

**VILLAGE OF MANLIUS
BOARD OF TRUSTEES
June 14, 2022 Regular Meeting**

PRESENT: Mayor Whorrall, Trustee McGrew, Trustee Chapman, Trustee Pilewski and Trustee Abdo-Rott

ABSENT: None

OTHERS: Lisa Baker, Clerk/Deputy Treasurer; Brad Hunt, Village Attorney; Chris Sherwood, DPW Superintendent; Mike Decker, Codes Enforcement Officer; Christine Roet, Recreation Director; Rob Oley and Lisa DeVeau

Mayor Whorrall opened the meeting at 7:00pm with the Pledge of Allegiance.

PUBLIC FORUM:

Resident Rob Oley wanted to thank the DPW for all the great work on completing the bridge and opening the bridge. Boy Scouts had completed this.

Mayor Whorrall mentioned an email he had received regarding several complaints. Since the resident was not present currently, he did not address the issues.

COMMUNICATIONS

Chicken request on 4662 Glencliffe Rd.

**Motion by Trustee Abdo-Rott, seconded by Trustee Pilewski to approve the chicken request.
Motion Carried 4-0**

Request for a miniature pig to keep in their home. All agreed more information was needed before a decision could be made. May need to proceed the same as for a chicken request.

Eagle Scout Project for Nathan John Thompson at Perry Springs. Mayor Whorrall would like board approval to sign for his fund-raising application.

**Motion by Trustee Abdo-Rott, seconded by Trustee McGrew to approve the signing of the fund-raising application.
Motion Carried 4-0**

Mayor Whorrall read several emails from residents showing appreciation for what we do. He wanted to share with the board and thank the residents for the recognition. It is always nice to hear positive things and to know that what we do is appreciated.

The Manlius Antique and Classic Car Club had requested use of the parking lot by Sno-Top on Monday nights from June 6 through September 12th. Mayor Whorrall requested authorization for this request.

**Motion by Trustee Abdi-Rott, seconded by Trustee McGrew to approve the request for the Manlius Antique and Classic Car Club.
Motion Carried 4-0**

Request from the court for the audit that is completed every year. Mayor Whorrall asked for approval to complete the audit.

**Motion by Trustee Chapman, seconded by Trustee Pilewski to complete the audit.
Motion Carried 4-0**

Manlius Volunteer Fire Company –Mayor Whorrall addressed a letter from the Manlius Volunteer Fire Company. This is to formally notify you that at its regular meeting on June 9, 2022, the Manlius Volunteer Fire Company voted for the following people in regard to membership:

Voted to Junior Membership:

Kelton Young Junior Fire
Chris Finger Junior Fire
Alexander Goodfellow Junior EMS

Voted to Probationary Membership:

Katherine Gilligan EMS
Camila Wojtasiewicz EMS
Robert Daino EMS
Jason Grey EMS
Sarah Tuttle EMS

Resigned from Membership:

Morgan Durr
Matthew Winzens-Mone

Removed from Membership Due to Inactivity:

Aimee Hale
Chris DeVita
Jay Korter

Motion by Trustee Pilewski, seconded by Trustee Chapman, the membership changes submitted by Secretary Fury were approved. MOTION 4-0

AGREEMENTS:

Comp Alliance Agreement- All agreed more information was needed to approve the agreement.

Manlius Senior Centre Agreement – Mayor Whorrall presented the annual Manlius Senior Centre Agreement to be signed.

Motion by Trustee Abdo-Rott, seconded by Trustee Chapman to approve the signing of the Senior Centre Agreement. MOTION 4-0

Swan Agreement with Mike Bean – Mayor Whorrall presented the yearly Swan Service Agreement. The board questioned his service and how often communication is shared. Mayor Whorrall stated that Mr. Bean is very knowledgeable and more in contact with us during this time of the year. The eggs look good now and should hatch by the June 17th.

Motion by Trustee Abdo-Rott, seconded by Trustee McGrew to approve the annual Swan Service Agreement. MOTION 4-0

Buzzy’s Diner Rental Agreement -Mayor Whorrall presented Buzzy’s Diner Reunion Rental Agreement. Whorrall spoke with Ms. DeVeau and Mr. Oley and he feels that it is a great idea. The event is planned for September 23rd through 25th to serve breakfast. They seem to have everything well thought out and organized. Trustees questioned how things were going to be run. Oley stated a generator was going to be used plus propane for the grill. Coolers will be used for the food. Abdo-Rott questioned parking and Ms. DeVeau has already spoken with Muraco, so they are all set.

