

**VILLAGE OF MANLIUS
BOARD OF TRUSTEES
August 13, 2024, Regular Meeting**

PRESENT: Mayor Whorrall, Deputy Mayor/Trustee Chapman, Trustee Pilewski, and Trustee Oley

ABSENT: Trustee Abdo-Rott

OTHERS: Lisa Baker, Clerk/Treasurer; Brad Hunt, Village Attorney; Chris Sherwood, DPW Superintendent; Kristin Rogers, Senior Centre Director; Mike Decker, Codes Officer; Greg Zagar, David Tyler, Don Gates, Den & Mayra Bungar.

Mayor Whorrall opened the meeting at 6:02pm with the Pledge of Allegiance. He welcomed everyone that attended the August 13, 2024, meeting.

COMMUNICATION

MS4 Resolution Approval

**RESOLUTION OF THE
VILLAGE BOARD OF TRUSTEES OF THE
VILLAGE OF MANLIUS**

At a regular Village of Manlius Board of Trustees meeting on August 13th, 2024 at 6pm, the Trustees authorized the Mayor to execute an Intermunicipal Agreement with Onondaga County to provide services to assist the Village of Manlius in complying with its obligations to develop and implement a Stormwater Waste Management Program. This is pursuant to the Municipal Separate Storm Sewer System (MS4) general permit, and further authorizes the Mayor to execute the necessary documents to effectuate the agreement.

Dated: August 13, 2024

____ Lisa Baker _____
Clerk, Village of Manlius

	Aye	Nay	Other	Absent
Paul Whorrall, Mayor	<u> x </u>	_____	_____	
Janice Abdo-Rott, Trustee	_____	_____	_____	x
Hank Chapman, Trustee	<u> x </u>	_____	_____	
Rob Oley, Trustee	<u> x </u>	_____	_____	
Tom Pilewski, Trustee	<u> x </u>	_____	_____	

Motion by Trustee Pilewski, seconded by Trustee Chapman to approve the MS4 Resolution as presented
MOTION CARRIED 3-0

Manlius Village Court Audit

Trustee Pilewski met with the Court Clerk Jenna Spendle. He observed her system of finances that come in and go out. He reviewed a month's activity and feels that she has a great process in place.

Motion by Trustee Chapman, seconded by Trustee Pilewski to approve to accept that as our internal audit by Trustee Pilewski.
MOTION CARRIED 3-0

Comp Alliance 2024 Revised Plan Document

Clerk Baker explained this was just a letter received from Comp Alliance. They recommended to have board members review but no action is required at this time.

Christopher-Community PHA- Set a Public Hearing

Motion by Trustee Pilewski, seconded by Trustee Chapman to set the Public Hearing for September 10th, 2024 at 6:05pm.
MOTION CARRIED 3-0

MINUTES

- July 9, 2024, Regular Board Meeting

Motion by Trustee Pilewski, seconded by Trustee Oley to approve the July 9, 2024, Regular Board Meeting Minutes.
MOTION CARRIED 3-0

DEPARTMENT REQUISITIONS

- Tires for Truck #19 Cost: \$???

Sherwood stated the requisition submitted was not the correct tires, he has asked for another bid.

Motion by Trustee Chapman, seconded by Trustee Oley to approve the lowest bid with Sherwood's best judgement.
MOTION CARRIED 3-0

- NYCOM Training Training-Whorral, Chapman, Baker, Beckwith Cost: \$6301.13

Motion by Trustee Pilewski, seconded by Trustee Chapman to approve the NYCOM Training requisition as submitted.
MOTION CARRIED 3-0

ABSTRACT

RESOLUTION TO APPROVE PAYMENT OF CLAIMS
August 13, 2024

WHEREAS the Board of Trustees desires to audit and pay the claims asserted against it; and

WHEREAS payment of certain claims in advance of the audit of claims has been approved by the Village Board annually at the Organizational Meeting, as required by law; and

WHEREAS it is required that all such claims shall be presented at the next Regular Meeting for audit, and

WHEREAS, the Village Board has been presented with the following abstracts for approval and payment.

General Fund 2024-2025	Abstract 003	\$360,622.04	(V126-204)
Trust & Agency 2024-2025	Abstract 361	\$ 3,773.14	(V125-129)

AND

July Payroll Expenses for Payroll #14, 15 (attached)	\$275,919.79
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NOW THEREFORE BE IT RESOLVED:

That the Board of Trustees of the Village of Manlius approve the payment of claims **totaling \$640,314.97** by the Village Treasurer as outlined above.

