

**VILLAGE OF MANLIUS
BOARD OF TRUSTEES
July 12, 2022 Regular Meeting**

PRESENT: Mayor Whorrall, Trustee McGrew, Trustee Chapman, Trustee Pilewski

ABSENT: Trustee Janice Abdo-Rott

OTHERS: Lisa Baker, Clerk/Deputy Treasurer; Martha Dygert, Treasurer; Brad Hunt, Village Attorney; Chris Sherwood, DPW Superintendent; Mike Decker, Codes Enforcement Officer; Rob Oley, William Galvin, Lisa Lucken, Don Gates, Denn & Moyra Bunger, Korie & Jim Allen, Richard & Lynda Mason

Mayor Whorrall opened the meeting at 7:02pm with the Pledge of Allegiance. The Mayor welcomed everyone to the board meeting.

PUBLIC HEARING:

Mayor Whorrall asked for a motion to open the Public Hearing on the MS4 2022.

Motion by Trustee McGrew, seconded by Trustee Pilewski to open the public hearing.

MOTION CARRIED 3-0

Mayor Whorrall asked for any comments or concerns before signing the annual report for our storm water management with Onondaga County. A resident questioned the report and Mr. Sherwood informed him it is a maintenance document. The Mayor asked for a motion to close the hearing.

Motion by Trustee McGrew, seconded by Trustee Pilewski to close the hearing.

MOTION CARRIED 3-0

Mayor Whorrall asked a motion to approve the MS4 Report.

Motion by Trust McGrew, seconded by Trustee Chapman to approve the MS4 Report.

MOTION CARRIED 3-0

PUBLIC FORUM

The Mayor explained the guidelines for public comments and opened the Public Forum.

- Don Gates who resides at 4659 Post Rd. had concerns with traffic on Post and Glencliffe Rd. The Mayor will coordinate a meeting with the Town Supervisor, Police Department and DPW Supervisor along with members of the neighborhood to discuss the issues.
- Richard Mason, Scott Highlander and Denn Bunger from the Brookhill Dr. neighborhood expressed concerns about the flooding of Limestone Creek. A discussion followed pertaining to the replacement of the trash rack in the creek. Mayor Whorrall stated that the Village has been meeting with FEMA for several months to secure funding to resolve the issue. Mayor Whorrall suggested that a representative from the Brookhill neighborhood sit in on the next FEMA Meeting.
- Lisa Lucken who resides at 4604 Brookhill Dr. S received a notice that a neighbor had applied for a permit for a pig. Discussion of permit will be at the next board meeting on 8/9/22.
- Korie Allen who resides at 4605 Brookhill Dr N. expressed her concerns about the hours and noise at the car wash behind her residence. Codes Officer Mike Decker advised her he has spoken with the owner and property manager to get this resolved. Mrs. Allen also had concerns about the outdated playground equipment and benches at Mill Run Park. Mayor Whorrall informed her that we have funds allocated to replace the old playground equipment, refurbish the bathrooms, fix the ballpark and replace the mulch.

Whorrall informed everyone on all the grants that have been allocated for different projects throughout the Village.

Whorrall also commented on Zombie Homes. Stated we are aware of the homes, and they are being worked on. Unfortunately, it all takes time, and we must follow the process.

Whorrall discussed information on the new clock. He stated that they wanted to do something special and unique that would support the businesses within the village. Therefore, they had Stickley design the clock and the furniture.

Whorrall’s last comment was that he has lived here all his life, and he is in this position because he is very passionate for this Village and wants to see it succeed.

- Rob Oley who resides at 132 Washington St. commended us for the parade, and the events following. Stated it was a great success.

Oley questioned what unallocated funds and how they are used. Both Ms. Dygert and Trustee Chapman explained the benefits of the fund balance and how that is not a part of the fiscal budget that is created every year.

COMMUNICATIONS

Barb Rivette, Village Historian, sent a letter with information on our Parks and how they became established.

AGREEMENT

Resolution Authorizing Tax Credit for Franchise-

RESOLUTION AUTHORIZING TAX CREDIT FOR FRANCHISE

WHEREAS, New York Real Property Tax Law ¶¶94-853, §626 provides for deductions allowed against taxes on special franchises; and

WHEREAS, Time Warner Cable has paid the Village of Manlius franchise fees in the sum of \$94,723.74 for the calendar year 2021, which exceeds the Real Property Taxes levied; now, therefore, be it

RESOLVED, on motion by _____, seconded by _____, that the Village of Manlius Board of Trustees authorize the Treasurer to enter a credit on the tax roll in the amount of \$794.90 for taxes assessed against Time Warner Cable.

Motion by Trustee Chapman seconded by Trustee Pilewski to approve the resolution for the tax credit for Time Warner franchise.