Motion by Trustee McGrew, seconded by Trustee Chapman to approve the rental agreement for Buzzy's Diner Reunion. MOTION 4-0

Bus Lease Agreement- Mayor Whorral presented the Bus Lease Agreement to be signed for the playground program.

Motion by Trustee Chapman, seconded by Trustee Pilewski to approve the Bus Lease Agreement MOTION 4-0

Teamsters Agreement- Mayor Whorral presented the memorandum of the Teamsters Agreement. Whorral felt that the meetings ran very smoothly. Only met a few times and they were quick and easy.

Motion by Trustee McGrew, seconded by Trustee Pilewski to approve the Teamsters Agreement. MOTION 4-0

DEPARTMENT REQUISITIONS

CLERK'S OFFICE

- Garam Group Cyber Security Services Cost: \$108.00

Motion by Trustee Abdo-Rott, seconded by Trustee Chapman to approve the Cyber Security Service requisition as submitted. MOTION CARRIED 4-0

- Murphy's Locks Locks for Village Centre Cost: \$1,349.38

Motion by Trustee Abdo-Rott to include new locks for the recreation building, seconded by Trustee McGrew.

MOTION CARRIED 4-0

DPW

- Five Star Equipment 2022 John Deere 544 P Wheel Loader Cost: \$81,041.42

Motion by Trustee McGrew, seconded by Trustee Abdo-Rott to approve the John Deere Loader requisition as submitted. MOTION CARRIED 4-0

- Suit-Kote Hot Mix Cost: 77,747.91

Motion by Trustee Abdo-Rott, seconded by Trustee McGrew to approve the hot mix requisition as submitted. MOTION CARRIED 4-0

- Suit-Kote Cold Mix Cost: \$115,965.00

Motion by Trustee Abdo-Rott, seconded by Trustee Chapman to approve the cold mix requisition as submitted. MOTION CARRIED 4-0

FIRE DEPARTMENT

- Fire-End & Croker Corp Turn out Gear Cost: \$12,979.20

Motion by Trustee Pilewski, seconded by Trustee Chapman to approve the Turn out Gear requisition as submitted. Mayor rescinded, had quoted the incorrect amount. The total cost of the requisition is \$21595.20. Motion by Trustee Abdo-Rott, seconded by Trustee McGrew to approve the requisition as submitted. MOTION CARRIED 4-0

- Fire-End & Croker Corp Turn out Gear (One outfit) Cost: \$2,061.36

Motion by Trustee Chapman, seconded by Trustee Pilewski to approve Turnout Gear requisition as submitted. MOTION CARRIED 4-0

- Municipal Emergency Services Two Harnesses

Cost: \$3226.00

Motion by Trustee Pilewski, seconded by Trustee Abdo-Rott to approve the Harness Requisition as submitted. MOTION CARRIED 4-0

MINUTES

- May 10, 2022, Regular Meeting

Motion by Trustee Abdo-Rott, seconded by Trustee Pilewski to approve the May 20, 2022, minutes as submitted. MOTION CARRIED 4-0

ABSTRACT

RESOLUTION TO APPROVE PAYMENT OF CLAIMS
June 14, 2022

WHEREAS the Board of Trustees desires to audit and pay the claims asserted against it; and

WHEREAS, payment of certain claims in advance of the audit of claims has been approved by the Village Board annually at the Organizational Meeting, as required by law; and

WHEREAS it is required that all such claims shall be presented at the next Regular Meeting for audit, and

WHEREAS, the Village Board has been presented with the following abstracts for approval and payment;

General Fund	Abstract 013	\$110,769.18	(V737-831)
General Fund-(2022-2023	Abstract 001	\$183,854.40	(V737-831)
Trust & Agency	Abstract 347	\$ 660.00	(V94)
Main Street Revitalization	Abstract 416	\$ 6,487.50	(V15)

and

May Payroll Expenses for Payroll #09 & #10 (attached) \$176,642.54

NOW THEREFORE BE IT RESOLVED:

That the Board of Trustees of the Village of Manlius approve the payment of claims **totaling \$478,413.62** by the Village Treasurer as outlined above.

