

**VILLAGE OF MANLIUS  
BOARD OF TRUSTEES  
May 14, 2019 Regular Meeting**

**PRESENT:** Mayor Whorrall; Trustees McGrew, Abdo-Rott, Pilewski, and Chapman.

**ABSENT:** None

**OTHERS:** Martha Dygert, Administrator/Clerk; Rick James, Village Attorney; Michael Decker, Codes Enforcement; Bridget Maloney; Ann Smith, MSC; Greg VanDyke, MFD; Lisa Baker, Deputy Clerk-Treasurer; Don Gates; Rob Oley; Chris Sherwood, DPW Superintendent; Louis Muraco; David Muraco; Benita Rodriguez, Deputy Clerk Recreation.

The meeting was called to order by Mayor Whorrall at 7:00 p.m.

Mayor Whorrall opened the meeting at 7:00 p.m. in the Board Room at Village Centre. The Pledge of Allegiance was recited and he welcomed those present.

**PUBLIC FORUM:**

Don Gates, Post Road – Thanked the Board regarding the follow up on the traffic issues on Post Road. He stated that the new signs were installed and even though this is a small step, hopefully the Police Department will follow through with patrolling the area. He is also thankful that the piles of dirt are gone. Trustee McGrew stated he would remind the PD at his next meeting with them.

David Muraco – Stated he is interested in purchasing both fire stations and hopes that the sale is done in the best way possible. He feels there should be an auction with only pre-qualified bidders – advertised ahead of time for 30 days with the buyer paying the premium. Mayor stated this would be discussed later in the meeting and he thanked Mr. Muraco for his comments and concerns.

**Public Hearing – Local Law #1 2019 – Amend Fee Schedule**

Motion by Trustee Abdo-Rott, seconded by Trustee McGrew to open the public hearing at 7:10 p.m.

There being no one present wishing to speak, it was on motion by Trustee Chapman, seconded by Trustee Abdo-Rott to close the public hearing.

**Local Law 1-2019 Adopt**

Notice having been duly published for a public hearing on the Local Law to amend the Village Code to remove section A102 (Fees) and any reference within the Code to specific fees to allow the Village Board to adopt the fee schedule for certain permits and processes from time to time. The substance of this law outlined below.

Section 1. Chapter A102 (Fees), § A102-1, to the Village of Manlius Code, is hereby abolished.

Section 2. Chapter 1 (General Provisions), Subsection D of § 1-12, to the Village of Manlius Code, is hereby amended to read as follows:

D. Fees. In addition, the following amendments are made herewith by deleting specific fees and charges and all fees shall be set, from time to time, by resolution of the Village Board.

Section 3. Chapter 37(Buildings, Unsafe), Subsection C of § 37-2, to the Village of Manlius Code, is hereby amended to read as follows:

C. The application fee for a demolition permit shall be as provided, from time to time, by resolution of the Village Board.

Section 4. Chapter 38 (Buildings), § 38-3, to the Village of Manlius Code, is hereby amended to read as follows:

The application fee for a permit shall be as provided, from time to time, by resolution of the Village Board.

Section 5. Chapter 42 (Business Control), Subsection B of § 42-3, to the Village of Manlius Code, is hereby amended to read as follows:

B. Each application filed pursuant to this section shall be accompanied by a fee in the amount as provided, from time to time, by resolution of the Village Board, for the period commencing on the date said permit is issued and ending on the 30th day of June next thereafter or the daily fee provided as provided, from time to time, by resolution of the Village Board. A fee is not required for any person who acts solely as a canvasser within the Village as defined herein.

Section 6. Chapter 42 (Business Control), § 42-4, to the Village of Manlius Code, is hereby amended to read as follows:

No person, unless duly licensed by the Village Clerk/Treasurer, shall exercise the trade or business of a public auctioneer within the limits of said Village. The annual and daily auctioneer's fees shall be as provided, from time to time, by resolution of the Village Board. The daily auctioneer's fees shall be due for each day a person acts as an auctioneer and shall be payable to the Village Clerk/Treasurer before 10:00 a.m. of the day of the auction.

Section 7. Chapter 42 (Business Control), § 42-5, to the Village of Manlius Code, is hereby amended to read as follows:

No company, organization, troupe or individual shall give any outdoor exhibition, show or special performance or any exhibition, show or special performance on property owned and/or operated by the Village within the corporate limits of said Village, unless previously having obtained a permit to do so from the Village Clerk/Treasurer, except that no permit shall be required to give any exhibition, show or special performance within the boundaries of any school that is within the corporate limits of the Village that has been duly authorized by said school or school district. The daily permit fee therefor shall be as provided, from time to time, by resolution of the Village Board.

