

**VILLAGE OF MANLIUS
BOARD OF TRUSTEES
October 11, 2022 Regular Meeting**

PRESENT: Mayor Whorrall, Trustee Chapman, Trustee McGrew, Trustee Pilewski

ABSENT: Trustee Abdo-Rott

OTHERS: Lisa Baker, Clerk/Deputy Treasurer; Brad Hunt, Village Attorney; Chris Sherwood, DPW Superintendent; Mike Decker, Codes Enforcement Officer; Jansen Casscles, Fire Chief; Christine Roet, Recreation Director; Ann Smith, Senior Centre Director; Rob Oley, Kate Hill, Djuna Dirlam

Mayor Whorrall opened the meeting at 7:02pm with the Pledge of Allegiance. The Mayor welcomed everyone to the board meeting.

PUBLIC FORUM

Mayor Whorrall opened the Public Forum. Mayor Whorrall reminded the public of a 5-minute time limit.

Resident Djuna Dirlam whom resides at 407 Warren St. in Fayetteville expressed interest in getting sidewalks installed from Fayetteville to Manlius. Whorrall explained that both villages, Manlius and Fayetteville already have sidewalks installed that are within our boundaries. Anything in between is the Town of Manlius's jurisdiction and responsibility. Trustee Chapman suggested that she speak with the Town of Manlius since they have a board meeting the next night. Both villages are willing to work with the Town, but the Town does not want to maintain the sidewalks. The resident expressed her interest in outdoors and having biking accessibility. Whorrall agreed but explained it is not feasible in our village and it is a safety issue. The village is working with the DOT to try to calm the traffic by putting parking on street. We are hoping it will also help the businesses. Dirlam also expressed her concern on the condition of the sidewalks. and how they have damaged her tires. Mayor Whorrall explained the DOT project transpiring next year that will result in resurfacing the roads and installing all new sidewalks. Dirlam was pleased.

Resident Rob Oley, who resides at 132 Washington St. stated that Brostek is having an auction on the parcel owned by McIntire Paper Company. Oley was interested to see if the Village was interested in purchasing this. The Village Board was not aware of this.

Oley commented that the Ledyard canal may be a good path for riding bikes. It may need some work with grading, but we could apply for a canal grant. Trustee Chapman reminded Oley that the Town looked into this year's back and it was turned down.

COMMUNICATIONS

Manlius Volunteer Fire Company- Mayor Whorrall addressed a letter from the Manlius Volunteer Fire Company. This is to formally notify you that at its regular meeting on September 8, 2022, the Manlius Volunteer Fire Company voted for the following people in regards to membership:

Resigned from Membership:

Ethan Satterly
Danielle Haywood
Bob Daino
Briana Purdy

Removed from Membership due to inactivity:

Erich Cole

Moved from Junior Membership to Probationary Membership:

Sivan Juran

Motion by Trustee Pilewski, seconded by Trustee McGrew, the membership changes submitted by Secretary Fury were approved. MOTION CARRIED 3-0

Town of Manlius is having a public hearing to consider a zone change from Restricted Agricultural (RA), Commercial A (CA) to Residential Mixed-Use (RM) for parcels 8104-8116 Cazenovia Rd.

AGREEMENTS

Resolution Supporting Participation in the CNY Stormwater Coalition Staff Services and Education Compliance assistance Program.

Motion by Trustee Chapman, seconded by Trustee Pilewski to approve the CNY Stormwater Coalition Resolution. MOTION CARRIED 3-0

41J – Benefit option is effective August 29, 2022.

DEPARTMENT REQUISITIONS

Fire/EMS

- North Eastern Rescue Vehicle 2 Braun Type Ambulances (24-36 months) Cost: \$505,882.00

Motion by Trustee Pilewski, seconded by Trustee McGrew to approve the Ambulance requisition as submitted. MOTION CARRIED 3-0

- Page, Wolfberg, and Wirth LLC Legal retainer for EMS Challenges Cost: \$3000.00

Purpose would be to facilitate a meeting with the Hospital CEO's to address the verbal abuse from hospital staff. Also, to discuss the offloading of the patients. Trustee Chapman would like us to reach out to State Representatives to try to resolve this. Will table this to the next board meeting.

