

**VILLAGE OF MANLIUS
BOARD OF TRUSTEES
December 10, 2024, Regular Meeting**

PRESENT: Mayor Whorrall, Deputy Mayor/Trustee Chapman, Trustee Pilewski, Trustee Abdo-Rott and Trustee Oley

OTHERS: Lisa Baker, Clerk/Treasurer; Brad Hunt, Village Attorney; Kristin Rogers, Senior Centre Director; Mike Decker, Codes Officer; Chris Sherwood, Superintendent; Jack & Regina Clinton, David Haase, John Buskey, Mapstone, Mr. & Mrs. Knoll and Kate Hill

Mayor Whorrall opened the meeting at 6:02pm with the Pledge of Allegiance. He welcomed everyone that attended the December 10, 2024, Board Meeting.

COMMUNICATION

Letter from L. Cook

The Mayor shared a letter that was written from a former resident and Manlius Firefighter, Larry Cook. The letter expressed the accomplishments within the village that have occurred due to Mayor Whorrall's hard work, dedication and sense of community over himself.

Greenman's Certificate of Completion of Continuing Judicial Education Program

The Mayor shared the certificate for Honorable Joseph Greenman that is required annually in order to be certified to act as justice within the municipality.

Updated Affidavit for Tax Collection

Motion by Trustee Abdo-Rott, seconded by Trustee Pilewski to approve the Affidavit of Collection as presented by Onondaga County.

MOTION CARRIED 4-0

Mortgage Tax Apportionment

The Mayor shared Resolution #157 from the County on the apportionment for mortgage tax payments for the period of April 1, 2024 through September 30, 2024 for the towns and villages.

Manlius Volunteer Fire Company Letter 11/14/24

November 14, 2024

Board of Trustees
Village of Manlius
One Arkie Albanese Avenue
Manlius, NY 13104

Mayor and Board of Trustees:

and the Manlius Village Board voted as follows:

	<u>IN FAVOR</u>	<u>OPPOSED</u>
Board Member __Trustee Pilewski__	__X__	_____
Print Name _____		
Board Member __Trustee Chapman__	__X__	_____
Print Name _____		
Board Member __Trustee Abdo-Rott__	__X__	_____
Print Name _____		
Board Member __Trustee Oley__	__X__	_____
Print Name _____		

Motion by Trustee Pilewski, seconded by Trustee Chapman to approve the Omega Resolution as submitted. **MOTION CARRIED 4-0**

Closing of Liberty Ln. Resolution

**RESOLUTION OF THE
VILLAGE BOARD OF TRUSTEES OF THE
VILLAGE OF MANLIUS: December 10, 2024**

WHEREAS, the Village of Manlius and the New York State Department of Transportation (“DOT”) agreed during the summer of 2024 to close Liberty Lane, a Village road, for safety reasons in connection with a DOT renovation project; and

WHEREAS, DOT has constructed granite curbing across the entrance to Liberty Lane, as well as a landscape bed with signage behind the curbing; and

WHEREAS, the Village has decided to make this area a small pocket park; and

WHEREAS, the road needs to be removed from the DOT Local Highway Inventory; and

WHEREAS, pursuant to New York Village Law section 6-612, “The board of trustees may by resolution provide for laying out, altering, widening, narrowing, discontinuing, or accepting the dedication of a street in the village”; and

NOW THEREFORE, the Village Board of Trustees resolves as follows:

1. Pursuant to the New York State Environmental Quality Review Act and its implementing regulations (SEQRA), the Village Board will act as lead agency for an uncoordinated review of this unlisted matter. Based on the environmental assessment form and all relevant information, the Village Board determines that this zone change will have no significant adverse environmental impact, and that all questions in part 2 of the EAF may be answered “No, or small impact.”
2. Pursuant to section 6-612 of the New York Village Law, the Village Board approves the discontinuation of Liberty Lane as a Village road within the Village of Manlius.
3. The Village Department of Public Works is authorized to take all necessary steps to effectuate the discontinuation and to remove Liberty Lane from the DOT Local Highway Inventory.