Section 8. Chapter 42 (Business Control), § 42-6, to the Village of Manlius Code, is hereby amended to read as follows:

Except as herein provided, all persons engaging in the trade or business of a mobile vendor, whether he or she is the principal or an employee, agent or representative of any other person, firm or corporation, shall procure a license so to do from the Village Clerk/Treasurer and shall pay to the Clerk/Treasurer the sum provided as provided, from time to time, by resolution of the Village Board.

Section 9. Chapter 42 (Business Control), Subsection B of § 42-7, to the Village of Manlius Code, is hereby amended to read as follows:

B. Each and every individual who is acting on behalf of or at the direction of another person as that term is defined in § 42-2 of this chapter as an employee, agent, representative or otherwise who intends to engage in any activity requiring a license or permit under this chapter must comply with all applicable provisions of this chapter. All applicants must furnish the applicable fee as provided, from time to time, by resolution of the Village Board, to defray the costs incurred by the Village in processing the application, plus an additional fee for each individual listed in the applicant's application to defray the costs of preparing and issuing a permit or license for said individual(s), if applicable. Said fees shall be nonrefundable.

Section 10. Chapter 42 (Business Control), Subsection A(5) of § 42-8, to the Village of Manlius Code, is hereby amended to read as follows:

A. (5) The applicant has failed to pay the required fee as then set by resolution of the Village Board.

Section 11. Chapter 46 (Dogs and Other Animals), Subsection D of § 46-11, to the Village of Manlius Code, is hereby amended to read as follows:

D. The owner of an unlicensed dog seized pursuant to this article may redeem the dog within seven days, except that the owner of a licensed dog may redeem the dog within 12 days by paying to the Village Clerk or Dog Warden the sum set, from time to time, by resolution of the Village Board, as the cost of the seizure, plus boarding costs.

Section 12. Chapter 85 (Streets and Sidewalks), § 85-6, to the Village of Manlius Code, is hereby amended to read as follows:

The fee for each permit hereunder will be the amount provided, from time to time, by resolution of the Village Board.

Section 13. Chapter 87 (Subdivision of Land), Subsection A of § 87-3, to the Village of Manlius Code, is hereby amended to read as follows:

A. Whenever any subdivision is proposed to be made and before any contract for the sale of or any offer to sell such subdivision or any part thereof is made and before any permit for the erection of a structure shall be granted, the subdivider shall apply, in writing, to the Planning Board for approval of such subdivision in accordance with these regulations. All such applications shall be on forms provided by the Village and submitted to the Village Clerk with the applicable filing fee as set, from time to time, by resolution of the Village Board.

Section 14. Chapter 91 (Trailers), Subsections C and D of § 91-4, to the Village of Manlius Code, are hereby amended to read as follows:

C. Issuing of license. Upon receipt of proper written application in accordance with all the provisions of this chapter, accompanied by the receipts of the license fee as set, from time to time, by resolution of the Village Board, for each single unit defined under § 91-2 as "house trailer," "trailer" or "mobile home," the Village Board only, at one of its regular meetings, may reject such application and withhold such license, without recourse and without assigning a reason therefor, or may issue such license, which shall be valid only when duly signed by the Mayor, each Trustee and the Clerk, for such temporary use and occupancy, said license to continue in force and to be valid only for the term so specified therein, but in no instance longer than 60 days, or through the 31st day of December next succeeding. Such license, when issued, shall be issued solely to the owner of such trailer or other abode listed under § 91-2 which trailer or other abode shall be parked or otherwise located only upon premises owned by the owner of such trailer or other abode and to be used and occupied solely by said owner and his family, and such license shall in all cases not be renewed for a second or successive term.

D. Fees for licenses. Each such applicant shall accompany his application by the fee as set, from time to time, by resolution of the Village Board, with said fee to become the property of the Village upon the issuance of said license or to be refunded to the applicant if such application is rejected.

Section 15. Chapter 99 (Zoning), Subsection E of § 99-25, to the Village of Manlius Code, is hereby amended to read as follows:

E. Fees. A fee as set, from time to time, by resolution of the Village Board shall be required for each sign requiring a permit under this section. The fee must be paid when an application is submitted.

Section 16. This Local Law is effective upon filing with the Secretary of State.

**On motion by Trustee Pilewski, seconded by Trustee McGrew to adopt the Local Law as presented.**

**MOTION CARRIED 4-0**

**Public Hearing – Local Law #2 2019 – Fences §54**

Motion by Trustee Pilewski, seconded by Trustee Chapman to open the public hearing at 7:15 p.m.

There being no one present wishing the speak, it was on motion by Trustee McGrew, seconded by Trustee Pilewski to close the public hearing. MOTION CARRIED 4-0 (Both)

**Local Law 2-2019 Adopt**

Notice having been duly published for a public hearing on the Local Law to amend the Village Code to add a chapter entitled §54 Fences The substance of the law outlined below.