Department Reports

FIRE/EMS- Fire Chief Jansen Casscles was present for the meeting.

- EMS Mutual Aid Discussion- Need to enact a response plan for out of areas.

RECREATION- Recreation Director Christine Roet was present for the meeting.

- Trunk or Treat- still looking for more participants.
- Playground Report- Was a good summer, did not lose any profits.

- Still working on long- and short-term goals for the parks.
- Has had discussions with FM School District on utilizing the bathrooms by the soccer field. As long as we supply the locks on the doors and maintain them it would not be an issue. The bathrooms cannot be used during the winter months.
- Jen Chapman would like to start an organized play preschool program to start in January 2023 in the gym. Would meet twice a week. Money would be to purchase the equipment, arts and crafts, motor skilled equipment. It would require us for startup money and be refunded once established. She would be volunteering her time.
- Fast Bees program- They would like to do the same agreement as last year. We would receive a \$1000.00 profit with this agreement.

Motion by Trustee Chapman, seconded by Trustee Pilewski to approve the Fast Bees Agreement
MOTION CARRIED 3-0

MINUTES

- September 6, 2022 Regular Meeting

Motion by Trustee Pilewski, seconded by Trustee Chapman to approve the September 6, 2022 minutes, as submitted.
MOTION CARRIED 3-0

ABSTRACT

RESOLUTION TO APPROVE PAYMENT OF CLAIMS
October 11, 2022

WHEREAS the Board of Trustees desires to audit and pay the claims asserted against it; and

WHEREAS, payment of certain claims in advance of the audit of claims has been approved by the Village Board annually at the Organizational Meeting, as required by law; and

WHEREAS it is required that all such claims shall be presented at the next Regular Meeting for audit, and

WHEREAS, the Village Board has been presented with the following abstracts for approval and payment;

General Fund	Abstract 005	\$581,056.47	(V737-831)
Main Street Revitalization	Abstract 420	\$ 1,463.94	(V15)

and

September Payroll Expenses for Payroll #18, 18A, 19 (attached) \$202,022.29

NOW THEREFORE BE IT RESOLVED:

That the Board of Trustees of the Village of Manlius approve the payment of claims **totaling \$784,542.70** by the Village Treasurer as outlined above.

Motion by Trustee Chapman, seconded by Trustee McGrew to approve the abstract and payroll.
MOTION CARRIED 3-0

DEPARTMENT REPORTS

CODES- Codes Enforcement Officer Mike Decker was present for the meeting.

- Decker has been in close contact with the Dunkin Donuts Owner, and 107 Smith St should have a demolition permit within the next couple weeks.
- Decker is working on devising a plan for fire inspections and to break up the Village in zones, commercial and multi-use tenant properties. This way he can complete fire inspections yearly by zones. This way all fire inspections will be completed in a timely fashion.

DPW- Superintendent Chris Sherwood was present for the meeting.

- Mayor Whorrall received a call from a resident to extend the sidewalk up to 4562 Brickyard Falls Rd. The Mayor drove there and does not believe it is feasible. Also, the numbers on the homes in that area were very confusing. Decker will get in touch with Onondaga Planning to look into this.

CLERKS –

- Reservation requests. The office is looking for guidance and specific rules. - Trustees agreed that weekly reservations can only be reserved 60 days out. There was also discussion on fees for certain groups.
- Solicitors' requests -Attorney Hunt suggested that we review the codes on what the difference is between a solicitor and a canvasser.

SENIOR CENTRE – Director Ann Smith was present for the meeting.

- ARPA funding for advertising has helped their lunch program tremendously.

