

**VILLAGE OF MANLIUS
BOARD OF TRUSTEES
January 13, 2015 Regular Meeting**

PRESENT: Mayor Whorral; Trustees McGrew, Abdo-Rott and Pilewski.

ABSENT: Trustees Hopkinson and Pfeiffer

OTHERS:

Clerk-Treasurer Martha Dygert, Rick James, Village Attorney; John Buskey, Fire Chief; Jerry & Judy Dardzinski, John Winslow, MFD; David Haase, MFD; Hayleigh Gowans; Vince Giordano; Rich DeGuida, MRB Group; Shauna Teelin, Matt Hodinger, Tyler Ferris.

The meeting was called to order by Mayor Whorral at 7:00 pm in the Board Room at Village Centre and the Pledge of Allegiance was recited. Mayor Whorral welcomed those present.

Public Hearing – Special Use Permit – 100 East Seneca Street Mixed Use Request

Motion by Trustee Abdo-Rott, seconded by Trustee Pilewski to open the public hearing on Special Use Application. Motion Carried 4-0.

Shauna Teelin, owner of the property, addressed the Board. There was no further requests to speak and therefore,

It was on motion by Trustee McGrew, seconded by Trustee Pilewski to close the public hearing. Motion Carried 4-0

SEQRA – Special Use Permit – 100 East Seneca Street

As classified by the SEQRA, the action would be an unlisted action with an uncoordinated review and the Village Board declares itself lead agency for the purposes of SEQRA and makes a negative declaration as the proposed action would render no significant adverse environmental impacts as outlined in the drafted resolution submitted to the Board and included with the information on file in the clerk's office and further authorizes the Village Attorney to file, on behalf of the Village, an application to the Syracuse-Onondaga County Planning Agency for approval. **Motion by Trustee McGrew, seconded by Trustee Abdo-Rott and unanimously approved. Motion Carried 4-0.**

OCRRA – AGREEMENT FOR USE OF SOLID WASTE MANAGEMENT SYSTEM (Hauler Agreement)

A copy of the Hauler Agreement was presented in advance to the Village Board for review. In this agreement there is a provision for a reduced rate (\$5.00 discount per ton) for the month of January, retroactive to January 1. **Motion to authorize the Mayor to execute this Hauler Agreement was made by Trustee Abdo-Rott, seconded by Trustee McGrew with a unanimous vote in favor. Motion Carried 4-0**

OCRRA – SOLID WASTE DELIVERY AGREEMENT

Mayor Whorral stated that this agreement was a commitment to utilize OCRRA for a 20-year period, in compliance with Onondaga County Local Law #5 of 2003. **Motion by Trustee Pilewski, seconded by Trustee McGrew to authorize Mayor Whorral to execute the Solid Waste Delivery Agreement. Motion Carried 4-0.**

ONONDAGA COUNTY YOUTH BUREAU AGREEMENT

Due to the recent changes in the NYS Regulations eliminating the entitlement funding to municipalities for youth recreation and youth service programs, the need for an IMA to allow the local governments to receive funding through the County for these programs. **Motion by Trustee Abdo-Rott, seconded by Trustee Pilewski to authorize Mayor Whorral to execute the IMA with the Onondaga County Youth Bureau as submitted. Motion Carried 4-0**

MULTI-MED BILLING POLICY

A copy of the proposed billing policy was presented to the Board outlining the method in which Multi-Med will handle the open accounts for ambulance billing. The only addition requested was that any accounts for residents within the Manlius Fire District be reviewed monthly by a committee and all those within the district to have the co-pay waived, as a benefit to the taxpayers within the district. **Motion made by Trustee McGrew, seconded by Trustee Pilewski and carried unanimously. Motion Carried 4-0**

LOCAL LAW #1 of 2015 – Amend Chapter 99

The local law reviewed by the Board in December 2014 at which time the public hearing was held, and upon subsequent review and approval by SOCPA, it was on **motion by Trustee McGrew, seconded by Trustee Pilewski to adopt the local law to amend Chapter 99 of the Code of the Village of Manlius as drafted and noticed. Motion Carried 4-0**

COMMUNICATIONS – Manlius Vol Fire Company

As outlined in the communication received from MFC Secretary, the following names are presented to the Board for approval as members:

Tyllette Cull and Jacqueline Anderson

Motion by Trustee McGrew, seconded by Trustee Pilewski to approve the addition of those individuals listed as members of the Manlius Vol Fire Company. Motion Carried 4-0

Motion by Trustee McGrew, seconded by Trustee Pilewski to authorize the removal of the following from membership due to lack of activity in the department: Zachary Swanson, Christopher Lupinski and Colin Harvey. Motion Carried 4-0

Fire Chief Ratification – John Buskey

Motion by Trustee McGrew, seconded by Trustee Pilewski to ratify the election of John Buskey to the position of Fire Chief by unanimous vote of the membership. Motion Carried 4-0 Although not required, Trustee McGrew stated that along with the ratification of the Chief, the Board also approved the Line Officers and Board of Directors.