Section 1. Legislative Purpose. The purpose of this local law is to add a new Chapter 51(Fences), § 51-1 through § 51-9, to the Village of Manlius Code, as there are currently no provisions in the Village of Manlius Code relating to restrictions or guidelines regarding fences:

**CHAPTER 51 FENCES**

**§ 51-1 Purpose and intent.**

It is the purpose and intent of this chapter to establish regulations for the installation and construction of fences on real property located within the Village of Manlius.

**§ 51-2 Definitions and word usage.**

A. Scope. Unless otherwise expressly stated, the words and terms shall, for the purposes of the Code of the Village of Manlius, have the meanings shown in this Chapter.

B. Interchangeability. Words used in the present tense include the future; words stated in the masculine gender include the feminine and neuter genders; and the singular number includes the plural, while the plural number includes the singular. The word "shall" is always mandatory; the words "may" or "will" are always permissive.

C. Terms defined in other codes. Where terms are defined in the National Electric Code (NEC) or in the Code of Village of Manlius and are defined in the New York State Uniform Fire Prevention and Building Code (Uniform Code), such terms shall have the meanings ascribed to them as in those codes.

D. Terms not defined. Where terms are not defined through the methods authorized by this chapter, such terms shall have ordinarily accepted meanings such as the context implies. Webster's Third International Dictionary of the English Language, Unabridged, shall be considered as providing ordinarily accepted meanings.

**§ 51-3 Location of fences or screening devices.**

A. No fence or screening device shall be installed or maintained in any easement, public street, sidewalk or right-of-way unless submitted to and approved by formal resolution of the Village of Manlius's Board of Trustees.

B. A fence or screening device shall be located a minimum of 12 inches back from any public sidewalk. If there is no public sidewalk, the fence or screening device shall be installed a minimum of 10 feet from the edge of the road.

C. No fence or screening device shall be more than four feet high (above grade) in the front yard (as defined below).

(1) The front yard is the space within and extending the full width of the lot from the front lot line to the part of the principal building which is nearest to such front lot line (§ 99-1).

(2) At all street intersections, there shall not be constructed any obstructions to sight lines of vehicular traffic. No fence, wall, hedge or other similar planting more than 3 1/2 feet shall be erected, placed or maintained within the triangular areas formed by the intersecting street lines and a straight line joining said street lines at points which are 30 feet distant from the point of intersection, measured along said street lines (Chapter 99, Art. III, District Regulations, § 99-5 et. seq.).

D. No fence or screening device shall be more than four feet high (above grade) in the side yard (as defined below) between the front yard (as defined above) and the front corner of the principal structure. No fence or screening device shall be more than six feet high (above grade) between the front corner of the principal structure and the rear lot line (§ 99-1). The side yard is the space within the lot extending the full distance from the front yard to the rear yard and from the side lot line to the part of the principal building which is nearest to such side lot line (§ 99-1).

E. No fence or screening device shall be more than six feet high (above grade) in the rear and side yard in the rear yard (as defined herein).

The rear yard is the space within and extending the full width of the lot from the rear lot line to the part of the principal building which is nearest to such rear lot line (§ 99-1).

**§ 51-4 Materials of fences or screening devices.**

A. Fencing or screening devices shall be uniform in design, of natural or natural-appearing material or chain link. No barb- or electric-wired fencing shall be allowed.

B. The finished, or more aesthetically pleasing finished, side of the fence or screening device shall face the adjoining properties.

**§ 51-5 Other fences or screening devices.**

A. All swimming pools shall be effectively fenced by an artificial enclosure not less than four feet in height above the ground that surrounds either the property or the pool area (§ 99-22(G)).

(1) If there is a gate in the fence, said gate shall have a lock.

(2) The fence shall be strong enough to make the pool inaccessible to small children.

(3) The fencing shall be opaque or made so by plantings such as bushes or trees.

(4) Fencing of aboveground pools shall be required, unless the aboveground pool, in its entirety, is four feet in height above the ground.

B. In other than R-1, R-2, R-3 and R-4 Residential Districts, the placement of swimming pools, together with the restrictions imposed thereby for a proposed fence or screening device, shall require site plan approval by the Village of Manlius's Planning Board. Recreation courts installed in a rear yard (as defined in the Zoning Code of the Village of Manlius) may be a maximum of 12 feet in height, subject to site plan approval by the Village of Manlius's Planning Board.

C. Dumpsters used for the collection of garbage and other waste materials shall be enclosed on all sides by a solid and opaque fence and gate enclosure that exceeds the height of the dumpster by a minimum of one foot (§ 60-21).

(1) The fencing shall be opaque or made so by plantings such as bushes or trees.

(2) The minimum setback of the fencing for a dumpster from an adjoining residential property shall be 10 feet.

D. Communication towers and accessory structures shall be enclosed by a locked security fence not less than six feet in height (Chapter 90, Telecommunications Towers).

(1) The tower itself shall be equipped with appropriate anticlimbing devices.

