

**VILLAGE OF MANLIUS
BOARD OF TRUSTEES
May 12, 2015 Regular Meeting**

PRESENT: Mayor Whorral; Trustees Abdo-Rott, McGrew, Pfeiffer and Pilewski.

ABSENT: None

OTHERS:
Rick James, Village Attorney; Martha Dygert, Clerk-Treasurer; David Haase, MFD; Hayleigh Gowans, Ray Dill, MFD; Joe Murphy.

The meeting was called to order by Mayor Whorral at 7:00 pm in the Board Room at Village Centre and the Pledge of Allegiance was recited. Mayor Whorral welcomed those present.

MINUTES
The minutes of the April 14, 2015 Regular Meeting were presented to the Board for review. **Motion by Trustee Pilewski, seconded by Trustee McGrew to approve the meeting minutes as submitted. Motion Carried 4-0.**

DEPARTMENT REQUISITIONS

Fire/EMS

- | | | |
|---------------|---------------|-----------------|
| • Jerome Fire | Truck Repairs | Cost: \$1539.28 |
|---------------|---------------|-----------------|

Motion by Trustee Pilewski, seconded by Trustee McGrew to approve the Jerome Fire requisition as submitted. Motion Carried 4-0

Recreation

- | | | |
|-------------------------------|---|-----------------|
| • CNY & Syracuse FunFlicks | Movies for July/Aug | Cost: \$1598.00 |
| • Down Beat Percussion | Parade 4 th of July | Cost: \$1500.00 |
| • Ralston Supply | Tents & Stage – 4 th of July | Cost: \$4460.00 |
| • Syracuse Scottish Pipe Band | Memorial Day Parade | Cost: \$1200.00 |
| • Syracuse Scottish Pipe Band | 4 th of July Parade | Cost: \$1200.00 |
| • Fingerlakes Pipe & Drum | Memorial Day Parade | Cost: \$1000.00 |

Motion by Trustee McGrew, seconded by Trustee Pilewski to approve the Recreation requisitions as submitted. Motion Carried 4-0

ABSTRACT
A copy of Abstract #021 was reviewed by the Board. Mayor Whorral asked that the Board consider the abstract presented with the addition of the First Niagara credit card bill \$1657.30 which has been reviewed by the Finance Committee. Trustee Abdo-Rott asked if this could be reviewed by the entire Board and Mrs. Dygert explained all the charges on the billing statement and that the only charge that didn't receive pre-approval by the Board was the flowers purchased for former Trustee Noble's mother's funeral. **Motion to approve made by Trustee Pfeiffer, seconded by Trustee McGrew to approve the General Fund abstract in the amount of \$54,999.23 and order the claims paid. Motion Carried 4-0.**

A copy of Abstract #997 Capital Project abstract was reviewed by the Board. **Motion by Trustee Pilewski, seconded by Trustee McGrew to approve the abstract in the amount of \$1400.00 Motion Carried 4-0**

DEPARTMENT REPORT

Recreation – Mrs. Sawmiller was present to answer any questions.

Mother-Son Picnic – Mill Run Park

First item is approval to block off the front pavilions at Mill Run Park to reserve for the planned Mother-Son Picnic sponsored by the Recreation Department. The Board discussed the issues related to reserving those pavilions that are normally open to the public on a first come, first served basis. Mayor Whorral was concerned that the Village would be criticized for changing policy for an event. This, as a Village-sponsored event, would be an

Motion by Trustee Pfeiffer, seconded by Trustee McGrew to authorize the Recreation Director to post signs at Mill Run Park on June 13th to have the front two pavilions to be reserved for the Mother-Son Picnic from 7 am until 2 pm. Motion Carried 4-0

Car Club – Cruise-Ins

Motion by Trustee Pfeiffer, seconded by Trustee McGrew to authorize the Car Club to reserve the parking lot next to Sno Top on Monday nights from June 1 – August 24 from 6-9 pm. Motion Carried 4-0

Playground Rate Reduction/Scholarship Request

Nick and Andrea Saia have requested a 50% reduced rate for a total of \$150 to be paid instead of \$300 for registration for their children in the summer playground program. Mrs. Sawmiller explained that this family received a reduced rate last year.

The Board discussed the need for a policy and that the Parks & Recreation Board was to draft a policy. Last year it was reviewed on a case-by-case basis. Mrs. Sawmiller has not taken this issue before the P&R Board yet. Trustees Pfeifer and Abdo-Rott feel that the Board could approve this one and defer later to the P&R Board to draft a policy to address all these issues.

