

**VILLAGE OF MANLIUS  
BOARD OF TRUSTEES  
November 12, 2024, Regular Meeting**

**PRESENT:** Mayor Whorrall, Deputy Mayor/Trustee Chapman, Trustee Pilewski, Trustee Abdo-Rott and Trustee Oley

**OTHERS:** Lisa Baker, Clerk/Treasurer; Brad Hunt, Village Attorney; Kristin Rogers, Senior Centre Director; Mike Decker, Codes Officer; Jansen Casscles, Fire Chief; Chris Sherwood, Superintendent and Kate Hill

Mayor Whorrall opened the meeting at 6:00pm with the Pledge of Allegiance. He welcomed everyone that attended the November 12, 2024, Board Meeting.

**COMMUNICATION**

**Christopher Community Program PHA Follow-Up**

Baker explained the Christopher Community Program has still not reached out to the office. All agreed to take off of the agenda until they contact our office again.

**Restore NY Confirmation Letter**

The Mayor shared the Confirmation Letter that was received by Empire State Development awarding \$1,400,000.00 for the 2024 Manlius Restore NY project.

**Swan Permit**

An updated Swan Permit, letters and updated paperwork has been submitted by the attorney to the DEC for the 2025 permit.

**Board of Election Letter**

A letter has been submitted to the Commissioners of Elections for the 2025 Village Election. The election will be held on March 18, 2025. Positions that will need to be filled are the Mayor, Two Trustees and the Village Justice.

**Safety Evaluation Request on Rt 92**

The NYSDOT shared a letter for a request from a resident for a safety evaluation on State Route 92 between Memory Lane and Sommerset Lane. Upon completion of the investigation, we will be notified of the results.

**Manlius Volunteer Fire Company Letter 10/10/24**

Mayor and Board of Trustees:

This is to formally notify you that at its regular meeting on October 10, 2024, the Manlius Volunteer Fire Company voted for the following people in regard to membership:

Resigned from Membership:

Amie Hornick

Forrest Thompson

Chris Finger (September 12, 2024, meeting)

**Motion by Trustee Pilewski, seconded by Trustee Chapman to approve the Membership resignations as presented.**

**MOTION CARRIED 4-0**

Moved From Probationary Membership to Full Membership:

Eric Nordby

Rich Riddell

New Members (Junior and Probationary):

Grace LaFave – Junior Member - EMS

Brennan Link – Junior Member - EMS

Aidan Johnson – Probationary Member - EMS

Atticus Felton – Probationary Member - Fire

Cyril Anderson – Probationary Member - EMS

Jorge Barbosa – Probationary Member – EMS

Sincerely,

Rob Furey

Secretary

**Motion by Trustee Pilewski, seconded by Trustee Oley to approve the Probation Memberships and New Junior Members as presented.**

**MOTION CARRIED 4-0**

#### **MS4 October Report**

Codes Officer Mike Decker stated this is a new permitting system and they are doing 6-month interval reports, which is much more entailed than the previous procedure. The official One Year report is due in March 2025.

#### **Village Tax Correction**

We received a letter from Onondaga County needing Board Approval for an Application for Corrected Tax at parcel #313803800.-738-100.330.

**Motion by Trustee Chapman, seconded by Trustee Abdo-Rott to approve the tax correction as presented.**

**MOTION CARRIED 4-0**

#### **AGREEMENTS**

##### **Town of Manlius 2025 Fire/EMS Contract**

**Motion by Trustee Pilewski, seconded by Trustee Abdo-Rott to approve the Town of Manlius 2025 Fire/EMS Contract as submitted.**

**MOTION CARRIED 4-0**

##### **Town of Pompey 2025 Fire/EMS Contract**

**Motion by Trustee Pilewski, seconded by Trustee Chapman to approve the Town of Pompey 2025 Fire/EMS Contract as submitted.**

**MOTION CARRIED 4-0**

##### **Ed & Ed Mailing System Contract**

The 63-month contract needs to be renewed. Baker shared two other quotes showing the price is comparable. Would like to continue with Ed & Ed for the Mailing System Services.

**Motion by Trustee Abdo-Rott, seconded by Trustee Pilewski to approve the Ed & Ed Mailing System Contract as submitted.** **MOTION CARRIED 4-0**

**Munibit Website**

Looking for board approval to switch from Civic Plus to Munibit for our Website.