Motion by Trustee Abdo-Rott, seconded by Trustee Pilewski to approve the abstract and payroll. MOTION CARRIED 4-0

DEPARTMENT REPORTS

DPW –

Mayor Whorral commented on all the projects that are being completed and that they are doing a great job getting things done. It is very much appreciated, and he wanted to acknowledge and thank them all for their hard work. The clock is being delivered tomorrow and that will be one project completed so that they can move onto another project.

The DPW is looking to hire Amy Reed as a part time employee for office help. The Personnel Committee has discussed. Mr. Sherwood stated they have 16 projects to complete this summer. They would like Ms. Reed to be able to expand on their database for Pub Works and perform other clerical duties in the office since both Chris and Jeff are working more out in the field. Trustee Abdo-Rott questioned salary. Commented this should be discussed with the Personnel and Finance Committee. Mayor Whorral asked the board for an informal approval to come back with recommendations at the next meeting.

Motion by Trustee McGrew, seconded by Trustee Chapman to approve discussion at the next board meeting on July 12, 2022. MOTION CARRIED 4-0

MS4-Need approval for Mr. Sherwood signing the Annual MS4 Report and to set a Public Hearing for July 12, 2022, at 7:05pm to submit the report.

Motion by Trustee Chapman, seconded by Trustee Abdo-Rott to approve the Public Hearing for the MS4 Report. **MOTION CARRIED 4-0**

FIRE/EMS- Chief Casscles was not present, Mayor Whorrall presented.

Mayor Whorrall commented on the numerous calls and locations they have had to travel. The EMS billing is also being discussed. Whorrall plans to discuss with other Mayors to decide which pricing is best for all. He will bring back for board approval at the next board meeting.

Mayor Whorrall spoke with Chief Casscles regarding a small fire department that does not have a lot of money. They bought nozzles from the auction for \$202.00. Casscles would like to retract and donate the nozzles to Smyrna. All board members agreed of this.

Motion by Trustee McGrew, seconded by Trustee Abdo-Rott to approve the donation to Smyrna Fire Department. **MOTION CARRIED 4-0**

More discussion was had on the legalities of the donation. Attorney Hunt will investigate this further.

Motion by Trustee Pilewski, seconded by Trustee Abdo-Rott to proceed provided Attorney Hunt's approval. Pilewski commented other items sold in the auction totaled \$1080.00.

RECREATION DEPARTMENT-Christine Roet was present to give her report

- Counselor training June 24th, camp starts July 5th
- Discussion and proposal for director and counselor wages.

	<u><i>approved by the Board</i></u>					<u><i>requested</i></u>			
	#	pay	hours	total		#	pay	hours	total
counselors	45	\$13.20	180	\$106,920		50	\$13.20	180	\$118,800
assistant	1			\$3,000					\$0
red group director	1	\$15.25	210	\$3,203		1	\$16.50	210	\$3,465
blue group director	1	???	210	\$3,000	est	1	\$15.00	210	\$3,150
orange group director	1	\$15.25	210	\$3,203		1	\$15.75	210	\$3,308
green group director	1	\$16.00	210	\$3,360		1	\$16.75	210	\$3,518
Art Director	1	\$14.50	180	\$2,610		1	\$15.25	180	\$2,745
Gym Director	1	\$17.00	100	\$1,700		1	\$17.00	100	\$1,700
total				\$126,995					\$136,685
				 budgeted \$103,500					

Motion by Trustee Pilewski, seconded by Trustee McGrew to approve pay raises as presented.

MOTION CARRIED 4-0

- Bus drivers pay was discussed.

Motion by Trustee Pilewski, seconded by Trustee Chapman to approve the bus drivers at \$17.35/hour.

MOTION CARRIED 4-0

- Pictures of new park benches and the locations.

CODES-

Mike Decker was present to give his report

- Was not able to make the NYCOM meeting due to Covid.
- Currently 37 active permits in village. 6 new constructions. 8 Commercial permits
- T-Mobile Cell Tower improvements completed
- Completed 6 Zoning Compliance Letters this month (Foil requests)
- Stop work order for 509 Seneca East
- Building permit for Yard for Single cut Brewery
- 2 fire inspections, one being Sunshine Daycare-both passed
- Thank board for new desk top computer
- 3 order to remedies for 107 W pleasant, 117 and 119 Fayette St.
- Working with AW Wonder & DOT to make improvements to landscape in front of building
- Received 5 zoning complaints which were resolved.
- Fayette St. PUD app is making minor changes. Will have a preconstruction meeting
- Waiting for applicant to submit signage documentation for planning board approval
- Temporary c/o has been given to aspire Dance studio in Limestone Plaza.
- Recommends No parking signs on 121 Smith – 127 Smith St.