ROLL CALL VOTE:

Trustee Abdo-Rott	Not Present
Trustee McGrew	Aye
Trustee Pilewski	Aye
Trustee Chapman	Aye
Mayor Whorrall	Aye

MOTION CARRIED 3-0

DEPARTMENT REQUISITIONS

DPW

- Trux Outfitter Ferris Mower Cost: \$9,461.17

Motion by Trustee Pilewski, seconded by Trustee McGrew to approve the Ferris Mower requisition as submitted. MOTION CARRIED 3-0

FIRE DEPARTMENT

- Fire-End & Croker Corp Turnout Coats and Pants Cost: \$10,797.60

Motion by Trustee Pilewski, seconded by Trustee Chapman to approve the Turnout Gear requisition as submitted. MOTION CARRIED 3-0

- JPB Fire Sales LLC Gloves and Hoods Cost: \$3,838.85

Motion by Trustee Pilewski, seconded by Trustee McGrew to approve the Gloves and Hoods requisition as submitted. MOTION CARRIED 3-0

- Lexipol Annual Fire Policy Manual Cost: \$12,525.10

Motion by Trustee Pilewski, seconded by Trustee Chapman to approve the Annual Manual requisition as submitted. MOTION CARRIED 3-0

- Milton Cat 120 Month Service Contract Cost: \$4,250.00

Motion by Trustee Pilewski, seconded by Trustee McGrew to approve the monthly contract requisition as submitted. MOTION CARRIED 3-0

- Witmer Public Safety Group Helmets and Gloves Cost: \$1,844.90

Motion by Trustee Pilewski, seconded by Trustee McGrew to approve the Helmets and Gloves requisition as submitted. MOTION CARRIED 3-0

RECREATION DEPARTMENT- Trustee Chapman presented

- Home Depot Snow Cone Machine Cost: \$520.00

Motion by Trustee McGrew, seconded by Trustee Pilewski to approve the snow cone machine as requested. MOTION CARRIED 3-0

- Permission to purchase a TV and DVD Player- not to exceed Cost: \$600.00

Motion by Trustee Chapman, seconded by Trustee Pilewski to purchase a TV and DVD Player not to exceed \$600.00 MOTION CARRIED 3-0

MINUTES

- June 14, 2022, Regular Meeting

Motion by Trustee Chapman, seconded by Trustee Pilewski to approve the June 14, 2022, minutes as submitted. MOTION CARRIED 3-0

ABSTRACT

RESOLUTION TO APPROVE PAYMENT OF CLAIMS
July 12, 2022

WHEREAS the Board of Trustees desires to audit and pay the claims asserted against it; and

WHEREAS, payment of certain claims in advance of the audit of claims has been approved by the Village Board annually at the Organizational Meeting, as required by law; and

WHEREAS it is required that all such claims shall be presented at the next Regular Meeting for audit, and

WHEREAS, the Village Board has been presented with the following abstracts for approval and payment;

General Fund	Abstract 014	\$ 41,841.01	(V737-831)
General Fund-(2022-2023	Abstract 002	\$375,876.26	(V737-831)
Trust & Agency	Abstract 348	\$ 2,456.77	(V94)
Main Street Revitalization	Abstract 417	\$ 55,074.69	(V15)

and

June Payroll Expenses for Payroll #11, #11A, #12 & #13 (attached) \$262,958.88

NOW THEREFORE BE IT RESOLVED:

That the Board of Trustees of the Village of Manlius approve the payment of claims **totaling \$738,207.61** by the Village Treasurer as outlined above.

Motion by Trustee Pilewski, seconded by Trustee Chapman to approve the abstract and payroll.

MOTION CARRIED 3-0

DEPARTMENT REPORTS

DPW- Superintendent Chris Sherwood was present.

- Mayor Whorrall thanked the DPW for all their hard work during and after the parade.
- Mr. Sherwood presented a proposal for hiring Amy Reed for office help. Would like to have her work 15 hours a week and pay her either \$18.00 per hour or a salary of \$13,000.00 per year. Sherwood does have money to allocate for this. All agreed to make a recommendation for the August Meeting.

FIRE/EMS – Chief Casscles was present for the meeting.

- Looking for approval to surplus the radio equipment.
Motion by Trustee Pilewski, seconded by Trustee McGrew to surplus the radio equipment.
MOTION CARRIED 3-0
- Chief Casscles has concerns on the Community Room. Would like to discuss a better plan for reservations when he is not available.
- EMS Billing- Casscles has submitted a report in comparison with the other villages. Mayor Whorrall would like to be consistent with the other villages.

