Abdo-Rott was curious as to what other Board members felt. Nancy Pfeiffer stated she was not uncomfortable having police presence here. No thoughts really one way or the other. Probably maintains some level of decorum for meetings. Trustee Hopkinson felt that this should be reviewed at some point. Trustee Krouse stated it would be "in a couple of months".

#### **DEPARTMENT REPORTS**

**DPW** – John Maher present. Sidewalk plow – gave an update on where funds are to come from. Would like to meet with Board members to talk about budget, specifically with regard to the night shift, etc. The injured employee in the DPW will be out for another couple of weeks before he's done with physical therapy and Mr. Maher stated he would be seeking Board approval to fill the slot possibly with a temp. Trustee Miner asked the pros and cons of brine versus rock salt. Mr. Maher stated brine is used for pre-salting. Rock salt is for after it snows. Trustee McGrew questioned the status of the NYSEDA rebate.

**Fire/EMS** – Paul Whorral present. Over weekend several fire department members participated in the firefighter winter games and did very well. The Fire Department personnel responded to the fire at Camillus Cutlery for 7 hours yesterday. He also stated he completed a PESH inspection and was waiting for the results of the report.

**Recreation** – Judy Salamone present. She gave an update on the Daddy/Daughter Dance which was on Friday past and despite the weather – 210 registered to attend and 194 actually came which was fantastic given the less than desirable weather conditions. She stated the only complaint she received was that the parking lot was not plowed. Easter Egg Hunt and Breakfast with Bunny is in March. Memorial Day parade participation forms going out this week. Playground applications for counselors went out this week. Meeting with softball reps in March.

#### **TRUSTEE REPORTS**

Trustee Hopkinson – Brian Kelley appointment to Parks & Rec Board to fill the unexpired term left by the resignation of Ellen Fanning.

#### **APPOINTMENT – Kelley P&R Board**

Motion by Trustee Hopkinson, seconded by Trustee Abdo-Rott to appoint Brian Kelley to the Parks & Recreation Advisory Board to complete the unexpired term of Ellen Fanning. Motion Carried 7-0.

#### **SET PUBLIC HEARING – ZONING CODE UPDATE**

Copies of zoning law updates were distributed to the Board and it was on motion by Trustee Hopkinson, seconded by Trustee Pfeiffer to set public hearing for March 12<sup>th</sup> meeting at 7:05 p.m. Motion carried 7-0.

Trustee Pfeiffer – Historical society hiring new office administrator and redefining position. Antique show and sale first weekend in April 4/6. Working on date for Doug Miller to do training.

Trustee Miner – Sign code – looking through it and had some concerns because it isn't a complete re-creation of our sign code. There are some things missing. In the Zoning update there was no sign code revisions. Suggests that the Sign Code be complete in the mini booklet. Biodiesel guy on tap for the next meeting will take up approximately 20 minutes at the meeting on February 26<sup>th</sup>. Ms. Miner asked the Clerk to set at beginning of the meeting. Executive session for potential discipline of an employee in one of our departments. Update on Bicentennial scholarship given by Trustee Pfeiffer. Will be discussing at the next Historical Society board meeting and they are willing to take this on.

Trustee Abdo-Rott – Library having yearly meeting on February 14<sup>th</sup>. Senior Centre and presented the Board with a quote from Garam Group for wi-fi. Trustee Krouse to have a report next time for Board Docs and he needs to talk to them.

Trustee McGrew – NYCOM legislative session update.

Trustee Krouse – BoardDocs - move to paperless meeting packet. Trustee Krouse stated that he had been “sidetracked the last month or so”. He expects to have a recommendation for the Board by the next meeting and will circulate information ahead of time so that feedback can be given and decisions can be made whether or not to move forward.

#### **ATTORNEY REPORT**

Nothing to report.

#### **MAYOR REPORT**

Parking situation – Mayor Serafin asks the public to restrain (sic) from any comments - will open to the Board initially and then open to the public after the Board has had a chance to discuss. Lot #14 (Buzzy lot) – The Mayor stated that Jeff Brown thought the appraisal could just be updated however, the Mayor had to reach out to other companies but found Sue Baldwin – who has the previous paperwork in hand and it will cost less than what was approved by the Board. He stated he also reached out to Caz Limo, Centro and to Birnie Bus Service – for pricing to shuttle from municipal lot to downtown on Friday and Saturday nights. Centro - \$81.81/hr. Birnie \$80.00/hour. Caz Limo \$70.00/hr no minimum.

#### **PARKING COMMITTEE**

**Trustee Miner made a motion that the Board form a committee to study the parking issues to consist of two trustees, representatives from the business community and concerned residents in the Village (not less than 6, no more than 10) Seconded by Trustee Abdo-Rott. 7-0.**

#### **PUBLIC FORUM**

Nat Tobin – Manlius Cinema 135 E. Seneca St – understands that in Cazenovia they have a crosswalk lighting system that a strobe lighting goes into effect. Can this be done in Manlius and what would be the steps that the Village would have to take. The Mayor stated “we” contacted NYSDOT for some kind of solution in the past.

Charles Porto, Café 119 119 E Seneca St – questions why appraisal hasn’t been done and asks if it is going to take another two weeks.

#### **EXECUTIVE SESSION – ENTER**

**Motion by Trustee Krouse, seconded by Trustee Hopkinson to enter executive session at 8:05 p.m for the purpose of discussing the medical history of a particular employee; the potential discipline of a particular employee and regarding the potential purchase of property. Motion Carried 7-0.**

#### **EXECUTIVE SESSION – LEAVE**

**Motion by Trustee McGrew, seconded by Trustee Krouse to leave executive session and re-enter the regular meeting at 8:48 p.m. Motion Carried 7-0.**

#### **ADJOURN**

Motion to adjourn was made by Trustee McGrew and seconded by Trustee Abdo-Rott. Motion Carried 7-0.

The meeting was adjourned at approximately 8:49 p.m.

Respectfully submitted by,

Martha Dygert  
Clerk-Treasurer