Dated: December 10, 2024

Lisa Baker
Clerk, Village of Manlius

	Aye	Nay	Other	Absent
Paul Whorrall, Mayor	<u>X</u>	_____	_____	_____
Rob Oley, Trustee	<u>X</u>	_____	_____	_____
Hank Chapman, Trustee	<u>X</u>	_____	_____	_____
Tom Pilewski, Trustee	<u>X</u>	_____	_____	_____

Motion by Trustee Abdo-Rott, seconded by Trustee Chapman to approve the Resolution as submitted.

MOTION CARRIED 4-0

MINUTES

- November 12, 2024, Regular Board Meeting

Motion by Trustee Pilewski, seconded by Trustee Chapman to approve the November 12, 2024, Regular Board Meeting Minutes.

MOTION CARRIED 4-0

ABSTRACT

RESOLUTION TO APPROVE PAYMENT OF CLAIMS **December 10, 2024**

WHEREAS the Board of Trustees desires to audit and pay the claims asserted against it; and

WHEREAS payment of certain claims in advance of the audit of claims has been approved by the Village Board annually at the Organizational Meeting, as required by law; and

WHEREAS it is required that all such claims shall be presented at the next Regular Meeting for audit, and

WHEREAS, the Village Board has been presented with the following abstracts for approval and payment.

General Fund 2024-2025	Abstract 007	\$664,222.71	(V478-V566)
Trust & Agency 2024-2025	Abstract 007	\$ 6,763.93	(V144-V145)

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Main Street Grant Project 3 Abstract 007 \$ 3,902.22 (V9)

AND

October Payroll Expenses for Payroll #23, 24, 24A (attached) \$229,045.40

NOW THEREFORE BE IT RESOLVED:

That the Board of Trustees of the Village of Manlius approve the payment of claims **totaling \$903,934.25** by the Village Treasurer as outlined above.

Motion by Trustee Chapman, seconded by Trustee Abdo-Rott to approve the Abstract and Payroll as presented. **MOTION CARRIED 4-0**

DEPARTMENT REPORTS

DPW – Superintendent Chris Sherwood was present.

- Mayor Whorrall thanked the DPW for all of their hard work around the village to get ready for our Christmas Tree Lighting.
- The Mill-Run Park Playground is almost complete.

CODES – Mike Decker, our Codes Officer, was present.

- Flood Plain Development application. He would like to propose and have approved a Flood Plain application fee and deposit fee. Residential fee \$75.00 and Commercial fee \$150.00 for the application fee and for Engineering/Attorney fees he would like to propose Residential fee \$250.00 and Commercial fee \$500.00.

Motion by Trustee Pilewski, seconded by Trustee Oley to approve the application and deposit fee for Flood Plain Development application as presented **MOTION CARRIED 4-0**

- Looking for PUD advice, will discuss in executive board.

FIRE/EMS – Chief Casscles was not present.

- Mayor Whorrall explained how Chief Casscles was looking for board approval to the finalized sales at the auction totaling \$1,962.50.

Motion by Trustee Pilewski, seconded by Trustee Chapman to approve the final sales totaling \$1962.50 as presented. **MOTION CARRIED 4-0**

CLERK – Lisa Baker was present

- Gym request for dance practice twice a week. – The board would like the requester to attend the next board meeting so they are able to ask questions before a decision is made.

SENIOR CENTRE- Senior Centre Director Kristen Rogers was present.

- Birthday bash was today, was a success. Onondaga PT was also present and had a great response from seniors.
- December 17th Holiday Luncheon
- December 20th Cookie exchange
- December 24th Holiday Brunch
- Trustee Abdo-Rott commented on how well the exercise classes are attended.

- The red room has been dedicated to a former member Connie Eliett who passed away unexpectedly.

TRUSTEE REPORTS

Trustee Pilewski- was present. Jenna Spendle was also present. She shared how well the New Judge is doing and that she has a great crew between the Judges and Bailiffs. They are also very busy learning new laws.

