

**VILLAGE OF MANLIUS
BOARD OF TRUSTEES
MAY 10, 2022 Regular Meeting**

PRESENT: Mayor Whorrall, Trustee McGrew, Trustee Chapman, Trustee Pilewski and Trustee Abdo-Rott

ABSENT: None

OTHERS: Martha Dygert, Clerk-Treasurer; Lisa Baker, Deputy Clerk/Treasurer; Brad Hunt, Village Attorney; Chris Sherwood, DPW Superintendent; Mike Decker, Codes Enforcement Officer; Jansen Casscles, Fire Chief; Christine Roet, Recreation Director

Mayor Whorrall opened the meeting at 7:00pm. Public Forum was not opened to the public due to illness within the office. The Board meeting was still held, but as a Zoom meeting.

COMMUNICATIONS

Manlius Volunteer Fire Company – Mayor Whorrall addressed a letter from the Manlius Volunteer Fire Company. This is to formally notify you that at its regular meeting on April 14, 2022, the Manlius Volunteer Fire Company voted for the following membership changes:

Voted to Membership:

Mary Feck Junior membership
Beth Rhea Auxiliary membership

Voted to from Probationary Membership to Full Active Membership:

Cait Barnwell
Anthony Gallerani
Julia Tyrel

Resigned from Membership:

Christine Goldman
Lindy Melegari
Jeffrey Mikula

Motion by Trustee Pilewski, seconded by Trustee McGrew, the membership changes submitted by Secretary Fury were approved. **MOTION CARRIED 4-0**

FM Little League Agreement – Mayor Whorrall presented the annual FM Little League Agreement to be signed for the use of the fields and facilities.

Motion by Trustee Chapman, seconded by Trustee McGrew to authorize the Mayor to sign the annual agreement for the FM Little League as presented.

MOTION CARRIED 4-0

DEPARTMENT REQUISITIONS

4th of July:

- Downbeat Percussion Parade & Show 7/2/22 Cost: \$2,000.00

Motion by Trustee McGrew, seconded by Trustee Chapman to approve the 4th of July requisition as submitted. **MOTION CARRIED 4-0**

- Syracuse Scottish Pipe Band Band for Parade 7/2/22 Cost: \$1,400.00

Motion by Trustee Chapman, seconded by Trustee McGrew to approve the 4th of July requisition as submitted. MOTION CARRIED 4-0

- Syracuse Scottish Pipe Band Band for Parade 5/30/22 Cost: \$1400.00

Motion by Trustee Chapman, seconded by Trustee McGrew to approve the Memorial Day Parade requisition as submitted. MOTION CARRIED 4-0

- Blue Boy Sanitation Port-a-Johns 7/2/22 Cost: \$1235.00

Motion by Trustee Chapman, seconded by Trustee Pilewski to approve the 4th of July requisition as submitted. MOTION CARRIED 4-0

DPW

- Suit-Kote Fibro Micro (Cape Seal) Cost: \$94,233.60

Motion by Trustee Chapman, seconded by Trustee Pilewski to approve the Fibro Micro seal requisition as submitted. MOTION CARRIED 4-0

CODES

- Garam Group Desktop Computer Cost: \$1,351.00

Motion by Trustee McGrew, seconded by Trustee Chapman to approve the Computer requisition as submitted. MOTION CARRIED 4-0

FIRE DEPARTMENT

- JPB Fire Sale 1 3/4" Fire Hose Cost: \$4821.48

Motion by Trustee Pilewski, seconded by Trustee Chapman to approve the Hose requisition as submitted. MOTION CARRIED 4-0

- Ray-Lin Major Appliances Stove Cost: \$1319.98

Motion by Trustee Pilewski, seconded by Trustee Chapman to approve the stove requisition as submitted. MOTION CARRIED 4-0

MINUTES

- April 4, 2022 Organizational Meeting

Motion by Trustee McGrew, seconded by Trustee Pilewski to approve the April 4, 2022 minutes as submitted. MOTION CARRIED 4-0

- April 12, 2022 Regular Meeting

Motion by Trustee McGrew, seconded by Trustee Pilewski to approve the April 12, 2022 minutes as submitted. MOTION CARRIED 4-0