Motion by Trustee Abdo-Rott, seconded by Trustee Pilewski to approve No Parking Signs on Smith St.

MOTION CARRIED 4-0

- ZBA Meeting June 6- 4621 Brookhill- approved.
- Complaints Brookhill Dr. N- Car wash hours of operation. They are running 24/7. Drying machine creates a loud noise which is an annoyance. Owner plans on changing hours to adhere to zoning regulations.
- Issuing a fire code violation order remedy to Willowbrook Apts.
- Have received inquiry of interest for the old mobile gas station-National Oil Chain Retailer.
- April 30 sent a letter- 119 Mill St.- last condemned property, to date no response. Taking down trees on the property. Per board send order to remedy.
- Attorney Hunt and Mr. Decker are working on a Zone change to Flume Rd. and Mill St.
- Decker will be meeting with Construction Company and Architect to discuss Townhouse East Apartment Building Permit for re-build.

Mayor Whorral brought up the frustration that Mr. Decker has been experiencing. The hot topic has been zombie homes. Mike is following the rules and proceeding with the correct process which takes time. Whorral feels there is enough work that our codes officer should be a full-time position. Mayor Whorral state he is the best that we have had in a long time. He is on the Safety Committee, AARP, Main Street Revitalization Committee, and attends the DOT meetings. Mayor Whorral requests the finance committee make a recommendation to bring to the personnel committee and then to present at the next board meeting in July. All board members agreed.

CLERK-

- ZBA meeting June 6th, application was approved for area variance at 4621 Brookhill Dr. S. Confirmed the meetings are to be held the 3rd Monday of the month.
- Villages tax season has been busy.
- BOCES Agreement- not expanding their base of clients at this time, but if things change, they will be in touch with us.
- .gov domain- we are paid through till January 2025 for the .org domain. Chapman would like to see if we could get a refund for the remainder of time and switch to the .gov domain. Will give an update at the next board meeting.
- Credit Card Options- Williamson Law is willing to use us as a test site to create a program for the use of a credit card on our website. Had reached out to Municipay and will give an update next meeting.

TREASURERS REPORT- Ms. Dygert was not present, report will be emailed to board members for review.

MAYOR'S REPORT

- **Main Street Revitalization**- clock will be installed soon. We just signed for the grant for the signage. We need to work on designing for the village entrance signs. Any ideas would be appreciated or do we hire someone for ideas. Do we want more of a solid structure like Fayetteville has? Abdo-Rott suggested to wait and see how the new sign at the Y is designed and base it on theirs. McGrew also commented on factoring in the maintenance of taking care of the sign. Mark Nobel may be a good option.
- **Senior Center**- Looking to paint their card room. Mark Nobel gave a quote for \$1998.00. Mr. Sherwood said the DPW could take care of that. Our custodian would be a good option.
- **Email**- Had a letter from a resident with several issues and concerns. Stated if the person had attended the meeting, the questions would have been addressed. Does not want to have the conversation in an email. Listed below are some of the concerns:
 1. Noise on the carwash
 2. Postings on the website
 3. Mill run park and play area handicap assessable for kids.
 4. Rundown buildings and houses- Mayor Whorrall commented houses are being repaired. We have to go through a legal process, and it all takes time.
 5. Comprehensive Plan- only as good as what is written.
 6. Worried on how Village of Manlius presents itself- Mayor Whorrall commented how should we be presented?
- **NYCOM Conference**- Went very well. Listed below are classes which Mayor Whorrall attended.
 1. Financing Redevelopment
 2. The Local Officials Role in Economic Development
 3. New York's Focus on Revitalizing Downtowns
 4. A Local Model for Main Street Redevelopment
 5. Main Street Post-Pandemic: Figuring it out
- **Mayor's Assoc Meeting**- June 15, 6pm in Liverpool
- **Doug's Fish Fry Food Truck**- Fayetteville Senior Center- June 15
- **Liberty Square Food Truck Rally** and Music- June 30

- **FEMA-** Mayor Whorrall is very discouraged. The County and State and FEMA are trying to work with us and there are funds available, unfortunately no one seems to want to take ownership on the creek.