	<u>Resident</u>	<u>Non-Resident</u>
▪ BLS Refusal	\$200	\$250
▪ ALS Refusal	\$250	\$300
▪ ALS1 Emergency Base Rate MI	\$1,700	\$1,800
▪ ALS2 Base Rate MI	\$2,150	\$2,400
▪ BLS R Emergency Base Rate MI	\$1,400	\$1,600
▪ DOA Base Rate MI	\$500	\$500
▪ Mileage MI	\$35	\$40
▪ Rural Mileage MI	\$35	\$40

Motion by Trustee Pilewski, seconded by Trustee McGrew to charge the same ambulance fees as the Village of Fayetteville and Minoa. **MOTION CARRIED 3-0**

CODES -Codes Officer Mike Decker was present.

- Whorrall commented on the 2 pages of Order to Remedy's, Fire Inspections, new residential and commercial construction projects, and zoning issues.

RECREATION DEPARTMENT - Recreation Director Christine Roet was not present due to the first night of the Summer Concert Series.

- Request for Port-a pod by the baseball field by the pond. Needs to be discussed further.

CLERKS - Lisa Baker was present for her report.

- Discussed implementing Municipay on the website for credit card payments.
Motion by Trustee Chapman, seconded by Trustee Pilewski to approve the Municipay Contract.

MOTION CARRIED 3-0

TREASURER-

Treasurer Martha Dygert was present for her report.

- Discussion on the Trust and Agency Report.
- In the process of collecting developer fees.
- After abstracts and encumbrances are added, this will bring us current through May 2022, so looking for approval for the Budget Amendments.

Motion by Trustee Pilewski, seconded by Trustee McGrew to approve the budget amendments.

MOTION CARRIED 3-0

- Still waiting for the audit to be complete.
- Budget amendment for membership dues in the amount of \$450 in the Village Justice budget which was not included in the budget. Need approval to add to the budget and appropriate from the Contingency line.

Motion by Trustee Pilewski, seconded by Trustee McGrew to approve the Budget Amendment for Membership Dues.

MOTION CARRIED 3-0

- Discussed the Credit Card Policy and creating a tax-exempt account with Amazon.

Motion by Trustee Chapman, seconded by Trustee Pilewski to create an account with Amazon.

MOTION CARRIED 3-0

MAYOR'S REPORT

- Discussed information and ideas on the DOT report.
- Electric Message Board
- EV Charging Stations, meeting with vendors for installation.
- AARP Funds
- County planning Board agreement to be exempt from reviews with small proposals within the villages.

Motion by Trustee Pilewski, seconded by Trustee Chapman to authorize the Mayor to sign the agreement.

MOTION CARRIED 3-0

- County Mayor Association summer outing August 17th on Skaneateles Lake

- Thanked Trustee McGrew for covering for him when out of town for the Mayors Award at Eagle Hill MS.
- Review of smoking on Village Property.
- July 4th- was an excellent event. Next year planned for Tuesday, July 4th. Committee is already planning for next year.
- 75th Independence Day of Pakistan for all walks of life event on August 14th at 1pm at Syracuse City Hall of Steps.
- Looking to hire someone P/T for in the Clerk's Office. Judy Salomone is interested in the position.

TRUSTEE REPORTS

Trustee Pilewski-

- Attended a committee meeting with the Police Department. Working on neighboring agreement with other departments.
- Met with Chief Casscles this past week.

Trustee Chapman-

- Main St Revitalization
- DOT Project
- Finance Committee Meeting
- Parks & Rec Advisory Board- Everyone is active and eager to participate, and they will be coming back with ideas and reports for the board.
- Rec Board members participated in helping with the parade which was a success.
- Rec Director would like some direction if we were to continue to present movies along with the concerts. The vender has increased the price for the last movie that is scheduled. She is looking for board approval to have the movie. Owning the equipment might be a good investment.

Motioned by Trustee Chapman, seconded by Trustee Pilewski to approve the movie.

MOTION CARRIED 3-0

Trustee McGrew-

- Thanked the DPW on what a great job they are doing, including all the work on July 4th.

Attorney Hunt-

- Need approval for dish wireless coming in as a new tenant on the cell tower. Would like to propose that the board make a motion to approve to our schedule development fees of \$3000.00 as a standard fee for a cell tower fee.

Motion by Trustee Pilewski, seconded by Trustee Chapman to approve the cell tower fee.

MOTION CARRIED 3-0

- Amendments to zoning codes. Our next step is a planning board meeting, but we have not scheduled it yet. Waiting for more requests so we are efficiently using their time. Plus, there may be more information on cannabis regulations by then.

ADJOURN

Mayor Whorrall motioned to adjourn the meeting at 9:46pm

Motion by Trustee McGrew, seconded by Trustee Pilewski to adjourn the meeting at 9:46pm.

MOTION CARRIED 3-0

Respectfully Submitted by,

Lisa Baker
Village Clerk