- April 26, 2022 Special Meeting (Budget Workshop)

Motion by Trustee Abdo-Rott, seconded by Trustee Pilewski to approve the April 26, 2022 minutes as submitted. MOTION CARRIED 4-0

ABSTRACT

RESOLUTION TO APPROVE PAYMENT OF CLAIMS
May 10, 2022

WHEREAS the Board of Trustees desires to audit and pay the claims asserted against it; and

WHEREAS, payment of certain claims in advance of the audit of claims has been approved by the Village Board annually at the Organizational Meeting, as required by law; and

WHEREAS it is required that all such claims shall be presented at the next Regular Meeting for audit, and

WHEREAS, the Village Board has been presented with the following abstracts for approval and payment;

General Fund	Abstract 012	\$633,138.24	(V737-831)
Main Street Revitalization	Abstract 415	\$ 864.92	(V15)
and			
April Payroll Expenses for Payroll #07 & 08 (attached)		\$169,432.28	

NOW THEREFORE BE IT RESOLVED:

That the Board of Trustees of the Village of Manlius approve the payment of claims totaling \$634,003.16 by the Village Treasurer as outlined above.

On motion by Trustee Chapman, seconded by Trustee Pilewski, that the Board of Trustees of the Village of Manlius approve the payment of claims totaling \$803,435.44 by the Village Treasurer. With the original resolution the abstracts and Payroll was not totaled together. DISCUSSION: A last minute voucher for Joe Catania for \$700.00 to be added to the abstract for payment at the Memorial Day Parade. Trustee Chapman amended his motion to include this in the abstract. Pilewski seconded it.

MOTION CARRIED 4-0

DEPARTMENT REPORTS

DPW - No questions on the DPW report.

Fire/EMS – No questions on the Fire/EMS report. Mayor Whorral commented on the NYCOM meeting which Chief Casscles attended. He was very thankful that Chief Casscles was able to share his knowledge and experiences as a representative from his organization. He shared the difficulties that they are experiencing with ambulances, the shortage of people and increase in calls. Mayor Whorral was pleased to know that NYCOM will continue to work on this until it is resolved.

Codes Enforcement – Mike Decker was present to give his report:

- 11 new permits; 36 active currently; 6 new construction residential permits; 6 commercial occupancy permits
- 1 Stop work order at 509 E. Seneca St.
- 3 Fire Inspections completed and conducted
- 5 order to remedies sent to property owners. Three of them; 107 W. Pleasant St., 117 & 119 Fayette St.
- 8 complaints, 5 which resulted in order to remedies to property owners.
- Planning Board meeting planned in June for Fayette St. PUD
- Received a ZBA application for area variance. Meeting planned for June.

- Should have a building permit in 2-3 months for apartments on W. Pleasant St.
- It has been a joint effort picking up debris by Tops parking lot, Cardinal Drycleaners and the Credit Union where the three properties meet. It is still an issue with people parking and dumping in that area. Decker plans on keeping track of the area.
- Decker plans on having a discussion with our Attorney Brad Hunt on rezoning of Mill St. and Flume Rd locations.

Recreation- Christine Roet was present to give her report:

- Christine was approached by the YMCA to hold pop-up classes for kids, no charge, which would be open to the public. They would like to use our facilities and the amphitheater. Trustees were positive on the idea.
- Playground Scholarships- Trustee Chapman and Roet discussed the different options they are requesting. They have always had 8 scholarships; but are requesting to use 6 scholarships with 2 as extended.

Motion by Trustee Chapman to approve the scholarship requests, seconded by Trustee Abdo-Rott.

MOTION CARRIED 4-0

Clerk Treasurer – Martha Dygert was present to give her report:

- Academy Hill Block party request. Rescheduled for Sunday June 12, 2022.

Motion by Trustee Chapman to approve the Block Party request, seconded by Trustee McGrew.

MOTION CARRIED 4-0

- Chicken permit request on Old Sunridge. No objections from adjacent property owners. Asking for board approval for request.