Resignation – Firefighter/Paramedic Greg DeBrita

A letter of resignation was received from FF/Paramedic DeBrita with a last day with the Department of February 6, 2015. **Motion by Trustee McGrew, seconded by Trustee Abdo-Rott to accept, with regret, the resignation of Mr. DeBrita. Motion Carried 4-0.**

MINUTES

The minutes of the December 9, 2014 Regular Meeting were presented to the Board for review. **Motion by Trustee Pilewski, seconded by Trustee McGrew to approve the meeting minutes as submitted. Motion Carried 4-0.**

TRAINING REQUISITIONS

Mayor/Trustees

- NYCOM Legislative Conference (3) February 8-10, 2015 Cost: \$900 each (Approximately)
Motion by Trustee McGrew, seconded by Trustee Pilewski to approve the training requisition as submitted. Motion Carried 4-0.

DPW

- North American Snow Conference – Grand Rapids MI Cost: \$1500.00
Motion by Trustee McGrew, seconded by Trustee Pilewski to approve the attendance at the conference by Mr. Craw. Motion Carried 4-0

DEPARTMENT REQUISITIONS

Fire

- A-1 Lock & Safe – Repair Door Control System Cost: \$1479.00
- Bound Tree Medical – Medical Supplies Cost: \$1277.28
- Lewis Uniform – Clothing Cost: \$1269.87

Motion by Trustee Abdo-Rott, seconded by Trustee Pilewski to approve the Fire requisitions as submitted. Motion Carried 4-0.

DPW

- Gorman Enterprises – Spreader Belt for Truck #3 Cost: \$4595.00
- Safety Kleen Systems – Vacuum Serv 20% Solids Cost: \$1494.82
- ODB – Clutch Assembly for Leaf Machine Cost: \$2500.00

Motion by Trustee Abdo-Rott, seconded by Trustee Pilewski to approve the Fire requisitions as submitted. Motion Carried 4-0.

Clerk

- Orrick, Herrington & Sutcliffe – Professional Svc for SEC MCDC Cost: \$6425.00

Motion by Trustee McGrew, seconded by Trustee Pilewski to approve the Clerk requisition as submitted. Motion Carried 4-0.

ABSTRACT

A copy of Abstract #013 was reviewed by the Board and **Motion to approve was made by Trustee McGrew, seconded by Trustee Abdo-Rott to approve the General Fund abstract in the amount of \$183,519.71 and order the claims paid. Motion Carried 4-0.**

A copy of Abstract #993 was reviewed by the Board and **Motion to approve was made by Trustee McGrew, seconded by Trustee Abdo-Rott for the Fire Station Renovation Capital Project Fund in the amount of \$5858.00. Motion Carried 4-0**

DEPARTMENT REPORTS:

1. **Clerk-Treasurer – Board Action Items**
Surplus Vehicle – 2005 Chevy Tahoe Valuation – the NADA listing for this vehicle is \$7075.00 and this value needs to be credited to the Towns on the next fire contract. **Motion by Trustee Abdo-Rott, seconded by Trustee Pilewski to authorize credit to the Towns of Manlius and Pompey an amount of \$7075.00 for the 2005 Chevrolet Tahoe transferred to the DPW upon replacement of the Chief’s vehicle. Motion Carried 4-0**

Sanitary Sewer Lining – Save the Rain Grant

Onondaga County awarded a grant in the amount of \$100,000 to perform sanitary sewer lining in certain areas on Candy Lane, Carey Drive and Yeaworth Lane. The company awarded the County Contract is Precision Industrial Maintenance. Request for authorization to enter into an agreement with PIM to complete this work under the contract agreement with Onondaga County. Mr. Craw gave an explanation of the project. **Motion by Trustee Abdo-Rott, seconded by Trustee Pilewski to approves the proposal received from Precision Industrial Maintenance for the work outlined in the Save the Rain Grant with Onondaga county. Motion Carried 4-0**

Swan Assistance Agreement – The prior agreement with Michael Bean for Swan Assistance services expired on December 31, 2014. Under the prior agreement, Mr. Bean was to be paid quarter and his last payment was for the period Sept-Nov 2014. He is still due a payment of \$83.33 for December. The new agreement will be for a duration January 1, 2015 through May 31, 2016 to coincide with our fiscal year in an amount of \$100/mo **Motion by Trustee McGrew, seconded by Trustee Pilewski to authorize the changes, payment of \$183.33 to Mr. Bean for December and January and the Mayor to execute the agreement as drafted. Motion Carried 4-0**

Bank Account Close – JP Morgan Chase P&R Reserve

Motion by Trustee McGrew, seconded by Trustee Pilewski to authorize the Clerk-Treasurer to close the account at JP Morgan Chase for the P&R Reserve and move the money into an account at First Niagara with all our other accounts. Motion Carried 4-0

NYEDP Grant

Motion to authorize Mayor Whorral and Clerk-Treasurer Dygert to execute the necessary documents for the NYEDP \$250K Grant for the Village Centre Project. Motion Carried 4-0

2. **Recreation – Patty Sawmiller** – Mayor Whorral welcomed Ms. Sawmiller back and she in turn thanked the Board for the help and guidance they provided to Casey Kohler during her absence.