Motion by Trustee Pilewski, seconded by Trustee Oley to approve the Abstract and Payroll as presented.

MOTION CARRIED 3-0

DEPARTMENT REPORTS

Recreation- Julia Shove the Recreation Director was not present due to the dance performance/concert at the Amphitheater.

- Cancelled a few concerts due to the weather.
- Fall Fishing Derby September 21, 9-11am
- Swan Fest – Saturday October 5th
- Mental Health Fair projected out in January
- Request for Summer concert cancellation fee for Elephant Back for \$125.00

Motion by Trustee Chapman, seconded by Trustee Pilewski to approve the cancelation fee of \$125.00 for Elephant Back band.

MOTION CARRIED 3-0

- Request for a trio called the Modernistics to play at the Amphitheater on September 13th. They would use the Auditorium if the weather does not permit.

Motion by Trustee Chapman, seconded by Trustee Oley to approve the request at Shove's discretion on the fee not to exceed previous performers.

MOTION CARRIED 3-0

DPW – Superintendent Chris Sherwood was present.

- Would like board approval to hire Steve Melvin and Roger Carges.

Motion by Trustee Chapman, seconded by Trustee Pilewski to approve the hiring of Steve Melvin and Roger Carges.

MOTION CARRIED 3-0

Further discussion will continue on possibly hiring a third person for the DPW.

FIRE/EMS – Chief Casscles was not present.

- The Junior Firefighter Boot Camp graduation ceremony went well.
- The Committee has been researching options for a new EMS simulation manikin.
- Canvassing to hire and fill the vacancy available.

CODES – Codes Officer Mike Decker was present.

Den Burger was present to discuss the stormwater drain line within the easement that runs through his property. He has applied for a permit for an addition to his home, but the permit can not be completed until the stormwater drain line is relocated. The proposal from the bungers contractor, Obrien Construction Services is to relocate the existing storm drain within the easement to repair the trash

rack. They are also requesting the village to pay for the relocation. Both the trash rack and the addition are on hold until the easement is placed.

Motion by Trustee Chapman, seconded by Trustee Oley to approve the O'Brien Construction Services to relocate the existing storm drain within the easement. MOTION CARRIED 3-0

Bunger also has a concern on the removal of debris that has traveled down the creek. Would like to know if the debris can be cleaned out and removed at the same time as the trash rack project? This would be the most efficient and quickest way to take care of this project. Unfortunately, this is an Army Core and DEC decision where they would need to sign off on. Superintendent Sherwood and MRB Engineer Tim Carpenter will work on this.

Grazi made a presentation for the property on 111 E. Seneca St. in regard to storm sewer easement that is outdated and old. His engineer states this needs to be taken care of before the project can proceed. Grazi was present to find out what steps were next for him to proceed. Attorney Hunt stated his engineer should talk to our engineer at MRB Tim Carpenter. Codes Officer Decker asked Grazi to send him an email to get things started for him to send to our engineer.

- RV's and trailers in the village are becoming an issue. Boats are also becoming an issue. We have zoning regulations for trailers but not for boats. Need to look into and update zoning codes for boats.
- Need to work on notice to remedies that have sat for a while, need to get them back up to date.
- We have 1 lot left in Centerfield that is available. Will need to talk to the developer on finalizing the road.
- Last month we spoke about the zone change for drive throughs. We cannot move forward until we receive comments from our Planning Board and the County's Planning Board.
- Chicken Permit requests tend to take up a lot of time. Should we discontinue these requests for village residents? The Chicken request for 4628 Pauli Dr. has been denied. Codes Officer will send a letter to remove the chickens effective immediately.

Trustee Chapman suggested that we put in the newsletter qualifications for special permits. Also rules and regulations on RV's, Trailers and Boats.

CLERK – Lisa Baker was present

- Request for the amphitheater on October 11th for a small wedding ceremony.

Motion by Trustee Chapman, seconded by Trustee Oley to approve the reservation request on October 11th as presented. MOTION CARRIED 3-0

- BOCES transition is almost complete. Still having issues with the phones, but BOCES and Garam Group are working to resolve the issue. Also issues with sending multiple emails. Codes Officer Decker also stated that voicemails are going to his trash box.
- MCR Data report is completed and has been submitted.

SENIOR CENTRE- Senior Centre Director Kristen Rogers was present.