TRUSTEE REPORTS

Trustee Pilewski –

- Attended Fire Company meeting Thursday, felt inspired to be a part of it.
- At the last town board meeting 5 new officers had been hire.

Trustee Abdo-Rott-

- Was not able to attend the last ZBA Meeting. Mayor Whorrall commented he met with Elise Thayer and she would like to become a part of the ZBA Board. Mayor Whorrall would like to recommend appointing Ms. Thayer for the Zoning Board of Appeals.

Motion by Trustee Chapman to fill in the position for Keith Miller, seconded by Trustee Pilewski to appoint Ms. Thayer for the Zoning Board of Appeals.

MOTION CARRIED 4-0

- Flowers look great on the streets, thank you to DPW and Beautification Committee.

Trustee Chapman –

- Last Recreation meeting they decided for the next meeting to meet at the parks to tour and discuss recommendations for potential upgrades to the parks. They will be touring the Fish Hatchery, Mill Run Park and the Bicentennial Park. Next time the meeting will be a cookout at Trustee Chapman’s house and then take a tour of the nature preserves. Have a great group.
- DOT walkthrough was great and is very encouraged.
- Planning to have a Podcast with SMTC regarding their public meeting and information on their project. Trustee Chapman feels this will help promote their project.
- Also, planning to do another Podcast with the Mayor.
- Suggestion when we receive complaints or concerns that the resident should come to the meetings. If they care enough on what they are asking about, then they should come. All thought that was a great idea.

Trustee McGrew –

- DPW is has been busy and is doing a great job. Trustee Chapman also commented and thanked for helping budgeting salaries for Christine and she is doing a great job.

Attorney Hunt –

- **Mill St./Flume Rd. Zone Change** -A motion pursuant to section 99-35 of the Village of Manlius Zoning Code to propose changing the zoning of the area south of the intersection of Mill Street and Flume Road. The area is currently zoned Industrial, and the Village Board proposes changing the zoning to Residential—Multiple Use. In accordance with the Zoning Code, this proposal shall be referred to the Planning Board for report. There will then be a public hearing at a Village Board meeting, before the Village Board takes a final vote on the zone change.

In connection with this zone change, we will discuss amending the nonconforming use provision in the Village Code to ensure that existing nonconforming businesses will be grandfathered after the zone change. This amendment would add the language below:

99-28. Nonconforming buildings, structures and uses. The lawful use of any building, structure or land existing at the time of the enactment of this chapter, or at the time of any amendment to this chapter, may be continued, although such use does not conform to the provisions of this chapter, or any amendment to this chapter, subject to the limitations on nonconforming signs contained in § 99-25J of this chapter and on swimming pools contained in 99-22G(7) of this chapter.”

Motion by Trustee Abdo-Rott, seconded by Trustee McGrew to initiate the potential zone change process.

MOTION CARRIED 4-0

Trustee McGrew proposed amending the zoning code to allow retail cannabis businesses only in certain restricted areas. This potential zone change would be reviewed by the Village Attorney and referred to the Planning Board for report before a possible public hearing and final vote by the Village Board.

Motion by Trustee McGrew, seconded by Trustee Abdo-Rott to initiate the potential zone change process.

MOTION CARRIED 4-0

- **Contract for Employee Reimbursement of Specialized Training Expenses** -We could discuss a contract, modeled on the Fire Department’s EMS Training Agreement, that would require employees who receive specialized training to reimburse the Village for some of the cost of the training in the event that the employee leaves the Village’s employ less than two years after completing the training.

Motion by Trustee Pilewski, seconded by Trustee McGrew to approve as a general agreement.

MOTION CARRIED 4-0

- **Dish Wireless**- approve bringing in new tenants to pay 1800/month. Dish informed Attorney Hunt that they are not ready to start construction until end of 2023- beginning of 2024. They would like to modify the lease and exercise the option for a small fee to keep in place for right now. All are in favor for Hunt to move forward with this.
- **Verizon**- should be signing lease.

ADJOURN

Mayor Whorrall motion to adjourn to executive session.

Motion made by Trustee Pilewski, seconded by Trustee McGrew at 9:30pm. MOTION CARRIED 4-0

Mayor Whorrall motion to adjourn the executive session.

Motion made by Trustee Chapman, seconded by Trustee Abdo-Rott at 10:00pm.

MOTION CARRIED 4-0

Respectfully Submitted by,

Lisa Baker
Village Clerk