November Court Report.

- 74 cases reviewed and prepared
- 7 Criminal arraignment
- 24 license suspension
- 21 cases converted to civil judgement
- 2 DCIS audits

The Police Committee will be meeting next week. They have formed a new retail crime theft force. CRC is regrouping since attendance has declined.

Trustee Abdo-Rott- was present.

- Thanked everyone for their hard work at the Tree Lighting.
- Met with the Mayor, Lisa and the Park's and Rec Board to discuss the department and hiring of a new Recreation Director. Will be meeting again on January 7th to discuss the Family Formal Dance.
- She is working with Superintendent Sherwood in Liberty Park.
- Thank you for the Firemen's Christmas Dinner.

Trustee Chapman- was present.

- No New Business

Trustee Oley was present.

- He has been working with Codes Officer Decker with the Hira Company to see how the process works with vacant properties. We need to get a foreclosure registry law in place. Attorney Hunt will review the Town of Solvay's Law to possibly piggyback off of theirs.
- He attended the Mackenzie Hughes Christmas Party, was very nice.
- ZBA Board met and made some approvals for zoning at 111 E. Seneca St. Parking regulations are still being discussed. They only have 13 spaces available on their property, and they would like to utilize the municipal parking as part of the count of spaces to equal 37 spaces which is required for the proposed space being developed. It does not state in the code that they have to own the parking spots in order to count them as parking spaces. The board needs to hold a public hearing for January.
- Need to combine the Planning and Zoning Board so they can discuss together.

ATORNEY Hunt was present.

- Hunt explained we have had no response from DEC. He will follow up with a call since our license expires at the end of the month.

MAYOR REPORT

- The Mayor thanked all of them for their help with the Christmas Tree Lighting.
- We are having a store front decorating contest this year instead of tree decorating contest.
- AW Wander have completed their work on the building, patio and lighting.
- The Cinema is putting in new seating. We are getting a set of the old seats to display here at the Village Centre.
- The Mayor and Superintendent Sherwood have met with a company to clean the Totes, fee would be \$23,000.00 per year. They feel that maintenance will help preserve the totes to help make them last longer.
- Received a letter from SU Student, Anna Haring. She was doing a Senior Capstone Project. Came in 2nd place.

Trustee Chapman shared he did an interview with an FM student on the Swans, he will share when she is complete.

- Incident on broken glasses was denied by NYMIR. He is referring this to the attorney.

PUBLIC FORUM

Mrs. Knoll was present to discuss the vacant lot on Jarvis Dr. The Mayor stated that we will need to review and discuss at the next board meeting.

John Buskey was present to discuss the Nativity Scene. He shared the Nativity Scene and thanked the board for reviewing the display. This display would be a joint effort from the Methodist Church, Baptist Church and Community Covenant Church. This would show the community that it was a joint effort of all the churches to show unity. They would also display a sign notating this. Trustee Chapman suggested that the Menorah be relocated to that location also. This way other religions could be displayed in that area. After further discussion, the board approved the display.

Motion by Trustee Oley, seconded by Trustee Chapman to approve the Nativity Scene, however if there are unforeseen issues as a result then we can reevaluate. **MOTION CARRIED 4-0**

ADJOURN

Mayor Whorrall asked to adjourn to executive session for a personal issue and to seek legal counsel.

Motion by Trustee Pilewski, seconded by Trustee Abdo-Rott to adjourn the meeting to executive session at 7:07pm. **MOTION CARRIED 4-0**

Motion by Trustee Pilewski, seconded by Trustee Oley to adjourn from executive session at 7:40 pm. **MOTION CARRIED 4-0**

No legal action taken.

Motion by Trustee Pilewski, seconded by Trustee Oley to adjourn from the December 10, 2024 Board Meeting at 7:43 pm. **MOTION CARRIED 4-0**

Respectfully Submitted by,
Lisa Baker, Village Clerk