- Construction has started in the red room

- A new employee Brittini has started, and it is going well.
- Tag Sale is on September 27 & 28, Intake starts end of August. Would like to put a pod in the back parking lot since the trailer by the soccer field and areas in the building are already full.
- Annual Picnic on August 22 at the Rec Building
- Monthly Grief Group starting in August
- Helping Hounds dogs are going to visit this Friday.
- Flue Clinic planned for September
- AARP safe driving class planned for September & October

Trustee Oley asked about the possible increase of handicap spots in our parking lot. Mayor Whorral stated that we meet the handicap spots that are required for the size of the parking lot. If you add more, it will take away from the regular parking spots for when we have other events. Then, if someone parks there, they will get a ticket.

Rogers asked about a possible lower curb, that may help a lot for some handicapped residents.

MAYOR'S REPORT

- We have received the Restore NY Grant for 1.4 Million
- We had a Safety Committee meeting on July 18. The incident that happened at the library was discussed. Another meeting is scheduled for August 14 at 2pm. The Mayor has added an emergency exit plan. The book has been updated in case of incidents that may occur. The Mayors main concern is the safety of his employees and the people.
- Onondaga County Community Development- Main Street Revitalization- Projects are moving along.
- Mayor Whorral and Superintendent Sherwood attended the Hazard Mitigation workshop at the Onondaga County Emergency Management Facility.
- Attended the Town Development Planning Committee Meeting on July 12th. Since the meeting 2 have been denied- the Police Station and the apartments at the Old Dow Lumber.
- Police Charging Station Meeting- Waiting for a signed letter from the Town Supervisor to approve. There is a discrepancy on who will be liable for an additional fee.
- On August 30th for Navy week at the Fairgrounds the Mayor will be meeting Rear Admiral Stephen "Josh" Jackson. He used to be a resident of Manlius, and they will be meeting at the Swan Pond.
- SMTC Public meeting was August 8th at 6pm. Have not heard the results of the event.
- Cain Lovy is interested in doing an Eagle Scouts Project. Superintendent Sherwood will see what type of project he could have them do.
- Spoke on the Nativity Scene. We bought one last year so not sure if we want to spend more taxpayer's money for a different one.

TRUSTEE REPORTS

Trustee Pilewski- was present.

- Was out of town so missed the CRC Meeting.

- Police meeting is this month.
- Met with the Court Clerk on how her court operates financially.

Trustee Chapman- was present.

- Was a good meeting on the recap of the July 4th celebration. Talked about the Swan Fest.

Trustee Oley

- Attended the Village of Manlius Golf Outing, golfed with Decker and had a great time.
- He has been in touch with Katie Gabriel on the art documents to get quotes to get a higher resolution and to set up the bio's and QR codes.

Superintendent Sherwood shared that they removed the mezzanine from Station #1 and it is being stored in the cold storage building.

Codes Officer Decker also shared that Taco Bell has applied for their liquor license.

ATORNEY Hunt was present, no new business.

PUBLIC FORUM

- Don Gates, who is on the Onondaga County Environmental Committee, was present to discuss the erosion issues with the soil at Three Falls. They were interested in planting to help slow down the process. Gates reiterated that Onondaga Soil is there to help us and they are a great resource. They did a tour of the area, and it will be interesting to see how the plants survive.

Decker commented on the Senior Center Renovation. We discussed the 90-minute double fire doors. He would like to get a quote from Plumblin Construction to supply and install the doors. Sherwood will also get some quotes.

Gates commented on the library incident. He stated it is better to be cautious and have your kids come home at the end of the day versus doing nothing. He agreed with the Mayors decision on locking down the building. He wondered if the library has a safety plan implemented and feels they should follow the same plan as us.

Resident Greg Zagar commented on getting more blinds for the windows and to sit on the floor if there is an active shooter in the building. Stay put and don't move around. They will go to the easiest target when people are moving around, not in a locked door.

ADJOURN

Mayor Whorrall motioned to adjourn to executive session at 7:36pm.

Motion by Trustee Pilewski, seconded by Trustee Oley to adjourn to executive session to seek advice of counsel at 7:36pm. **MOTION CARRIED 3-0**

Executive Session for advice of counsel.

Motion by Trustee Pilewski, seconded by Trustee Oley to adjourn from executive session at 7:39pm. **MOTION CARRIED 3-0**

Motion by Trustee Chapman, seconded by Trustee Pilewski to approve requested coverage to be paid by UMR. **MOTION CARRIED 3-0**

Mayor Whorrall asked to adjourn the meeting.

Motion by Trustee Oley, seconded by Trustee Pilewski to adjourn the meeting at 7:42pm. **MOTION CARRIED 3-0**

Respectfully Submitted by,

Lisa Baker
Village Clerk