MAYORS REPORT –

- Thanked all whom attended and helped celebrate his 50 years of active service in the Fire Department.
- Wrapping up the Main Street Revitalization
- NY Forward was submitted, and letter was received on being a finalist. We will be meeting on 10/20/22 at 2pm at Lemoyne College for our presentation.
- NYCOM Fall Training – was very informative.
- NYCOM Public Works Training with Jeff Lewis- another very informative meeting.
- Fire Contract with Town of Pompey went well. Town Supervisor would like to be invited next year.
- Fire Contract with Town of Manlius will be explained at their meeting tomorrow night.
- Electronic message board- base is completed. The sign is still out 6-8 weeks out. Weather will determine when the electronic sign will be completed.
- EV Charging Stations- Deadline for the grant was missed due to quotes were not received in time.
- FEMA- Submittal of information has been completed.
- ARPA Funds- will start meeting again for the second round of funds.
- MRB Round Table was held on September 9th. They spoke on different issues, and it went well. They will meet once a month and lunch are provided. Meeting with Mayor's and Clerk's.
- NYCOM Conference- Received 2 checks totaling \$10,258.54, one from NYMIR and the other from Comp Alliance.
- Letter from CNY Tobacco Free Agreement in Public Areas.
- Spoke with businesses about street festivals, holiday decorating and contests. Decided to put Rob Oley in charge of this committee. Feels this may help businesses. Can start right away.
- Oley's Family did a great job with Buzzy's Breakfast.
- Changing the Board meeting from 7pm to 6:30pm.

TRUSTEES REPORTS

Trustee Pilewski:

- Attended a CRC Meeting last week.
- Police Committee has not met recently.
- Has been in close communications with the Fire Chief.
- Mayor Whorrall commented that we need to meet on the Police Lease Agreement.

Trustee Chapman:

- Parks and Recreation board are gathering their ideas for the parks. Hopefully they can be applied to some of the grants we are applying for.
- Events coming up- Trunk or Treat and Christmas Tree Lighting
- Next Podcast- Interviewing the head of The Chamber of Commerce.
- Idea to visit our businesses on a Saturday morning and doing a facebook live to help promote their businesses.
- Manlius Historical Society is having their annual garage sale. They would like to borrow the tables and tent for that day. We do not normally let others borrow items since items may come back damaged. Or items may not be returned. The mayor stated this would be a board decision. All agreed that an agreement would need written and signed before items can be borrowed.

Trustee McGrew:

- No Comment

Attorney Hunt:

- Dish Wireless lease agreement. All terms discussed had been previously approved by the board. Attorney Hunt is in the midst of finalizing the agreement. Subject to terms discussed he would like board approval once finalized to have the mayor sign the lease.

Motion by Trustee McGrew, seconded by Trustee Chapman to authorize the mayor to sign the lease agreement once completed. MOTION CARRIED 3-0

- Trash Kings Rubbish has been sent a certified letter for \$1000.00 for damages that were incurred on Pembroke Dr. Attorney Hunt will follow up with this letter.
- Decker mentioned he had received final signage on the PUD, so that a meeting can be scheduled with the Planning Board and the rezoning for Flume Rd.

Mayor Whorrall reminded everyone that Saturday is the open house at the Fire Station.

Decker investigated further and canvasser does not fit the request from Windstream Representative. The way the code is read, they are a solicitor. Therefore, an application for a permit is required.

ADJOURN

Mayor Whorrall motion to adjourn to executive session at 9:35pm.

Motion by Trustee Pilewski, seconded by Trustee Chapman to move to executive session at 9:35pm MOTION CARRIED 3-0

Mayor Whorrall motion to adjourn the executive session at 10:10 pm.

Motion by Trustee Pilewski, seconded by Trustee McGrew to adjourn the executive session at 10:10pm.
MOTION CARRIED 3-0

Mayor Whorral motion to adjourn the meeting at 10:12 pm.

Motion by Trustee McGrew, seconded by Trustee Pilewski to adjourn the meeting at 10:12 pm.
MOTION CARRIED 3-0

Respectfully Submitted by,

Lisa Baker
Village Clerk

DRAFT