Motion by Trustee Chapman to approve the Chicken Permit request, seconded by Trustee McGrew.

MOTION CARRIED 4-0

- Request from Christopher McKee. School board vote is coming up and they would like to use the Auditorium for a meet the candidates' night, open to the public.

**Motion by Trustee Chapman to approve the Auditorium request, seconded by Trustee Abdo-Rott.
MOTION CARRIED 4-0**

- Mrs. Dygert wanted to comment on the payment being made for Christine Roet for \$360.00 is for her to be able to pay the referees for the Kickball League on Thursday evenings.
- Dygert feels the Sexual Harassment Prevention training needs to have an annual deadline. She would like to be able to give direction for Ms. Vincitore who is coordinating the training. The State uses September 30th, so we could use that also.

**Motion by Trustee Chapman to approve September 30th as the annual deadline, seconded by Trustee McGrew.
MOTION CARRIED 4-0**

Per Mayor Whorrall, he spoke with the attorneys at NYCOM and employees within the Village organization are required to take the training and if they do not, they can be removed.

- Tax Warrant – Need to change how written since the Clerk’s office would like to change the hours for the summer. Office would be open Monday through Thursday 7am – 4pm and Friday’s 8am – noon. Need to approve the office hours.
**Motion by Trustee Abdo-Rott to accept the summer hours for the Clerks office, seconded by Trustee Pilewski.
MOTION CARRIED 4-0**
- Dygert discussed she has spoken with Bill Shipman on the ambulance rates. As of 2019, our rates match Fayetteville’s rates. Minoa’s has the outside TOM provisions where the rates are more. We make a lot of runs outside of the TOM. Do we want to mirror what Minoa is doing or stay with Fayetteville. With Fayetteville our rates and collections are the same. If we have a bill for a Fayetteville call, we use the same policy whether a w/o (??) or not and they do the same for us. Fayetteville has recently discussed raising their rates. Trustee Chapman would like to have a Finance Committee meeting after Dygert speaks with Shipman. Trustee McGrew states it would be easier if we were all on the same page. Will review again at a later date.
- Dygert discussed the possibility of changing from .org to ny.gov. The process could entail a lot of coordinating, but it may be something good to consider. Trustee Chapman stated this was brought up at the NYCOM Seminar which he attended and ny.gov has certain cyber protection that it offers. He commented it would be cumbersome to switch, but there may be benefits to looking into with a reduced cost for the domain. Trustee Abdo-Rott agreed this was a good idea. Pilewski asked if we would save money. He expressed interest in reaching out to BOCES to see if they are open to taking on Municipalities again.
- Dygert said her farewells. She stated how it has been an honor and privilege to serve the community. She feels we have taken great strides to build a team that has been beneficial for our community. Thank you for the compassion and understanding the past year. She will miss being there as the Village Administrator Clerk-Treasurer. She thanked everyone, and especially the Mayor. He has been a great person to work for and with. Thank you. Trustee Chapman commented he has have dealt with many villages all over but can’t think of another official that has given more heart and soul to the plate as Dygert has. Thank you. Tears were shared by all.

Mayor Whorrall brought up the reservation request for a function to be held at the Recreation Building. Applicant was looking to get the fees waved. They were donating the money to a charitable organization, therefore that would classify them as a 501C profit. This does not qualify them as a nonprofit organization. Per Roet the paperwork has not been completed. All agreed they need more details to decide. Mayor Whorrall stated he is available for discussion.

Mayor’s Report

- **Main Street Revitalization**-Clock is being worked on at the corner. This will be done shortly. DPW will be busy working hard this summer with projects.
- **FEMA** – Has done a lot of work for us. Mayor Whorrall feels we will get some funding. Commented we are doing the best we can with the creek projects to get them resolved. Mayor Whorrall is upset with the Town of Manlius not supporting us. The Town feels we are not doing

anything. They are now reached out to discuss. Sherwood commented that FEMA reached out to Army Corps of Engineer. They have no record of a project in the west end of Creek and have backed out. That means since this is something that the Village maintains then FEMA can replace the trash rack.