E. Fencing or screening devices not otherwise addressed in this chapter shall require site plan approval by the Village of Manlius's Planning Board.

**§ 51-6 Disputes.**

In the event of an issue or dispute regarding the foregoing, the Codes Enforcement Officer shall make the determination subject to the owner's right to appeal such determination via a variance or interpretation to the Zoning Board of Appeals.

**§ 51-7 Waiver or assumption of liability.**

This chapter shall not create liability on the part of the Village of Manlius, any officer or employee thereof for any damage that results from reliance on this chapter or any administrative decision lawfully made hereunder.

A. Contiguous property owners sharing common fencing, screening devices and/or attached fence posts, or where fencing, screening devices and/or attached fence posts are installed on the common property line, are advised to consider establishing a written agreement between property owners that would be binding on successors in title and recorded in the Onondaga County Clerk's office. Otherwise, improvements located on the common property line may be subject to removal by any present or subsequent transferee of either property.

**§ 51-8 Variances.**

Any person aggrieved by the Code Enforcement Officer's application of any of the provisions of this chapter may appeal such decision to the Zoning Board of Appeals of the Village of Manlius as provided in the zoning regulations of the Village of Manlius and the Village Law and shall comply with all procedural requirements prescribed by such Zoning Board of Appeals.

**§ 51-9 Penalties for offenses.**

Any person committing an offense against any provision of this Chapter shall be punishable as provided in Chapter 1, General Provisions, Article II.

Section 2. This Local Law is effective upon filing with the Secretary of State.

**On motion by Trustee Chapman seconded by Trustee Abdo-Rott to adopt the local law as presented.**

**MOTION CARRIED 4-0**

**Public Hearing – Local Law #3 2019 – No Parking Franklin St**

Motion by Trustee Chapman, seconded by Trustee McGrew to open the public hearing at 7:16 p.m.

There being no one present wishing to speak, it was on motion by Trustee Pilewski, seconded by Trustee Abdo-Rott to close the public hearing.

**MOTION CARRIED 4-0**

**Local Law 3-2019 Adopt**

Notice having been duly published for a public hearing on the Local Law to amend the Village Code to add a No Parking restriction on the west side of Franklin Street in the Village. The substance of this law outlined below.

Section 1. Article VII, Section 94-47(8) (No Parking Here to Corner) of the Code of the Village of Manlius is amended to add the following:

Name of Street	Location
Franklin Street	East side of Franklin Street from its intersection with Masonic Way a distance of 35 feet N

Section 2. This Local Law is effective upon filing with the New York State Secretary of State.

**Motion to adopt the local law as presented was made by Trustee Abdo-Rott, seconded by Trustee McGrew.**

**MOTION CARRIED 4-0**

**Public Hearing – Local Law #4 2019 – No Parking Franklin St East Side**

Motion by Trustee Chapman, seconded by Trustee McGrew to open the public hearing at 7:17 p.m.

There being no one present wishing to speak it was on motion by Trustee Abdo-Rott, seconded by Trustee Chapman to close the public hearing. MOTION CARRIED 4-0

**Local Law 4-2019 Adopt**

Notice having been duly published for a public hearing on the Local Law to amend the Village Code to restrict parking on the east side of Franklin Street from Masonic Way to East Seneca Street restriction on Franklin Street in the Village. The substance of this law outlined below.

Section 1. Article VII, Section 94-47, Schedule K (No Parking at Any Time) of the Code of the Village of Manlius is hereby amended to read as follows:

Name of Street	Side	Location
Franklin Street	East	From the intersection with Masonic Way South to the intersection with East Seneca Street.

Section 2. This Local Law is effective upon filing with the New York State Secretary of State.

**Motion to adopt the local law as presented was made by Trustee Pilewski, seconded by Trustee Abdo-Rott. MOTION CARRIED 4-0**

**Public Hearing – Local Law #5 2019 – No Parking Flume Road**

Motion by Trustee Abdo-Rott seconded by Trustee Pilewski to open the public hearing at 7:20 p.m.

Rob Oley asked if there was a special event down in that area, if parking would be allowed during those times. Mayor Whorral explained that they would need permission from the Board, as is done with the 4<sup>th</sup> of July event.

There being no one further wishing to speak it was on motion by Trustee Abdo-Rott, seconded by Trustee McGrew to close the public hearing.. MOTION CARRIED 4-0

**Local Law 5-2019 Adopt**

Notice having been duly published for a public hearing on the Local Law to amend the Village Code to restrict parking on Flume Road in the Village. The substance of this law outlined below.

Section 1. Article VII, Section 94-47(A), Schedule K (No Parking at Any Time), of the Code of the Village of Manlius relating to Flume Road is hereby amended to add the following:

Name of Street	Side	Location
Flume Road	Both	From the intersection with Liberty Lane North a distance of 120 feet and South a distance of 120 feet.