**Motion by Trustee Abdo-Rott, seconded by Trustee Pilewski to approve the change of Website to Munibit.** **MOTION CARRIED 4-0**

**MINUTES**

- October 8, 2024, Regular Board Meeting

**Motion by Trustee Oley, seconded by Trustee Chapman to approve the October 8, 2024, Regular Board Meeting Minutes.** **MOTION CARRIED 4-0**

**DEPARTMENT REQUISITIONS**

- Big 4 Tire      Tires for Trash Truck      Cost: \$1,216.42

**Motion by Trustee Abdo-Rott, seconded by Trustee Pilewski to approve the Big 4 Tire requisition as submitted** **MOTION CARRIED 4-0**

- G-Work      Annual fee for Pub-Works      Cost: \$3,574.00

**Motion by Trustee Abdo-Rott, seconded by Trustee Chapman to approve the Curtis Power Solutions requisition as submitted.** **MOTION CARRIED 4-0**

Superintendent Sherwood asked the Attorney Brad Hunt if we need a resolution to take a road off of the map since we have closed Liberty Lane. He will investigate this and get back to him. The Mayor thought we may have already done this. We will check our records.

- Fire Dept Training      NYS Career Fire Chief Meeting      Cost: \$221.00

**Motion by Trustee Pilewski, seconded by Trustee Abdo-Rott to approve the Fire Dept Training requisition as submitted.** **MOTION CARRIED 4-0**

- Jerome Fire Equipment      ECO Hose      Cost: \$4220.00

**Motion by Trustee Pilewski, seconded by Trustee Abdo-Rott to approve the Jerome Fire Equipment requisition as submitted.** **MOTION CARRIED 4-0**

**ABSTRACT**

**RESOLUTION TO APPROVE PAYMENT OF CLAIMS**  
**November 12, 2024**

WHEREAS the Board of Trustees desires to audit and pay the claims asserted against it; and

WHEREAS payment of certain claims in advance of the audit of claims has been approved by the Village Board annually at the Organizational Meeting, as required by law; and

WHEREAS it is required that all such claims shall be presented at the next Regular Meeting for audit, and

WHEREAS, the Village Board has been presented with the following abstracts for approval and payment.

General Fund 2024-2025	Abstract 006	\$525,454.72	(V390-V476)
Trust & Agency 2024-2025	Abstract 006	\$ 1,284.73	(V133-V143)
Main Street Grant Project 3	Abstract 006	\$151,242.05	(V4-V8)

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AND

October Payroll Expenses for Payroll #20, 21, 22 (attached)

\$352,975.63

NOW THEREFORE BE IT RESOLVED:

That the Board of Trustees of the Village of Manlius approve the payment of claims **totaling \$1,030,957.13** by the Village Treasurer as outlined above.

**Motion by Trustee Chapman, seconded by Trustee Pilewski to approve the Abstract and Payroll as presented.** **MOTION CARRIED 4-0**

## DEPARTMENT REPORTS

DPW – Superintendent Chris Sherwood was present.

- The department has been busy cleaning leaves and finishing Liberty Lane.
- The Mill-Run Park Playground will start to be installed next week.

CODES – Mike Decker, our Codes Officer was present.

- The Planning Board Meeting will be held on November 20<sup>th</sup>. This will be for the Sub-Division Application for Limestone Plaza.
- He is working on scheduling a ZBA Meeting for 111 E. Seneca St for an Area Variance.
- Would like the board to make a recommendation for a \$5000.00 deposit for developer and legal engineering fees for Seneca St. projects.

**Motion by Trustee Chapman, seconded by Trustee Abdo-Rott to require a \$5,000.00 deposit for developer and engineering fees for Seneca St. projects.** **MOTION CARRIED 4-0**

Trustee Chapman asked if a building is built and it does not succeed, can we collect a security deposit, so it forces them to either tear down or be responsible to take care of the facility that did not succeed. The attorney will investigate this.