- **SMTC** spoke with Mayor Whorrall and Trustee Chapman and they steered us to the DOT regarding the highway project for 2023 for our Main Street. They would like our ideas on what we want so they can determine what we can do. We will see curb cuts eliminated and more parking on main streets. Also 2 more lighted cross walks with rectangular flashing beams. We may not get all that we want, but it is moving in the right direction.
- **NYCOM** was a good conference. Had some good sessions, and Mayor Whorrall sat in on the EMS Conference. He was scheduled to go to the Eastern Division Conference in Rehoboth Beach but had to cancel. There was a good session on cannabis, and according to NYCOM there is still no need to rush into it. DASNY- Dormitory Authority may come in and decide if there are area sites not for consumption sales but only for producing. We need to look at our zoning and possibly change the laws that we include where you want clean air if you want consumed on the sidewalks or parks which falls under the Clean Air Act. Mayor Whorrall would like our attorney Brad Hunt to look into this.
- **NYCOM-** Mayor Whorrall received a plaque at the dinner for being one of the first of 4 to be recognized to graduate at the Elected Official Academy.
- **Mayer's Meeting** – will be Wednesday, May 18th in Solvay. Please call the office if you are interested in attending.
- **Fire Department Dinner-** Held at the Hampton, went very well. Many were recognized, in particular Jack Voss, long standing firefighter from the 60's who Mayor Whorrall went on his first working fire with.
- **Memorial Day Parade-** Will be participating in Fayetteville. Taking the swan with the benches on the back.
- **July 4th Parade-** Would like Trustees to start thinking about who we want to give awards to. Also, who is deserving for the Grand Marshall.

TRUSTEE REPORTS

Trustee Chapman – Gave the Recreation report

- 1st meeting went well. With this being a new position for Trustee Chapman, he has high hopes in making it even better.
- They elected Ashley Summers to be the Secretary.
- John Rott and Jen Chapman will be working on fees for the playground program. Comparing with other locations and making suggestions for next year.
- Plan on promoting our parks. Short term ideas for now and long term ideas for the future. Would like to start with 4 parks, assigning 2 people on each park to come up with ideas to utilize the parks.
- Interested in finding other options for making payments electronically. The clerk's office will see what options may be available.
- **Podcast** – would like to meet with SMTC to do a public meeting on Main Street to talk about the plans for the year coming up.
- Fire department dinner was great.
- NYCOM, a lot of good seminars- Attended a Grant and EMS Conference. The Cannabis Conference was very informative and educational.

Trustee Abdo-Rott -met with Beautification Committee, will be planting this week. Looked at plants at Zerillo's look great.

Trustee McGrew – Explained two incidents where a resident and child almost hit by **right away** (??) above by Northfield. Several residents have spoke to him and would like something done.

Trustee Pilewski –

- Attended 1st police committee. He is looking forward to working with them. There are five officers in the academy right now. They are trying to recruit from transfers. More economical.
- Met with the fire chief twice. Looking forward to working with him.

Attorney Report

- Working on cell tower tenants, Verizon and Dish Wireless
- Need to work with Mike with amendments to zoning codes.
- Mayor Whorrall questioned any updates with Carrols Corporation. Hunt plans to look into this more and reach out to Tom Brogen in terms of the lease.

Dygert commented on Dish Wireless. She stated it is standard practice for anyone wanting to put equipment on the tower or to use our tower, that they submit a deposit that would cover our legal and engineering fees. We have not asked for this, we have only done a preliminary approval for Dish. It should be prudent that we ask for a \$3000.00 deposit. All others have paid. We have kept in trust and agency and draw off when costs are incurred.

Baker reminded the board of the Senior Centre's Jazz & Wine Event being held on May 19th.

Trustee Pilewski expressed his concerns with the uptick with Covid and the safety precautions that should be put in place with the upcoming Daddy Daughter Dance. Others agreed.

ADJOURN

There being no further business before the Board it was on motion to adjourn the meeting made by Trustee McGrew and seconded by Trustee Pilewski at 8:16pm.

MOTION CARRIED 4-0

Respectfully submitted by,

Lisa Baker
Village Clerk

DRAFT