Section 2. This Local Law is effective upon filing with the New York State Secretary of State.

**Motion by Trustee McGrew, seconded by Trustee Pilewski to adopt local law as presented. MOTION CARRIED 4-0**

**Public Hearing – Local Law #6 2019 – Stop Sign Mill Street & Flume Rd**

Motion by Trustee Abdo-Rott, seconded by Trustee McGrew to open the public hearing on the proposed local law at 7:25 p.m.

There being no one wishing to speak, it was on motion by Trustee McGrew seconded by Trustee Pilewski to close the public hearing. MOTION CARRIED 4-0

**Local Law 6-2019 Adopt**

Notice having been duly published for a public hearing on the Local Law to amend the Village Code to erect a Stop sign on Flume Road in the Village. The substance of this law outlined below.

Section 1. Article VII, Section 94-41 (Schedule E: Stop Intersections) of the Code of the Village of Manlius is hereby amended to add the following:

Intersection	Controlling Traffic
Flume Road and Mill Street	South on Mill Street

Section 2. This Local Law is effective upon its filing with the New York State Secretary of State.

**Motion by Trustee McGrew, seconded by Trustee Chapman to adopt Local Law 6 of 2019 as presented.**  
**MOTION CARRIED 4-0**

**EXECUTE TAX WARRANT 2019-2020**

For the General Fund	\$ 2,359,512.45
For Ridge Run	412.42
For Memory Lane	2,765.64
For Academy Hill	5143.12
For Hale Estates	703.54
Public Works Charges	411.00
<b>TOTAL</b>	<b>\$2,368,948.17</b>

Motion by Trustee Abdo-Rott, seconded by Trustee Pilewski to authorize the Mayor and Deputy Clerk-Treasurer to execute the tax warrant and forward to the Village Treasurer for collection of 2019-2020 Village taxes.

**MOTION CARRIED 4-0**

**OCWA Hydrant Agreement** – An agreement from OCWA for the addition of an hydrant in the Centerfield subdivision was presented to the Board for approval. The annual Cost for a hydrant is \$71.

**Motion by Trustee Abdo-Rott, seconded by Trustee Chapman to authorize the Mayor to execute the OCWA agreement.**

**MOTION CARRIED 4-0**

**COMMUNICATION**

**Manlius Vol Fire Co – Membership Changes**

At a regular meeting of the Manlius Volunteer Fire Company the following changes in membership were voted upon:

Resigned from Membership  
Sara El-Amir

Moved from Retired Life Member to Active Life Member  
Ray Dill

**Motion by Trustee McGrew, seconded by Trustee Pilewski to approve the membership changes as submitted by Rob Furey of the Manlius Vol Fire Co.**

**MOTION CARRIED 4-0**

**AGREEMENTS**

**MS4 Assistance – OCWEP**

An IMA to provide services to assist with compliance with the Village of Manlius MS4 permit was presented to the Board for review.

On motion by Trustee Pilewski seconded by Trustee Abdo-Rott to authorize the Mayor to enter into the agreement with OCWEP for MS4 Compliance Assistance for the 2019-2020 year.

**MOTION CARRIED 4-0**

**Meadowbrook-Limestone Sewer Repair/Improvement Agreement – OCWEP**

After review by our attorney, a memorandum was sent to OCWEP regarding this agreement and the need for change to some of the liability and indemnification provisions and the revised agreement is the one considered tonight. This agreement will allow OCWEP to make necessary repairs or improvements to the existing sanitary sewer infrastructure based on infiltration and inflow (I&I) issues adversely affecting the Meadowbrook-Limestone WWTP.

Motion by Trustee Chapman, seconded by Trustee Abdo-Rott to authorize the Mayor to execute the IMA with OCWEP for sewer repair and improvements as submitted. **MOTION CARRIED 4-0**

**MINUTES**

- **April 1, 2019 Organizational Meeting** – The minutes of the organizational meeting were distributed to the Board and reviewed. **Motion by Trustee McGrew, seconded by Trustee Pilewski to approve the minutes of April 1, 2019 Organizational Meeting minutes as amended.** **MOTION CARRIED 4-0**
- **April 9, 2019 Regular Meeting** – The minutes of the regular meeting were distributed to the Board and reviewed. **Motion by Trustee Pilewski, seconded by Trustee McGrew to approve the minutes of the April 9, 2019 Regular Meeting as submitted.** **MOTION CARRIED 4-0**