- Starbucks is due to be completed by the end of December. Starbucks and Wellnow is part of phase 1. Does the bond need to be in place for the Certificate of Occupancy for both or can we do just one at a time? The attorney does not believe that they both have to be completed at the same time.
- Taco Bell is near completion of asbestos abatement and demolition. A sign permit application will be forwarded to the ZBA Board shortly.
- Seneca Savings Bank- construction is in progress.
- 19 Jarvis Dr.- Will try to work with a company in Florida that keeps track of Title Searches. This will help stay on track of the maintenance of the property. We will investigate this with the Village of Salina who have adapted a local law for this to collect fees to have maintenance completed.
- E. Seneca St- New General Store has opened.
- AW Wander- The Patio is in progress.
- There is one lot left in Centerfield. Would like to have Kurt finalize the Road.
- Need to do a Flood Plain Permit for 125 Mill St. Need to set up a fee. They plan on building a small ranch duplex. This application fee would cover Decker's time plus engineering and legal fees.

FIRE/EMS – Chief Casscles was present.

- Request to apply for a matching DEC equipment grant. Total project cost is \$5000.00, if awarded the DEC would reimburse the Village \$2,500.00. The purpose would be for protective equipment for members such as boots, gloves and helmets.

**Motion by Trustee Pilewski, seconded by Trustee Abdo-Rott to apply for the DEC Grant**

**MOTION CARRIED 4-0**

- Request to surplus twenty pieces of fire equipment and auction the items via Auctions International.

**Motion by Trustee Pilewski, seconded by Trustee Chapman to surplus twenty pieces of Fire equipment.**

**MOTION CARRIED 4-0**

- Creekcrest Circle-this follow up report speaks of pride. Fellow and neighboring agencies appreciated the report of the miner near miss.

CLERK – Lisa Baker was present

- 2024-2025 Village Tax season has been completed.
- Jason from Deferred Comp will be in our office for one on one on Friday.
- We are staying with Plan X with OCEBA for 2025
- Need board approval for the budget adjustments for 2023-2024.

**Motion by Trustee Pilewski seconded by Trustee Abdo-Rott to approve the budget adjustments for 2023-2024.**

**MOTION CARRIED 4-0**

- Ski and Skate sale on November 16- looking for volunteers.
- Tree Lighting on December 1<sup>st</sup>- looking for volunteers

SENIOR CENTRE- Senior Centre Director Kristen Rogers was present.

- Veteran's Luncheon was held in the Auditorium today, it was a success. The Dixieland Band from Chittenango performed.
- Lots of events coming up in November and December. Supporting people that have no place to go, so they are doing meals for Thanksgiving and Christmas Eve Brunch. They want people to know that the Senior Centre is their family.
- December 4<sup>th</sup>- trip to the Turning Stone Casino.

MAYOR'S REPORT

- Holiday Tree Lighting on December 1<sup>st</sup>, need volunteers
- NYCOM Legislative Priorities: Sending to the Governor and Meeting in February
  - Maintain and Increase State Aid to Cities and Villages.
  - Increase Highway Funding
  - Remove the Tax Cap's Disincentives for Economic Growth
  - Enhance Tools to Address Vacant, Distressed, and Abandoned Property
  - Create Financial Incentives to Revitalize Properties
  - Strengthen Tools for Downtown Revitalization
  - Expand the Use of Red Light and Speed Cameras
  - Limit the Application and Cost of the Prevailing Wage Mandate
  - Enforce Illicit Cannabis Sales
  - Expand the Bottle Bill

Provide Lead Service Line Replacement Assistance  
Provide Assistance for Electric Vehicle Fleets  
Support Workforce Recruitment and Retention Initiatives  
Establish General Ambulance Serve as an Essential Service and Support State Funding for EMS Providers  
Amend the Requirements Governing Municipal Health Insurance Cooperatives

- Need Board approval for the AIM Resolution
  - **Whereas**, until 2024, cities, villages and towns had not received an increase in unrestricted state aid (AIM funding) in 15 years, significantly impacting their ability to provide essential services to their residents; and
  - **Whereas**, after a prolonged period without financial support, local governments finally received an increase of \$50 million in unrestricted state aid; and
  - **Whereas**, local officials express their gratitude for the \$50 million increase in unrestricted state aid, recognizing it as a positive step towards addressing long-standing funding challenges; and
  - **Whereas**, the State has referred to this new aid as Temporary Municipal Assistance, suggesting that such increase may not continue, jeopardizing the sustainability of crucial municipal programs and services; and
  - **Whereas**, the property tax cap further limits the ability of local governments to properly fund the programs and services their residents need; and
  - **Whereas**, increased and ongoing state aid for local governments is vital for maintaining infrastructure, public safety, housing and other municipal services; and
  - **Whereas**, the challenges of inflation, the increasing costs of labor and supplies, and the end of extraordinary federal aid only accentuate the need for consistent and predictable funding to effectively plan for the future and meet the growing needs of their residents;
  - **Now, therefore, be it resolved**, that the Village of Manlius calls upon the Governor and the State Legislature to commit to continuing the additional \$50 million in unrestricted state aid in the 2025-26 State Budget and beyond, and
  - **Be it further resolved**, that the Village of Manlius urges state officials to recognize the need for a long-term plan that ensures consistent and predictable increases in financial support for local governments that keep pace with inflation.

