



# 2020 Summer Playground Registration

## Village of Manlius Recreation Registration Form

Run dates: June 29th-August 7th; No Camp July 3<sup>rd</sup>, 2020

**Please note, if you have MULTIPLE children that will enroll, you will need to complete a registration form for EACH CHILD SEPARATELY.**

**The form includes questions regarding the total number of children attending the program.**

**Please select enrollment based on the number of child(ren) to ensure processing the correct amount total.**

To register for summer playground, please complete the entire form and submit payment to:

The Village Of Manlius Clerk's Office

1 Arkie Albanese Avenue

Manlius, NY 13104

Priority goes to Village of Manlius residents. The department does not carry accident insurance for its participants. No refunds are issued upon the start of the program.

Please note, if you have MULTIPLE children that will enroll, you will need to complete a registration form for EACH child separately. The form includes selections based on number of children due to the discount amounts. Please select enrollment based on the number of children to ensure processing the correct amount total.

Children 3 years old (by the first day of camp), through children entering Grade 8 in fall 2020, are eligible to enroll in the program.

### **Policy**

- A child must be enrolled in the morning program to participate in the afternoon program.
- Children can only be dropped off between 9 - 9:15 a.m. For the safety of your children no special drop off times will be permitted.
- Please keep your child at home on a day that you cannot arrive by 9:15am.
- Pick up time is only at Noon for morning program and 3 p.m. for afternoon.
- Additional fees for field trips to be collected in cash on the day of the trip. Please keep your child home if you wish to not participate.
- Morning Program is from 9 a.m. - Noon, Monday – Friday
- Afternoon Program is from 12:30 - 3 p.m. Monday - Thursday
- Children in pre-k and children entering Kindergarten in the fall are not eligible for the afternoon program.
- All children must be fully potty trained to attend camp.
- **Copies of your child's immunization records are required 2 weeks (June 15th) before the 1st day of playground.**
- **Payment for registration must be paid before the start of playground, in order to fully secure the registration slot(s) for your child(ren).**

## **Registration Form**

Child's First Name: \_\_\_\_\_ Child's Last Name: \_\_\_\_\_ Male/Female: \_\_\_\_\_

Grade Entering In Fall 2020: \_\_\_\_\_ Age: \_\_\_\_\_ (at start of playground, June 29<sup>th</sup>)

Birth Month: \_\_\_\_\_ Birth Date: \_\_\_\_\_ Birth Year: \_\_\_\_\_

Parent's First Name: \_\_\_\_\_ Parent's Last Name: \_\_\_\_\_

Mobile Phone: (\_\_\_\_) \_\_\_\_\_ Email Address: \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_ Zip Code: \_\_\_\_\_

**Village of Manlius Resident?: Yes OR No**

**If yes, please confirm the street of your address in the Village of Manlius \_\_\_\_\_**

**Is there a sibling being registered for the 2020 Village of Manlius Summer Playground? Yes or NO?**

*If yes, please complete a SEPARATE registration form for the other child.*

Emergency Contact's Name: \_\_\_\_\_

Relationship to the child: \_\_\_\_\_

Emergency Phone Number: : (\_\_\_\_) \_\_\_\_\_

### **Registration Information and Selection**

Below you will be ask to select the session and time slot your child will attend camp.

**Total Number of Children you will register for the program: \_\_\_\_\_**

*(Please indicate how many TOTAL children you WILL register for the 2020 Summer Playground Program, to help determine pricing.)*

#### **Please check Session(s)**

Session 1: June 29<sup>th</sup> - July 17<sup>th</sup> \_\_\_\_\_ OR

Session 2: July 20<sup>th</sup> - August 7<sup>th</sup> \_\_\_\_\_ OR

Combined/Both Sessions: June 29<sup>th</sup> – August 7<sup>th</sup> \_\_\_\_\_

#### **Extended Morning Information and Parameters**

The Extended Morning Program is for children entering Grade 1 - Grade 8.

The Extended Morning Program runs from 12:00 noon - 3:00pm, Monday - Thursday.

*(Please note: there is no extended programming on Fridays.)*

The Extended Morning Program is an extension from the morning program, therefore you must be registered for the morning program to participant in the extended morning program.