Mayor Whorral questioned the next request on Mrs. Sawmiller's list and how this would be handled if we approved the Saia's request. He stated that he is concerned that the Village Board should not be in a position to pick and choose who is entitled to a reduced rate and who isn't. There should be something set, via a policy, to determine hardship issues.

The Board ultimately discussed that this needs to go back to the Parks & Rec Board to draft a policy and then the Village Board can approve the policy so that when these applications come in, the Recreation Director can use the policy as a basis for granting scholarships. Atty James recommends establishment of a policy, determine a needs based test (i.e. federal poverty guidelines) and then a signature on a sworn statement affirming that they meet the criteria and this way there is no need to disclose information.

The intent was to formally approve this decision to send to the Parks & Recreation Board however no one made a motion so it is inferred that the intent of the Village Board is to request the Parks & Recreation Board to establish a policy for scholarship to be sent back to the Village Board for approval.

Per the request for Village rate for the summer playground employee, Beth Kaelin, the Village Board, on Motion by Trustee Pfeiffer, seconded by Trustee McGrew to deny this particular request. Motion Carried 4-0

F-M Little League Agreement

Atty James reviewed this agreement and recommended changing the reference to “major upgrades” and Mrs. Sawmiller explained that this was already eliminated in the final draft.

Motion by Trustee McGrew, seconded by Trustee Pilewski to authorize the Mayor to execute the F-M Little League agreement. Motion Carried 4-0

Pony Rides – Mill Run Park

A family is requesting to have a pony rental service come in for a party in Mill Run – would like to hold the party at the front pavilions so they can use the parking lot area to reduce trampling. Mayor Whorral reiterated his concern about setting a precedent in changing the policy regarding the front pavilions in Mill Run and by allowing reservations for this party, then we would need to consider for any other groups and without the desire by the Board to change the current policy, the family could potentially incur the cost of the pony ride service and not have a pavilion for the party guests.

Based on the above, it was on Motion by Trustee Pfeiffer, seconded by Trustee Pilewski to deny this request. Motion Carried 4-0

Premier Table Linens – Credit Card Purchase

Mrs. Sawmiller, having already received approval to purchase skirting and table cloths, would further seek permission to use the Village credit card to make this purchase as the Company would not extend credit for this.

Motion by Trustee Pfeiffer, seconded by Trustee Abdo-Rott to authorize the purchase by credit card from Premier Table Linens in the amount of \$571.62. Motion Carried 4-0

Appointment Recreation Secretary – Gacek

Motion by Trustee Pilewsk isecoded by Trustee Pfeiffer to authorize the appointment of Kassandra Gacek as a Recreation secretary for 20 hours per week at \$12.00 per hour from May 15th through August 28th. Motion Carried 4-0

Counselor List Additions – Summer Playground

2015 COUNSELOR LIST (Additional)				
Last Name	First Name	Rate of Pay	Resident	New/Returning
Counselors				
Dise	Rachel	\$ 8.75	No	N
Hajduk	Haley	\$ 8.75	No	R
Surowiec	Alana	\$ 8.75	Yes	N
Surowiec	Alexandra	\$ 8.75	Yes	N
Flynn	Alexandra	\$ 8.75	Yes	R
Oliver	Colton	\$ 8.75	No	N
Pashinski	Micha	\$ 8.75	No	N
Special Needs Counselors				
Sarenski	Allison	\$ 8.75	No	N
Weaver	Liam	\$ 8.75	No	R

Motion by Trustee Abdo-Rott, seconded by Trustee McGrew to approve the Counselor List as presented. Motion Carried 4-0

Clerk – Mrs. Dygert’s report was reviewed by the Board with the following action item:

Tax Warrant – 2015-2016

Motion by Trustee Pfeiffer, seconded by Trustee McGrew to approve the Tax Warrant be published as outlined in the NYS Law and forwarded to Onondaga County as per the 2015-2016 budget adopted by the Village Board on April 28, 2015 with collection of taxes in the amount of \$2,156,335 and further authorize Mayor Whorral to execute the warrant. Motion Carried 4-0

Recycling Bid Specifications

Mrs. Dygert also brought up the Recycling Service Bid Specifications which were drafted and asked the Board to consider authorizing that this be put out to bid now, as the last agreement expired in June, 2013 and is two years overdue with the understanding that if the Board decided to combine Trash and Recycling into one bid document, this could be done during the course of the upcoming fiscal year as there is a termination clause written into the recycling agreement. Trustee Abdo-Rott

would like to wait as she will be meeting with Syracuse Haulers to draft bid specs for trash and recycling pickup. Trustee Pfeiffer will be assisting Trustee Abdo-Rott in the drafting the bid specifications.