**Motion by Trustee Chapman seconded by Trustee Abdo-Rott to approve the AIM Funding Resolution as submitted.**

**MOTION CARRIED**

**4-0**

- Restore NY is in progress
- Onondaga County Community Development- Main St. Revitalization/Restore NY are being worked on to close out completed projects.
- Trustee Pilewski and the Mayor attended the FMHS Annual Reception
- NYCOM Public Works Training went well.
- The Onondaga County Mayor's Assoc Meeting is on November 20<sup>th</sup> at 6pm in Liverpool. John Mancini will be speaking.
- Mayor's Assoc Holiday Party is December 18<sup>th</sup> at Vito's. The fee is \$20 per person.
- Met with a Security Sales Rep on Panic Buttons. He will be sending a quote.
- Meeting on Friday with a Sales Rep on the Gooseneck lights. They have lights that can change colors for certain events or holidays.
- Meeting with a Sales Rep on flashing signs for safety purposes to help control speed. This would include flashing stop signs.
- Would like to form a committee for a new Parks and Recreation Director.
- Request for a Nativity Scene. This would be purchased and maintained by the church and displayed by the gazebo. A lengthy discussion transpired on this subject. All agreed that they would need to come to the next board meeting for board approval. In addition, each request would need to be evaluated as a case-by-case basis and board approved.

**Motion by Trustee Oley, seconded by Trustee Pilewski to authorize organizations located in the Village or groups of Village residents to install temporary holiday displays of a religious or non-religious nature in the Village's Gazebo Park, outside of the right of way, subject to Village Board approval of the holiday displays with respect to form, size, appearance, and timing.**

#### TRUSTEE REPORTS

Trustee Pilewski- was present.

Court Review for October 2024

- October 3<sup>rd</sup> Court, 38 cases reviewed and prepared.
- October 17<sup>th</sup> Court, 43 cases reviewed and prepared.
- 8 criminal arraignments and new cases opened.
- 37 License suspension.
- 29 cases sent to be converted to civil judgment.
- 3 Evictions.
- New order of protection law training.
- New youthful offender law training.

Chief Cassalia has been hired full time as the new Chief for the Town of Manlius Police Department.

Trustee Abdo-Rott- was present.

- Met with the Mayor on the process of hiring a new Parks and Recreation Director. Would like to form a committee and formulate a better direction for the position. Need to work on hours and pay.
- Will be meeting with Chris and Jeff next week in regard to Liberty Square.
- Met with the Fire Chief on Landscaping at the Firehouse.
- Need volunteers for the Ski & Skate Sale and the Tree Lighting Event.

Trustee Chapman- was present.

- Attended the County Mayors Meeting. Very informative.  
Talked about the mandates on electric trucks and not exempting DPW's.  
They have \$1M available in grants for comprehensive plans and zoning updates.  
For Comp Plan, they can help write and bid RFP for consultant.  
Want to develop a greenways/blueways fund in the future- recreational opportunities  
Safe Streets for all and Transportation Enhancements Program for sidewalk money.  
Pro housing-No one in CNY has received it yet.

Trustee Oley was present.

- No New Business

ATORNEY Hunt was present.

- Hunt is reviewing the correspondence with the Village and DEC on the permit for the Swans.  
Feels we need to file a new permit for 2025. He will continue to review.

PUBLIC FORUM- no one present.

ADJOURN

Mayor Whorrall asked to adjourn the meeting at 8:13pm

**Motion by Trustee Abdo-Rott, seconded by Trustee Pilewski to adjourn the meeting at 8:13pm.**

**MOTION CARRIED 4-0**

Respectfully Submitted by,

Lisa Baker  
Village Clerk