#### **Please Select Time Slot:**

Mornings Only 9 am - 12 noon \_\_\_\_\_ OR

Mornings *and* Extended 9 am - 3 pm \_\_\_\_\_

## Cost Determination

### Registration Dates and Fees

(\*These fees are in addition to the cost of the program cost.)

**Registration Fees:** Please check the appropriate registration fee based on date of registration.

\_\_\_\_\_ Registration through April 17<sup>th</sup> will not have a registration fee.

\_\_\_\_\_ Registration fee from April 18<sup>th</sup> – May 30<sup>th</sup> is \$15/ child

\_\_\_\_\_ Registration fee from June 1<sup>st</sup> – June 15<sup>th</sup> is \$25/child

## Summer Playground Program Rates and Selection

\*Please note, if you have multiple children, the pricing listed in this list is the TOTAL amount for the number of children.

### **Village of Manlius Residents Program Rates Determination**

**(If you live outside of the Village of Manlius, please proceed to the section for Non-Village Residents).**

If you live within the Village of Manlius, please select & check the appropriate registration box below.

And please remember, you will have to complete a separate registration from per child.

Number of Children Registered	Village Resident Mornings Total (1 Session)	Village Resident Mornings and Extended Program Total (1 Session)	Village Resident Mornings Total (Both Sessions)	Village Resident Mornings and Extended Program Total (Both Sessions)
1 Child	\$110	\$175	\$215	\$355
2 Children	\$200 (\$100 each)	\$330 (\$165 each)	\$405 (\$202.50 each)	\$650 (\$325 each)
3 Children	\$285 (\$95 each)	\$450 (\$150 each)	\$570 (\$190 each)	\$900 (\$300 each)

### **NON-Village of Manlius Residents Program Rates Determination**

**(If you live inside of the Village of Manlius, please return to the previous section for Village Residents).**

If you live outside of the Village of Manlius, please select & check the appropriate registration box below.

And please remember, you will have to complete a separate registration from per child.

Number of Children Registered	Non-Village Resident Mornings (1 Session)	Non-Village Resident Mornings and Extended Program Total (1 Session)	Non-Village Resident Mornings (Both Sessions)	Non-Village Resident Mornings and Extended Program Total (Both Session)
1 Child	\$200	\$310	\$405	\$620
2 Children	\$395 (\$197.50 each)	\$590 (\$295 each)	\$785 (\$392.50 each)	\$1,185 (\$592.50 each)
3 Children	\$570 (\$190 each)	\$850 (\$283.33 each)	\$1,135 (\$378.33 each)	\$1,710 (\$570 each)

**Total Amount Due: \_\_\_\_\_**  
**Registration Fee *plus* Program Rate Selected Above**  
(Please make payable to the "**Village of Manlius**")

**Summer Playground Information**

- Children must be enrolled in the morning program to attend the afternoon.
- Fill out a separate registration form for each child who wishes to attend.
- Priority goes to Village of Manlius residents. The department does not carry accident insurance for its participants. No refunds are issued upon the start of the program.
- Additional fees for field trips to be collected in cash on the day of the trip. Please keep your child home if you wish to not participate.
- All children must be fully potty trained to attend camp.

**Pick up and Drop Off**

- Children can only be dropped off between 9:00 am-9:15 am. For the safety of your children no special drop off times will be permitted.
- Please keep your child at home on a day that you cannot arrive by 9:15 am.
- Pick up time is only at 12:00 noon for morning program and 3:00 pm for afternoon.
- Children cannot be dropped off for only the afternoon program they must attend the morning.
- Morning Program is from 9:00 am - 12:00 noon, Monday-Friday.
- Extended Morning Program is from 12:00 noon - 3:00 pm, Monday-Thursday.

**Afternoon Program**

- A child must be enrolled in the morning program to participate in the extended morning program.
- Children in pre-k and children entering Kindergarten in the fall are not eligible for the extended morning program.

**Please initial that you understand the policy information above:**

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**Photo Release**

The Village of Manlius Recreation Department may periodically photograph playground participants throughout the summer program. These photographs are used in a variety of ways, including public relations and marketing purposes (printed images on brochures, posters and newsletters and the Village of Manlius website. Please indicate whether you will allow publication of photographs taken of your child during playground. Please check below.