Ski & Skate Proceeds

Motion by Trustee Abdo-Rott, seconded by Trustee Pilewski to authorize the transfer of the funds received from the Ski & Skate Sale in the amount of \$732.26 to the Parks & Rec Reserve account. Motion Carried 4-0.

3. DPW – Mr. Craw brought to the attention of the Board the issue on Everglades and the drainage problems there.

Bench Donation – Lions Club (Murdock)

Mrs. Dygert explained the request by the Lions Club to donate a bench in memory of Ed Murdock who volunteered his time for years for the Village and the Cemetery – to place this bench in the cemetery and hopes the Village would assist with the placement of the bench.

Motion by Trustee Abdo-Rott seconded by Trustee McGrew to authorize commitment of the labor and materials required to place the bench in the cemetery which was donated by the Lions Club in memory of Ed Murdock. Motion Carried 4-0

Quilt Guild – Quilt Show Facility Reservation

Mrs. Dygert explained the situation with the reservation of Village Centre for the Quilt Guild. They are seeking approval by the Board to place three tables in the hallway during their reservation period April 17th & 18th 2015.

Motion by Trustee McGrew to approve the request which was seconded by Trustee Pilewski, Motion Carried 4-0

4. Fire – Report given to the Board.

Fit Test Machine IMA – Fire Department

Mayor Whorral explained this proposed agreement. This would be a machine shared by five (5) departments. Fayetteville approved at their last meeting. When the machine is not in use it will be stored at the Fayetteville Fire Department and kept in service so that firefighters can go to Fayetteville to provide the fit test service throughout the year. This will also be able to be executed in counterparts, as explained by the Village Attorney.

Motion by Trustee McGrew, seconded by Trustee Pilewski to authorize the Mayor to execute this Intermunicipal Agreement. Motion Carried 4-0

TRUSTEE REPORTS

Trustee Abdo-Rott – Thanked the DPW for the great job they are doing with the streets.

Trustee McGrew – Stated the roof project is almost complete. He will reach out to Warner Energy to coordinate placement of the solar panels. The roofing contractors will be contacted to discuss the broken light fixtures on the exterior of the building.

Trustee Pilewski – Also stated his appreciation for the work that Superintendent Craw and the DPW has done with the brush removal.

ATTORNEY REPORT

Attorney James asked for an executive session to discuss potential litigation.

MAYOR REPORT

- a. Recognized a Scout in the audience who was attending the meeting to meet the requirements of his Community Citizenship Badge for Manlius Troop 369.
- b. Consensus NY Group update
- c. CNYRPDB – Responded that there was no interest at this time, which was conveyed to them, for update of our Vision Manlius Comprehensive Plan.
- d. NYSDOT – Will be meeting with Ms. Parmelee from NYSDOT regarding traffic patterns and signals in the Village.
- e. Handicapped Parking Request – Wesley Street – to be referred to the Traffic Committee
- f. Vacation Carryover – Fire Dept Request – Discussed the request to carry over one unused vacation day and offered his reluctance to set a precedent in this regard.
Motion by Trustee Pilewski, seconded by Trustee McGrew to deny the request made by the Fire Dept Employee to carry over one vacation day to 2015. Motion Carried 4-0
- g. Fire Facilities Drawings – Mayor Whorral showed a copy of the newly drafted site drawings for the Fire Station and answered the Board's questions. He also commended the Chief and Company President for the presentation they gave to the Fire Company at their last meeting.
- h. Gianforte Property – Referred this issue to the Parks & Rec Board who will be bringing a recommendation back to the Board.
- i. Mayor's Association Holiday Party – January 21st – RSVP to Lorie Corsette at the Village of Fayetteville if anyone plans to attend.
- j. Grand Openings attended over this past weekend for the new bakery and Kinney Drugs.
- k. Legislator Kevin Holmquist – will be holding his annual fundraiser at Stingers on February 5th.

PUBLIC FORUM

Judy Dardzinski reminded the Board that they should have received their invitations to the Distinguished Citizens award ceremony on January 16th.

Executive Session

Motion by Trustee McGrew, seconded by Trustee Pilewski to enter executive session to discuss pending litigation and the potential acquisition of property, the disclosure of which could affect the price. Motion Carried.4-0 *The Board Entered executive session at approximately 8:30 p.m.*

Motion by Trustee McGrew, seconded by Trustee Pilewski, to leave executive session and re-enter the regular meeting. Motion Carried 4-0

The Board re-entered the regular meeting at approximately 10:10 p.m.

Office Hours – Clerk’s Office

Motion by Trustee McGrew, seconded by Trustee Abdo-Rott to effectively change the hours of operation for the Clerk’s Office from M-Thursday 8-5 and Friday 8-4 to Monday through Friday, 8:00 am until 4:00 pm, effective February 2, 2015. Motion Carried 4-0.

ADJOURN

There being no further business before the Board it was on Motion by Trustee Abdo-Rott and seconded by Trustee McGrew to adjourn the meeting. Motion Carried 4-0.

The meeting was adjourned at approximately 10:15 p.m.

Respectfully submitted by,

Martha Dygert
Clerk-Treasurer