**DEPARTMENT REQUISITIONS**

**DPW**

- #1-20 Suit Kote Cold Mix Pave Fawn Ridge & Carey Court Cost: \$50,064  
Motion by Trustee Abdo-Rott, seconded by Trustee Pilewski to approve the requisition 1-20 as submitted. **MOTION CARRIED 4-0**
- #2-20 Suit Kote Cape Seal Franklin, Eureka, Greenridgee & Fairhurst Cost; \$43,641  
Motion by Trustee Abdo-Rott, seconded by Trustee Pilewski to approve requisition 2-20 as submitted. **MOTION CARRIED 4-0**
- #3-20 Tracey Road 2020 Freightliner G-S Packer Cost: \$236,818  
Motion by Trustee Abdo-Rott, seconded by Trustee McGrew to approve requisition 3-20 as submitted. **MOTION CARRIED 4-0**
- #4-20 Otto Environmental (TABLED)
- N/A Clifton Recycling Tub Grinding Brush per OC Bid 0010236 Cost; \$15,000  
Motion by Trustee Abdo-Rott, seconded by Trustee Pilewski to approve the requisition for tub grinding as submitted. **MOTION CARRIED 4-0**
- N/A Henderson Products Inc Install Pintle Plate on 2020 Plow Truck Cost: \$1431.00  
Motion by Trustee Abdo-Rott, seconded by Trustee McGrew to approve the requisition for the pintle plate as submitted. **MOTION CARRIED 4-0**

**Recreation**

- #5-20 Scotty’s Smokehouse BBQ Chicken BBQ Dinner for 4<sup>th</sup> of July Cost: \$2400.00  
Motion by Trustee Pilewski, seconded by Trustee Chapman to approve requisition 5-20 as submitted. **MOTION CARRIED 4-0**
- #6-20 Ralston Supply Tents, Chairs, Tables & Generator 4<sup>th</sup> Cost: \$3130.00  
Motion by Trustee McGrew, seconded by Trustee Pilewski to approve requisition 6-20 as submitted. **MOTION CARRIED 4-0**
- #7-20 Blue Bowl Sanitation Port-A-Johns & Wash Stations 4<sup>th</sup> Cost: \$1105  
Motion by Trustee Pilewski, seconded by Trustee McGrew to approve requisition 7-20 as submitted. **MOTION CARRIED 4-0**
- #8-20 Jess Novak Band (3) Performances 4<sup>th</sup> Cost: \$1500.00  
Motion by Trustee Pilewski, seconded by Trustee McGrew to approve requisition 8-20 as submitted. **MOTION CARRIED 4-0**
- N/A Fingerlakes Pipe & Drum Memorial Day Performance Cost; \$1000

Motion by Trustee Pilewski, seconded by Trustee Abdo-Rott to approve the requisition for FL P&D as submitted  
MOTION CARRIED 4-0

- N/A Downbeat Percussion Performance Memorial Day Cost: \$1000.00  
Motion by Trustee McGrew seconded by Trustee Pilewski to approve the requisition for Downbeat as submitted  
MOTION CARRIED 4-0
- N/A Scottish Pipe Band Performance Memorial Day Cost: \$1400.00  
Motion by Trustee Abdo-Rott, seconded by Trustee Pilewski to approve the requisition for the Scottish Pipers as submitted  
MOTION CARRIED 4-0

## **TRAINING REQUISITIONS**

### **Fire/EMS**

Three training requisitions were submitted just prior to the meeting which hadn't been reviewed by the liaison or the Board, therefore, no action was taken on these training requests.

## **ABSTRACT**

WHEREAS the Board of Trustees desires to audit and pay the claims asserted against it; and

WHEREAS, payment of certain claims in advance of the audit of claims has been approved by the Village Board annually at the Organizational Meeting, as required by law; and

WHEREAS it is required that all such claims shall be presented at the next Regular Meeting for audit, and

WHEREAS, the Village Board has been presented with the following abstracts for approval and payment;

General Fund	Abstract 017	\$172,489.33	(V 1217-1311)
General Fund	Abstract 018 (19-20 Prepayments)	\$ 39,130.80	(V 1312-1313)
Trust & Agency	Abstract 319	\$ 1105.27	(V 35-36)

and

April Payroll Expenses for Payroll #08, 08A & 09 of 2019 (attached)  
\$150,445.41

NOW THEREFORE BE IT RESOLVED, on motion by Trustee Chapman, seconded by Trustee Pilewski

That the Board of Trustees of the Village of Manlius approve the payment of claims **totaling \$363,170.81** by the Village Treasurer as outlined above. **MOTION CARRIED 4-0**

## **DEPARTMENT REPORTS**

**Administrator** – Mrs. Dygert was present to answer questions. The informational items within her report are entered into the minutes.

**EPA Notice** – Update – Final deadline to incorporate any modifications to the Storm Water Management Plan is coming up this month. We have not received any communication from the EPA or NYSDEC relative to the submitted SWMP.

**Vandalism Station #1** – attached is a deposition submitted to the Police Department by Deputy Chief VanDyke relating to an incident on or about April 16, 2019. The shed at Station #1 was broken into and some items (of little or no value) were taken and broken. These may be the same individuals who are vandalizing the Recreation Building and the TOMPD will be watching the area.