Dog Control Agreement – Town of Manlius

In the Clerk’s report, Clerk Dygert stated she still is awaiting a response from the Town of Manlius with regard to the questions relating to why the three Villages are being asked to pay an additional amount, as this item is budgeted in the Townwide General Fund.

Mayor Whorral stated that the Board needs to start to think about what will be done with the current Board furniture once we receive the new furniture. Trustee Abdo-Rott stated she would like to take one of the chairs and Trustee Pfeiffer stated there was a policy in place for surplus equipment.

TRUSTEE REPORTS

Trustee McGrew – Asked Trustee Abdo-Rott where the Stormwater Prevention (MS4) annual report would come before the Board.

Trustee Pilewski – Spoke with Jack Klump & bleacher assembling issue and that Mr. Klump is assembling a team of volunteers to construct the bleachers. The Board, as well as the Village Attorney discussed the best option to cover the Board from a liability standpoint for this assembly. Attorney James recommended that either the Village employees assemble according to the manufacturers guidelines or volunteers assemble with a village representative inspect the final work prior to the public using the bleachers - but there shouldn’t be a mix of employees and the public with this process. Mayor Whorral recommended that we have the buildings & grounds person from F-M School inspect the constructed bleachers.

Trustee Abdo-Rott – Nothing to report

Trustee Pfeiffer – Has a rough draft of the Codes fees and will be bringing to the Board for approval at the May 26th meeting.

ATTORNEY REPORT

Attorney James gave updates on the following: Option Agreements for Walrus Enterprises and the Woods property and that Attorney Ted Spencer would be handling this; Sgromo/Middlemiss issue; Will draft a resolution for the fee schedule to have to the Board prior to the next meeting; amendment to the 1203 law and the abandoned car issue.

MAYOR REPORT

- a. Met with an entity interested in purchasing Station #2.
- b. Update on the NYSDEC and the mute swan issue.
- c. Liberty Square – parking lot to use for municipal parking – discussed with the current property owners and will need a map & survey to look at.
- d. Miscellaneous events that he attended and several communications received.
- e. Emergency Shelter – Manlius Home – Motion by Trustee Pfeiffer, seconded by Trustee Pilewski to authorize the Mayor to sign the agreement with the Manlius Home to provide Village Centre as an emergency shelter.
- f. Mayor’s Association meeting will be May 20th.
- g. Fayetteville Parade Attendees
- h. Mackenzie Hughes Clambake June 4th from 4-8 p.m.
- i. Need for executive session to discuss the employment history of four (4) employees and pending litigation.

PUBLIC FORUM

No one from the public wished to speak.

Executive Session

Motion by Trustee Pilewski, seconded by Trustee McGrew to enter executive session for the purpose of discussing the employment history of four (4) employees and a matter of pending litigation. Motion Carried 4-0

The Board entered executive session at approximately 8:15 p.m.

Motion by Trustee Pilewski seconded by Trustee McGrew to leave executive session and re-enter the regular meeting. Motion Carried 4-0.

The Board re-entered the regular meeting at approximately 9:18 p.m.

Threatening Resident – Mayoral Authorization

Motion by Trustee Pfeiffer, seconded by Trustee McGrew to authorize the Mayor to use any means necessary to address the issue with the resident threatening the safety of our Fire Department personnel. Motion Carried 4-0

Settlement Terms – Buff Litigation

Motion by Trustee McGrew, seconded by Trustee Abdo-Rott to agree to the terms discussed in executive session as it pertains to a potential settlement in the pending Buff litigation and specifically that the offer not be retroactive but upon signature of both parties involved. Motion Carried 4-0

ADJOURN

There being no further business before the Board it was on Motion by Trustee Pilewski and seconded by Trustee Pfeiffer to adjourn the meeting. Motion Carried 4-0.

The meeting was adjourned at approximately 9:20 p.m.

Respectfully submitted by,

Martha Dygert
Clerk-Treasurer