I **agree** to allow the Village of Manlius to use images of my child \_\_\_\_\_

I **disagree to** allow the Village of Manlius to use images of my child \_\_\_\_\_

**Parent/Guardian Signature:** \_\_\_\_\_ **Date** \_\_\_\_\_

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**Health History Form**

**Copies of your child’s immunization records are required By June 15<sup>th</sup>, 2020.**

Please list any allergies to foods, medications, or the environment, any recurring illnesses and/or any specific medical illnesses.

**Food Allergies:** \_\_\_\_\_

**Environmental:** \_\_\_\_\_

**Recurring Illnesses and/or specific medical illnesses:** \_\_\_\_\_

**Medications:** \_\_\_\_\_

**Does Your Child Use An: EPI-Pen:**                      Yes                      No

**Inhaler:**    Yes                      No

**If yes, the Health Department requires the EPI-Pen/Inhaler be brought to Playground. It will be kept in a locked location, and carried by Group Director on any Field Trips.**

**\*A Medical Written Order MUST be submitted with the medication.**

**Is Your Child: Epileptic:**                      Yes                      No

**Diabetic:**    Yes                      No

**Medication Written Order Form**

If your child has medication that does or could need to be taken at camp, it is REQUIRED for there to be a Written Order Form provided by a Physician.

Without a written order, we will NOT receive any medication for your child, and the child will not be able to attend camp until we are provided with the written order AND the medication(s).

**\*Please initial above to indicate you understand this requirement.**

**NOTE:**

Please notify the Recreation Office (315-682-7887) if your child is exposed to any communicable disease prior to or during camp or has special conditions we need to be more aware of.

**\* Every attempt will be made to contact a parent/legal guardian or emergency contact in the case of an emergency.**

**PARENT’S AUTHORIZATION:**

The health history is correct so far as I know, and the person herein described has permission to engage in all prescribed camp activities, except as noted by me. In the event I cannot be reached in an emergency, I hereby give permission to the physician and/or hospital selected by the Recreation Department in compliance with Onondaga County Health Regulations to hospitalize, secure proper treatment for, and order injection, anesthesia or surgery for child as named above. **NO MEDICAL INSURANCE IS CARRIED BY THE VILLAGE FOR PROGRAM PARTICIPANTS. REGISTRANTS ARE ENCOURAGED TO HAVE THEIR OWN MEDICAL COVERAGE.**

**Parent/Guardian Signature:** \_\_\_\_\_ **Date** \_\_\_\_\_

\*Regarding above medical information and policy.

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**Additional Information**

*The information provided in this section will be used for planning purposes.*

**Are there any special objectives to consider for your child's camp experience?**

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**Is there any reason you believe your child may require special attention or supervision while at camp?**

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**Is there anything else you would like to share about your child to help make his or her camp session a more positive experience?**

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**Important!**

- Copies of your child’s immunization records and Medication Written Order Form (if needed) are REQUIRED to be submitted by June 15th.
- Failure to turn in Child's Immunization Records and Medication Written Order Form (if required), will make your child ineligible to attend Playground until these forms are submitted.

You can drop off the forms to the Recreation office (across from the gym) or in the Clerk’s office (across from the auditorium).

You are also able to mail Immunization Records and a Medication Written Order Form to:

Village of Manlius Recreation Department  
One Arkie Albanese Avenue  
Manlius, New York 13104

You are able to fax Immunization Records and/or a Medication Written Order Form to:  
The fax number is 315-682-8119.

**Onondaga County Health Department**

The Village of Manlius Playground Program is licensed by the Onondaga County Health Department. This camp is inspected a minimum of twice yearly. Inspection reports concerning the camp are on file at:

Onondaga County Health Department  
Division of Environmental Health  
John H Mulroy Civic Center, 12 Floor  
421 Montgomery street Syracuse NY 13202  
Telephone: 315-435-6617

## **Village of Manlius 2020 Summer Playground Program**

In consideration in being able to participate in this program, I, the undersigned; intending to be legally bound hereby, for myself, my heirs, executors, and administrators, waived and release any and all rights and claims of any kind I may have against The Village of Manlius Recreation Department; or instructors contracted by The Village of Manlius Recreation Department, including injury, illness, or property loss suffered by me/my child which might occur while participating in The Village of Manlius Recreation programs.

**Parent/Guardian Signature:** \_\_\_\_\_ **Date** \_\_\_\_\_