**Certificate of Recognition – American Red Cross** – we received recognition from the Red Cross for 133 units of blood collected at our location in 2018. The Red Cross schedules a blood drive at the Village Centre typically 3-4 times per year.

**NYCOM Government Achievement Award Notice** – we received notice from NYCOM that the Opioid Awareness Program was not selected for one of the awards but the program will be featured on one of the Best Practices section of the NYCOM website.

**Village of Fayetteville – 175<sup>th</sup> Anniversary Memorial Day Parade** – an invitation for the Mayor and Trustees to participate in the Fayetteville Memorial Day Parade was received.

**National Grid** – Notice received from National Grid regarding the change in rate for Station #2. They are removing the demand meter and rate as the electric consumption was under 2000kWh per month for 12 consecutive months.



**Insurance Renewals** – We have been working with our representatives from Haylor for the insurance renewals. They are checking into our worker’s compensation coverage and once they have this item finalized, the renewals will be ready.

**8200 Cazenovia Rd – Tax Bill 2019 Town/County** – Update – We received notice from Onondaga County Legislature that my request to correct the 2019 Town/County tax bill for 8200 Cazenovia Rd has been approved. This results in a decrease of \$16,000 payable for this property. The payment is included in the abstract for this meeting.

**E-Tax Program – Shared Services** – last year we had the opportunity to change over our tax collection software to the Onondaga County hosted program. The treasurer was reluctant to make the change so we stayed with our own Williamson Law program. This year I made the decision to make the change to the hosted program which will result in a cost savings of roughly \$2000 annually.

**2019 Assessment Notifications** – Received updated assessed valuations for some parcels owned by the Village.

**Simons Agency – Candidates for Legal Program**

The Simons Agency who provides our collections service for ambulance billing accounts has identified a candidate for their legal action program account #2069344.

Motion by Trustee Pilewski, seconded by Trustee Chapman to authorize the legal action as recommended by Simons Agency.

**MOTION CARRIED 4-0**

**Recreation** – Ms. Rodriguez was present to answer questions.

**Summer Playground Scholarship Requests (6)**

Ms. Rodriguez explained that there were seven playground program applicants who had either been recommended by an agent for the School District or made the request directly with confirmation by School District employees verifying the potential financial need of these families for the scholarship program. It was noted during discussions that the Village had given out 7 scholarships last year and the Board has already approved one child for scholarship this year. The need for a concrete policy relating to scholarship applications was discussed. Ms. Rodriguez will be working on that between now and registration for next year’s program. Three of the applicants are Village residents and three are not.

After a lengthy discussion, it was on motion by Trustee Chapman, seconded by Trustee McGrew to approve the listing of the six children for scholarship as submitted.

**MOTION CARRIED 4-0**

**Counselor Listing – 2019 Playground Program**

2019 Playground Counselors			
Alwahaidy	Ahmed	\$	11.10
Arthur	Sara	\$	11.10
Bryant	Isabelle	\$	11.10
Caruana	Julia	\$	11.10
D’Arcangelis	Shae	\$	11.10
Day	Samantha	\$	11.10
Donella	Nathan	\$	11.10
Flansburg	Hannah	\$	11.10
Flynn	Meghan	\$	11.10
Gardiner	Jason	\$	11.10
Hargrove	Wyatt	\$	11.10
Hebert	Austin	\$	11.10
Howe	Meghan	\$	11.10
Kaufmann	Claire	\$	11.10

Komar	Hannah	\$	11.10
Lockwood	Grace	\$	11.10
Macrae	Owen	\$	11.10
Malone	Kevin	\$	11.10
McDonald	Patrick	\$	11.10
Natoli	Rachael	\$	11.10
Nethercott	Jonathan	\$	11.10
Oppedisano	Gia	\$	11.10
Paolini	Elena	\$	11.10
Paolini	Nathan	\$	11.10
Pasinski	Micah	\$	11.10
Pulver	Caleb	\$	11.10
Rice	Elizabeth	\$	11.10
Russell	Damiel	\$	11.10
Saia	Andrea	\$	11.10
Speck	Devin	\$	11.10
Tamblin	Madison	\$	11.10
Tody	Louis	\$	11.10
Tripp	Matthew	\$	11.10
Tripp	McKenzie	\$	11.10
Utter	Jenna	\$	11.10
Winschel	Ruthann	\$	11.10
Yancey	Carson	\$	11.10
<b>BUS DRIVERS</b>			
Wheeler	May	\$	15.00
Hassani	Habibeh	\$	15.00

**Motion by Trustee Chapman, Seconded by Trustee McGrew to approve the summer counselor, director and bus driver listing as submitted. MOTION CARRIED 4-0**

**DPW** – Mr. Sherwood was present to answer questions. Other than the information in his report, Mr. Sherwood had the following request:

**Budget Adjustment**

A request to transfer \$10,000 from Sewage Administration to Street cleaning Contractual for the brush grinding. Motion by Trustee McGrew, seconded by Trustee Abdo-Rott to approve the request as submitted.

**MOTION CARRIED 4-0**

Mr. Sherwood discussed the re-hire of John Pfeiffer part-time seasonal as had been done last year. The pay rate was discussed, in that it was high last year for Mr. Pfeiffer to train the new mechanic. The Board was hesitant to offer that much for a seasonal laborer, even though it was noted that Mr. Pfeiffer brings a tremendous amount of knowledge and experience to the organization. It was decided to table this request until the June meeting.

**Old Business – Fire Station Sale**

The Board discussed at length the options for the sale of the Fire Station. There is no concrete provision of State law requires that real property owned by a municipality be disposed of by any certain method. Our attorney explained several options. After much discussion the Mayor stated he would entertain a motion by the Board:

**On motion by Trustee Abdo-Rott, seconded by Trustee Pilewski to advertise the sale of the Fire Station #2 located at 4500 Pompey Center Road in the Town of Manlius to be done through a sealed bid process, as soon as can be arranged by our Attorney.**  
**MOTION CARRIED 3-1 (Chapman)**

## **TRUSTEE REPORTS**

Trustee Pilewski – had a report from the Court and updates on Recreation programs.

Trustee Abdo-Rott - stated the flowers for planting throughout the Village are at the DPW now and the Committee will be planting this Friday.

Trustee Chapman– Met with Codes Enforcement officer Mike Decker regarding the 5G legislation and they are working on a proposed law to bring to the Board.

Trustee McGrew – Had a Police Committee meeting on Wednesday. Spoke with Mike Decker regarding the max fee that can be charged as per the FCC guidelines for the 5G boxes.

## **ATTORNEY REPORT**

- Had prepared local law filing forms for the laws adopted by the Board at this meeting.
- Advised that the Board should re-adopt the fee schedule that was created and approved in 2015.

### **Fee Schedule**

otion by Trustee McGrew, seconded by Trustee Pilewski to adopt the fee schedule presented to the Board at the meeting held on May 26, 2015.

**MOTION CARRIED 4-0**

- Abstract title is marketable for Fire Station #1
- **Subdivision filing application for Station #1 parcel** has been submitted to go before the Planning Board. In the application, there is the form itself, the SEQR and the SOCPA referral. Asking for authorization for the Mayor to sign the subdivision application for the property at 4 Sticklely Drive.  
Motion by Trustee Chapman, seconded by Trustee McGrew

**MOTION CARRIED 4-0**

- **Manlius Liberty Commons Ground Mortgage**

Motion by Trustee Pilewski, seconded by Trustee Chapman to adopt a resolution to authorize the discharge of the ground mortgage on the Liberty Commons matter and request receipt of the Impact Fee Payments for 2017-2018 as outlined by the Attorney.

**MOTION CARRIED 4-0**

## **MAYOR REPORT**

- Sexual Harassment Training was held on April 10<sup>th</sup> and there will be a follow up session for all those who could not attend on the 10<sup>th</sup>. All Sexual Harassment Policy acknowledgement forms have been received.
- PERMA conducted a risk assessment onsite and there were no glaring issues identified
- Traffic and Parking Issues
- PERMA Conference, May 22-24<sup>th</sup> and he will be attending along with other members of the safety committee.
- Needs exec session for personnel issues in the Fire Department.
- Mayor's Association meeting to be held regarding the Route 81 viaduct project and NYSDOT will be in attendance.
- Food Pantry – Parking issues
- DeRuyter Dam tabletop exercise to be held on 6/18.
- Village of Fayetteville will be putting their ambulances out to bid.

## **EXECUTIVE SESSION**

Motion by Trustee Pilewski seconded by Trustee Abdo-Rott to adjourn to executive session for the purpose of discussing personnel matter in the Fire Department.

**MOTION CARRIED 4-0**

*Board adjourned to executive session at approximately 9:00 p.m.*

There being no decisions made nor votes taken in Executive Session, it was on motion by Trustee Pilewski, seconded by Trustee Chapman to leave executive session and reenter the regular meeting.

**MOTION CARRIED 4-0**

*Board re-entered regular meeting at approximately 10:05 p.m.*

**Training Requisitions – Fire Department Fire Officer 2 and Fire Officer 3**

Motion by Trustee McGrew, seconded by Trustee Chapman to deny the requests for training for the Fire Officer 2 and Fire Officer 3 course requests as there is no benefit to be gained for our organization from attendance at these training courses.

**MOTION CARRIED 4-0**

**ADJOURN**

Motion by Trustee McGrew seconded by Trustee Abdo-Rott to adjourn the meeting

**MOTION CARRIED 4-0**

*The meeting was adjourned at approximately 10:10 p.m.*

Respectfully submitted by,

Martha Dygert  
Administrator/Clerk-Treasurer